**MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**

**OF KINVER PARISH COUNCIL HELD AT 95 HIGH STREET, KINVER ON WEDNESDAY 19th FEBRUARY 2020**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Councillors: D Light (Chairman), BR Edwards (Vice Chairman), Miss V Webb, H Williams and G Sisley Mrs C Allen, JK Hall (ex-officio), P Wooddisse and I G Sadler

1. APOLOGIES FOR ABSENCE

Councillor S Anderson sent their apologies for the meeting.

1. DECLARATIONS OF PECUNIARY INTERESTS

None were declared.

1. MINUTES OF THE MEETING OF 20TH NOVEMBER 2019

The minutes of the meeting held on 20th November were approved and signed as a true record of that meeting.

1. MATTERS ARISING FROM PREVIOUS MINUTES

The following items were reported:-

The solicitors have started work on registering the land for the Toilet block at Kinver Edge.

The toilet locks are failing on the High Street toilets.

The £250 KSCA grant has been paid.

The Clerk to check the tenancy lease for the Police post to ensure everything is up to date.

1. BUDGET COMPARISON AND TO RECEIVE THE ACCOUNTS to JANUARY 2020 AS PREPARED BY THE RFO

The accounts as attached as Appendix 1 to these minutes: the figures were reviewed and noted.

It was **Resolved** to **Recommend** to the Parish Council that the accounts as set as Appendix 1 to these minutes be accepted. On a vote this was unanimous.

It was noted that Councillor P Wooddisse will continue to produce the breakdown figures analysing them by exact budget month by month (i.e January = 10 months of budget).

1. FUNDING REQUESTS AND ITEMS REFERRED FROM THE PARISH COUNCIL

There were no items referred.

7. TO DISCUSS FUNDING RE THE VAT FOR THE SPEED DEVICE

It was noted that as this device was purchased for the Community, the VAT has not been reclaimed for this device.

8. TO DISCUSS RUNNING COSTS OF THE VAN

This year to date we have had to spend:-

£163.38 Van hire for van being off road for breakdown

£168.81 Additional insurance for covering hire van

£tbc Van broken down 10th February 2020 in for repair again

The van has broken down for gear box linkage and a problem with the electrics. The lease covers a courtesy vehicle for when it is in for routine maintenance but not when it is a breakdown. There is also the time cost element of the van having to be driven to Stafford to swop the vehicles over.

The Clerk had obtained costings for a 4 x 4 vehicle along with 3 different types of diesel van on 5 year leases.

Members asked the Clerk with the help of Councillor G Sisley to investigate costs for an electric van, and arrange a test drive of the vehicle to see if it would be suitable.

9 DATE OF NEXT MEETING

Date of the next meeting is Wednesday 22nd April 2020.

10. ITEMS FOR FUTURE MEETINGS

Last date for items to be put on the agenda for the next meeting is 11th April 2020. Yearend accounts, Van lease.

11. RECOMMENDATIONS TO THE PARISH COUNCIL

It was **Resolved** to Recommend to the Parish Council that:-

* the accounts as set as Appendix 1 to these minutes be accepted.

Appendix 1 to the minutes of the Finance and General Purposes Committee meeting held on the 19th February 2020

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| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| **KINVER PARISH COUNCIL** |  |  |  |  |
|   |  |  |  |  |
| Monthly Balance Sheet as at: 31/01/2020 |  |  |  |
|  |  |  |  |  |
| **Co-Operative Bank** |  |  |  |  |
| Unpresented Cheques |  |  | Unpresented Receipts |
|  | 57.88 |  |  |  |
|   | 16.99 |  | co-op | 320 |
|  |  |  |  |  |
| **TOTAL** | 74.87 |  |   | 320.00 |
|  |  |  |  |  |
| Computer Figures co-op Bank acc. |   | 29845.90 |  |  |
| less unpresented |  | -245.13 |  |  |
|  |  |  |  |  |
| **Total** |  | **29600.77** |  |  |
|  |  |  |  |  |
| Bank Statement Figure |   | **29600.77** |  |  |
|  |  |  |  |  |
| **Other bank account balances** |  |  |  |  |
|  |  |   |  |  |
| Bath Building Society |  | 37201.78 |  |  |
| West Bromwich Building Society |  | 30441.72 |  |  |
| Barclays Bank |  | 7094.34 |  |  |
|  |  | 163540.15 |  |  |

**Financial Summary - Cashbook**

 Summary between 01/04/19 and 31/01/20 inclusive.

 Balances at the start of the year

 **Ordinary Accounts**

 .BARCLAYS BANK £4,061.36

 .COOPERATIVE BANK C & I £26.38

 Bath Building Society £37,201.78

 Reserves West Bromwich £30,441.72

 Total £71,731.24

 RECEIPTS Net Vat Gross

 Council £172,692.11 £0.00 £172,692.11

 Total Receipts £172,692.11 £0.00 £172,692.11

 PAYMENTS Net Vat Gross

 Council £133,709.62 £5,712.98 £139,422.60

 Total Payments £133,709.62 £5,712.98 £139,422.60

Closing

**Ordinary Accounts**

.BARCLAYS BANK £7,150.71

.COOPERATIVE BANK C & I £29,845.90

Bath Building Society £37,533.09

Reserves West Bromwich £30,471.05

Total £105,000.75



