

MINUTES OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 5TH JULY 2023 AT 95 HIGH STREET, KINVER

PRESENT: Councillors JK Hall (Chairman), Mrs C Allen (Vice Chairman), A Calloway, IG Sadler, G Sisley, D McGirr, K Davies, Ms E Lord, K Hosell, S Anderson, K Slade, P Wooddisse, Miss N Owen and District Councillor P Harrison.

Also present: Mrs J Cree – Clerk, Mrs M Fullwood – Assistant Clerk, R Painter, J Cutler and Mrs B Owen.

131/23. Apologies for Absence.

Councillors S Charlesworth-Jones, E Simons and County Councillor Mrs V Wilson sent their apologies.

132/23. Declarations of Councillors' Interest.

None were received.

133/23. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 7th June 2023 (copy attached).

The minutes of the meeting held on the above date, were agreed as a true and accurate record of the meeting.

134/23. To receive a report from the PCSO's relating to Kinver

The report was circulated to all members from PCSO Millichap. This was noted.

It was further noted that the High School intake has increased, therefore there will be more people coming in cars to collect and drop off children at the school and Potters Cross, and there is no parking or any access to the turning circle area apart from for coaches and busses. This will also see a possible increase of coaches and busses. It was asked that County Cllr Mrs V Wilson is made aware of this situation.

In addition this will be further increased by the White Hill development, with 40+ more houses about to be built.

It was noted that there may be a coming development from the Junior School, and this could be an opportunity to look at easing the parking issues, if something could be incorporated into that scheme.

A site meeting would be beneficial at Potters Cross at a busy time, with all interested parties for early September. In the Neighbourhood Plan, there is a suggestion on how to improve this situation.

A survey using a realistic traffic modelling should take place in September.

A police presence would help in this area, and ask them to attend at peak times for them to put forward their observations.

The Clerk to action a meeting at Potters Cross and contact the Police.

135/23. Public Participation

Standing orders were raised to enable members of the public to speak.

Mrs B Owen addressed the Council

- Busses – still running well, with no problems and passenger numbers are steady.
- Drs surgery – her husband applied for an appointment following blood tests, he has tried to call and there were no appointments. They said to call again. He was told to try to again as no future appointments been given out. There is no public transport directly to the Kingswinford Doctors. She wants to know what is happening, as the service is getting worse.
- She welcomes the surgeries being held by the new District Councillors.

J Cutler addressed the Council on the following points:-

- Youth Café – L & A Committee looked at a Youth Shelter project many years ago which then it turned into a Youth Café, and it is still running after 6 years. Volunteers run this facility, along with some of the Parish Councillors. He wants to thank the Parish Council for their support of the Youth Café for the room hire they pay each year as a grant. The rates have increased for the children has gone up to £2 per week. Cllr A

Calloway has agreed to take over as Chairman of the Youth Café. He hopes the grant will continue. Members thanked the volunteers for their hard work in keep the facility running.

Dr R Painter addressed the Council and said that he is registered with the Kingswinford side of the doctors surgery and has the same issues. With regard to the MP at least there will only be one MP covering both areas which may help.

Standing orders were reinstated.

An agenda item will be put forward for September to discuss the doctors surgery.

136/23. To receive an update on the Community Use Agreement

A meeting took place on the 26th June at the school and the notes were circulated to members. The date of next meeting: Tuesday 5th December at 4pm. The notes detailed the August opening times for the facilities, and then the opening times for term times. Staff have been recruited and trained to do inductions and bookings are still via email at this time. This was noted.

The Chairman reported that at Finance he had raised giving a small grant to reduce the cost of the initial first 50 users of the facility. Other options were discussed such as the County Health and Well Being fund. Discussions took place on the logistics of implementing this idea, advertising appears to be a way forward.

It was proposed by the Chairman to give a small grant for promotional scheme for reducing the initial fee (as a one off), resulting in discounting 50 bookings, and funded from the Community fund. This was seconded by Cllr P Wooddisse and on a vote there 2 for and therefore this motion failed.

The Council will offer support (not financial) for the school to publicise the facilities.

137/23. To discuss and agree a response to the 20's plenty report

The report has been circulated to all members of the Council.

Concern was expressed that the report has gone out and appearing to be endorsed by the Parish Council without the Parish Council discussing it.

It was noted that the Parish Council have not yet discussed the report, and have not formally endorsed the document.

The Parish Council asked for the 20's plenty group to go ahead and look at figures and come back with a report of ideas for the Parish, and this has been completed with feedback from residents of Kinver, however the Council have not allowed the use of the Parish logo.

A public comment will be made that the Parish Council have not yet discussed the report and they have not endorsed the report.

138/23. To discuss possible support for the Country Fayre / future annual events

Councillor S Anderson reported following the Coronation it was discussed would a yearly event be welcomed similar to the Coronation Market, this could include the Christmas event also.

It was noted that there is support to work with the Council on special events.

This will be referred to the Market advisory Group to discuss further and the Parish Council will support a Christmas and summer event for 2024.

139/23. To discuss the "Health and Wellbeing initiative" from the County Council

Papers were sent again to all members on this topic, the Clerk reported that her other Councils had invited the organiser when appointed to attend a council or committee meeting to look at this further. Members agreed to do the same, and invite them to a L & A Meeting.

140/23. To discuss Kinver Market and make any decisions as necessary

This is now a standing agenda item, a meeting took place of the advisory committee on the 28th June. Cllr S Charlesworth-Jones report there minutes are detailed below:-

KINVER MARKET ADVISORY GROUP WEDNESDAY 28th JUNE 2023 9.30AM

MINUTES OF THE MEETING

- Up to date Inventory list – KPC currently has 16 Gazebos of their own & 5 from the Country Fayre (@£20/ gazebo if used). And 22 tables total. To work to 16 stall holders per market.
- Dedicated funds available - £1,500.00
- Digital & physical advertising – Nicola recommended Kat Tombs for digital marketing. I have spoken to her and she is sending over proposed rates and what she can do for us.
- Advised that we purchase new signs with 'Kinver Market this Saturday. Free parking' To go up on the entry points into the Village from the A458 & A449. Maybe 5 x total boards with the same market logo we have now. I should hopefully have permission from the Enville estate by the next Parish meeting.
- Stall holders and traders encouraged to continually up date the Clerks of special events and they can use their discretion to put on the Visit Kinver Website.
- Parking (including signs) – re-confirmed that the Con Club have given permission to use their parking FOC on a market day. Apart from the odd occasion when they have their own event on i.e. Christmas time. Possible new / better signage near Danesford Gardens to direct people there. Sue Capon to discuss with Dawn from the White Harte about free parking for stall holders on market day.

Opening & closing times – 10am – 3pm seems to work just fine.

- New and /or updating equipment (to include Gazebo covers) – To be discussed further at Parish level with the potential of getting discounted gazebo's at the end of the season.
- Special events for 2023 –
- Kinver Craft day organised by the traders with large gazebo to go up to host the event / craft stalls. KPC offered to assist if required.
- 28th October Traders Halloween event similar to last year from 5-7pm
- Friday 24th November Christmas light switch on & late night market. Confirm with Rotary club availability of Santa & sled. KPC, Traders & Stall holder representatives were all in favour of a road closure.
- Saturday 25th November Christmas Market
- Possible Food & Drink themed market 16th December?

OTHER POINTS RAISED

- Price increase for Gazebos & tables. Both stall holder & trader representatives agreed they could afford a price increase as already established full time businesses. However there could be room to allow a reduced rate for stall holders that are part time. Fees to be paid upfront and non-refundable. Preferably by Bank transfer but cash payments still accepted. Charities to still remain FOC.
- Entertainment. It was agreed by all that further entertainment is to be encouraged. I've already spoken to Rev Rich who's talking with the head of the Church choir. It was suggested we contact the KH school and invite them to do performances and or encourage their individual students to perform as they like and it was agreed busking was permitted.
- A stronger push towards a farmers / food market in the future. With suggestions of Charcuterie and Artisan Bread stall holders. Although we have a Butchers and a Bakery these stall holders would be more specialised with products such as continental meats and gluten free bread for example. Other markets such as Bridgnorth have on the high

street butchers but there are still stall holders that sell meat so it was agreed that this step would not be unusual for a market.

- Nicola Foods will not attend in July or August due to the heat. Although the Chairman offered the use of electricity from the Clock shelter if she wanted to use it.

- It was agreed to meet on a monthly basis with proposed date of the next meeting Wednesday 2nd August 9am.

There has been raised changing the date to the 2nd December for the Christmas event, this will be raised at a meeting in a future meeting of the steering group.

The July meeting will be going ahead, volunteers have been found to put up and down the gazebos. The new administration procedure needs to be confirmed by SSDC so we meet their requirements and will be in place as soon as possible.

We are unsure at this time if we can use the area by the Clock shelter as permission from the County Council is required. So for the July market 13 stalls will be available.

141/23. To discuss obsolete street furniture in the High Street and any actions that may be required.

Cllrs S Anderson and S Charlesworth-Jones, looked at the High Street with County Councillor Mrs V Wilson and District Councillor P Harrison. They walked the length of the High Street and made comments and suggestions on improving the area, and tidying up street clutter and signage that is no longer required.

SSDC Cllr P Harrison, reported that there is a fund from UK share property money which some has been allocated to District Councils. It is funds to be used for village centres and High street projects, to look at rejuvenate high streets, tidying up, signage, business support, tourism.

A company Tricrest are looking at this, there is a survey online that can be completed, and they are holding a discussion with businesses on the 18th July. The Parish Council will allow use of the Council chamber. A report should be out by the end of October. An invite will be extended to invite Tricrest to a future meeting.

142/23. To receive an update on the Kinver Climate Action Group
(including comparison from the fuel usage of a diesel to an electric vehicle)

Cllr Ms E Lord reported that :-

The KCAG has assessed 3 community buildings for options to reduce energy bills. Several low-cost options were identified for the Senior Citizens club which could save substantial amounts, and discussions are underway with the SSC. The report for the Parish Council Offices is in preparation, and again, several cost-effective actions have been identified.

The Carbon Tracker provided by SBEN (Staffs business energy network) is being used to assess the impact of council operations.

The KCAG has had a regular presence at the Market, airing topics from rooftop solar to lifestyle options. An exhibition was mounted at the library, and at the request of Brindley Heath School, lively discussions were had with their year 6 students on ways to cut our carbon footprint. Plans for an Energy Fair on 1 October are well advanced.

The comparison costs for the fuel from Diesel to electric have been analysed and based on the new tariffs for electricity, the findings are detailed below:-

Diesel : 49 litres/month, £75 per month, total £906 per annum on fuel (net) based on current prices
Add insurance and car tax (£1712) comes to **£2618**

Electric: 330 kWh per month, at 27.3p = £1091 per year
Add insurance £1068 total comes to **£2159** per year on current contract

This was noted.

143/23. To receive the minutes and any recommendations from the following Committee meetings:-

Planning and Development Committee 21st June 2023
(including update on NPlan if applicable)

The above meeting minutes were noted all planning recommendations were made directly to the District Council.

L & A Committee 21st June 2023

The above meeting minutes were noted there were no recommendations.

Finance Committee 28th June 2023

The above meeting minutes were noted all the following recommendations were agreed:-

- The accounts as set out as appendix 1 and 2 to these minutes are accepted.
- the noticeboard is purchased at a cost of £762.08 from budget line 117/3 grants.
- To support the funding of parish emails at £230 computer support services 110/10.

It was agreed to give delegated authority to the Finance Committee / Clerk for the accounts for payment for July as there is no Council meeting in August.

144/23. County / District Councillor to address the Council on any matters relevant to the Parish

District Councillor P Harrison reported that:-

- £500,000 rural development fund, is available for businesses to apply. All available on line for details.
- Health Services, they are looking at NHS care, the District Council are on the County Well Being Committee and they will hopefully be having a meeting with the Doctors surgery.
- Cllr S Anderson and he are to meet with Chris Cotton on Policing in Kinver.
- Fly tipping is increasing – trying to get covert cameras put up from SSDC to stop this.

145/23. Report of the Chairman

The Chairman reported that he had helped with the market on the 24th June and it had been a great success.

146/23. To receive and note the report from the Clerk including Burial Ground Superintendents report.

Request to attend

Locality 5 forum 17th July 2023

Decisions to be made

Green-flag Renewal £79.00 – the Clerk to check and defer till September.

Moving Defib to another location as there is no power to the current location.

Correspondence re children's play area refresh, we could use the S106 money for any expansion such as Brockleys Walk – this was referred to L & A.

To be noted

Parking assistance requested from the Police at school times at Potters Cross

Parish Summit presentation files

Response from MP Gavin Williamson re sewage in Canals and Rivers

Staffordshire Fire and Rescue Service - Community Safety Flash - Seatbelt Safety Week

Fibre Heroes Grant successful

Climate change consultation

Superintendents Report

1 interment of ashes

147/23. Reports from Members sitting on Outside Bodies for the Parish Council.

None were reported.

148/23. To receive the accounts for payment since the last meeting.

The accounts as detailed as appendix 1 to these minutes were accepted.

149/23. Items for future Meetings Council.

Items to be with the Clerk by the 29th August 2023, Doctors, BKV Prizes, Christmas market / events

150/23. Dates of Next Meetings –

Planning and Development Committee	12 th July 2023 and 9 th August 2023
Leisure and Amenities Committee	19 th July 2023
Finance and General Purposes Committee	26 th July 2023
Parish Council meeting	6 th September 2023

Accounts for payment for July meeting 2023

Accounts for payment	Description	Total
Andy Read Services Ltd	Contractor work	720.00
Barclays	Monthly charges	8.35
Car Wash		7.00
Community Heartbeat Trust	Defib Pads	73.14
Ebay	Christmas Trees x 20	237.80
Espo	Toilet Cleaning Supplies	132.72
ESPO	Litter Picker	21.42
Greenacre Services	June + Grass cutting	580.00
Gif Gaf	Sim for CCTV at garage and tracker	12.00
HMRC	July	1340.09
IONOS	Web charges	1.20
J R K	Supplies	172.60
Chairmasn Allowance		500.00
Kinver Edge Farm Shop	Monthly opening toilets	132.00
Morelock	New SID Battery	146.40
Morrisons	Fuel for equipment	10.00
Salaries	July	4762.02
Screwfix	Supplies	81.94
SSDC	Election charges	210.00
SCC pensions	July	1833.31
Urban Vision	Daily charge	630.00
Utility Warehouse	Kinver Edge Toilet	19.97
Utility Warehouse	95 High Street	572.70
Utility Warehouse	EV Point / water pipe heater	148.64
Utility Warehouse	Garage	0.00
Viking Direct	Supplies	19.16
	Total Expenditure	12372.46
Receipts		
Burial Fees		450.00
Vend electric		67.59
Kinver Market	Coronation stall + 1 for June	60.00
Toilet income		40.00
Office rental		2000.00
	Total Income	2617.59