**MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**  **OF KINVER PARISH COUNCIL HELD AT 95 HIGH STREET, KINVER ON WEDNESDAY 28th JUNE 2023**

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Councillors: P Wooddisse (Chairman), I G Sadler (Vice Chairman), JK Hall (ex-officio) and D McGirr.

Also in attendance: Mrs M Fullwood and Mrs J Cree.

1. Apologies for Absence

Apologies of absence were received from Cllrs Mrs C Allen and K Slade.

1. Declarations of Interest

None were declared.

1. Minutes of the Meeting held on 26TH APRIL 2023

The minutes of the meeting held on the above date were approved and signed as a true record of that meeting.

1. To review the formally the accounts from 1st April 2023 to 31st May 2023 (figures attached) including Budget Comparison report.

The accounts for period ending 31st May 2023 and the relevant papers are set out as appendix 1 to these minutes. It was agreed to recommend to the Parish Council that these accounts are accepted.

The chairman reported following the CUA meeting, he had thought about subsidising the first 50 users of the facility to reduce the cost by 50% for new users at a cost of £250, either it could be sponsored by Kinver Market run by Kinver Parish Council. The Finance Committee support this idea.

There is a health and wellbeing fund from the County Council that could be used to help encourage people to use the facilities.

1. Items referred from the Parish Council for funding

It was **Resolved** to **Recommend** to the Parish Council that:-

Noticeboard Burgesses £762.08.

It was proposed by Cllr P Wooddisse and seconded by Cllr JK Hall that the noticeboard is purchased at a cost of £762.08 from budget line 117/3 grants. On a vote this was agreed.

 Parish Councillor emails and associated costs £230 per annum.

It was proposed by Cllr P Wooddisse and seconded by Cllr JK Hall to go ahead with the funding of emails. On a vote this was agreed.

1. To discuss the offer of purchasing land near to the Burial Ground

The Chairman of the Council and the Chairman of Finance take this further with the land owner to discuss any proposals and report back.

1. Date of Next Meeting – Wednesday 26th July 2023 7.00pm – Cllr P Wooddisse sent his apologies.

1. Items for future agendas

1. Recommendations to the Parish Council

It was proposed to recommend to the Parish Council that:-

* + The accounts as set out as appendix 1 and 2 to these minutes are accepted.
	+ the noticeboard is purchased at a cost of £762.08 from budget line 117/3 grants.
	+ To support the funding of parish emails at £230 computer support services 110/10.
	+ To support a donation of £250 for a £5 discount for 50 users for the Leisure Centre at the school and to be funded from either the market or community fund.

Appendix 1 to the minutes of the Finance Committee held on the 28th June 2023

 Financial Summary - Cashbook

 Summary of receipts and payments between 01/04/23 and 31/05/23 inclusive. This may include

 transactions with ledger dates outside this period.

 Balances at the start of the year

 **Ordinary Accounts**

 .BARCLAYS BANK £807.27

 .COOPERATIVE BANK C & I £6,791.48

 Bath Building Society £16,810.79

 Reserves West Bromwich £34,741.01

 Total £59,150.55

 RECEIPTS Net Vat Gross

 Council £85,373.87 £0.00 £85,373.87

 Total Receipts £85,373.87 £0.00 £85,373.87

 PAYMENTS Net Vat Gross

 Council £36,379.64 £1,719.40 £38,099.04

 Total Payments £36,379.64 £1,719.40 £38,099.04

Closing Balances

**Ordinary Accounts**

.BARCLAYS BANK £191.27

.COOPERATIVE BANK C & I £43,541.13

Bath Building Society £27,810.79

Reserves West Bromwich £34,882.19

 £106,425.38

Total £106,425.38

 Signed

 Chair Clerk / Responsible Financial Officer

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Financial Budget Comparison

Comparison between 01/04/23 and 31/05/23 inclusive.

Excludes transactions with an invoice date prior to 01/04/23

 **2023/2024** **Actual Net** **Balance**

 **INCOME**

 **Council**

 13 INTEREST BATH BUILDING £100.00 £0.00 -£100.00

 SOCIETY

 14 Barclays income £1.00 £0.00 -£1.00

 17 PRECEPT £0.00 £0.00 £0.00

 22 INTEREST WEST BROM £4.00 £141.18 £137.18

 ACCOUNT - CHARITY ACC

 30 Burial Fees - Co-Op bank account £11,250.00 £1,340.00 -£9,910.00

 31 Toilet Income - Co-Op bank £50.00 £0.00 -£50.00

 account

 32 Donations - Co-Op bank Account £0.00 £0.00 £0.00

 33 Precept - Co-Op Bank Account £162,134.00 £81,067.00 -£81,067.00

 34 Sundries - Co-Op Bank Account £0.00 £0.00 £0.00

 35 Police Office Rent - Co-Op Bank £4,000.00 £0.00 -£4,000.00

 Account

 37 Balance from uncomitted £0.00 £0.00 £0.00

 reserves

 38 EV Income £2,500.00 £360.76 -£2,139.24

 39 N Plan RESERVES FUND £0.00 £0.00 £0.00

 40 Kinver Market £1,800.00 £510.00 -£1,290.00

 41 PWLB £0.00 £0.00 £0.00

 **Total Council** £181,839.00 £83,418.94 -£98,420.06

 **Total Income** £181,839.00 £83,418.94 -£98,420.06

 **EXPENDITURE**

 **Council**

 57 BARCLAYS BANK CHARGES £96.00 £16.00 £80.00

 58 EV Electricity used £2,400.00 £379.99 £2,020.01

 60 Kinver Market £500.00 £100.00 £400.00

 61 Jubilee coronation celebrations £2,000.00 £3,111.50 -£1,111.50

 62 pwlb repayments £0.00 £0.00 £0.00

 63 Clock Shelter Exp. £12,000.00 £0.00 £12,000.00

 104 NEIGHBOURHOOD PLAN £1,000.00 £0.00 £1,000.00

 107 Climate Change £1,000.00 £0.00 £1,000.00

 110 General Administration - Co-Op

 Bank Account

 110/1 Telephone £1,500.00 £0.00 £1,500.00

 110/2 Stationary £2,500.00 £344.41 £2,155.59

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Financial Budget Comparison

Comparison between 01/04/23 and 31/05/23 inclusive.

Excludes transactions with an invoice date prior to 01/04/23

 **2023/2024** **Actual Net** **Balance**

 110/3 General Insurance £2,200.00 £2,410.09 -£210.09

 110/4 Rates £2,300.00 £373.74 £1,926.26

 110/5 Office Electricity and Gas £4,000.00 £1,051.96 £2,948.04

 110/6 Audit £875.00 £475.00 £400.00

 110/7 Chairmans Allowance £500.00 £0.00 £500.00

 110/8 Staffing Training Expenses £150.00 £0.00 £150.00

 110/9 Members Expenses £500.00 £64.35 £435.65

 110/10 Computer Support Services £2,000.00 £117.94 £1,882.06

 110/11 Photocopier £0.00 £0.00 £0.00

 110 Total £16,525.00 £4,837.49 £11,687.51

 111 Maintenance - Co-Op Bank

 Account

 111/1 Maintenance Toilets £2,500.00 £494.85 £2,005.15

 111/2 Maintenance Misc £6,000.00 £2,604.36 £3,395.64

 111/3 Grass Cutting £4,000.00 £800.00 £3,200.00

 111/4 Play Area £2,000.00 £500.00 £1,500.00

 111 Total £14,500.00 £3,474.70 £11,025.30

 112 Car Park Rental - Co-Op Bank £1,500.00 £1,267.00 £233.00

 Account

 113 Christmas Illuminations - Co-Op £6,500.00 £476.21 £6,023.79

 Bank Account

 114 Contingencies - Co-Op Bank £839.00 £0.00 £839.00

 Account

 115 Vehicles - C0- Op Bank Account

 115/1 Leasing £3,300.00 £0.00 £3,300.00

 115/2 Fuel £400.00 £529.04 -£129.04

 115/3 Insurance £1,000.00 £0.00 £1,000.00

 115/4 Vehicle tax £20.00 £0.00 £20.00

 115 Total £4,720.00 £529.04 £4,190.96

 116 Health and Safety - Co-Op Bank £200.00 £0.00 £200.00

 Account

 117 Grans Subs Co-Op Bank Account

 117/1 Parish Councils Subs £500.00 £95.00 £405.00

 117/2 SPCA / LCR £700.00 £742.97 -£42.97

 117/3 Grants £5,041.00 £0.00 £5,041.00

 117 Total £6,241.00 £837.97 £5,403.03

 118 Election Expenses - Co-Op Bank £0.00 £0.00 £0.00

 Account

 119 Wages/Salaries - Co-Op Bank

 Account

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Financial Budget Comparison

Comparison between 01/04/23 and 31/05/23 inclusive.

Excludes transactions with an invoice date prior to 01/04/23

 **2023/2024** **Actual Net** **Balance**

 119/1 Salaries £81,000.00 £12,955.36 £68,044.64

 119/2 Employers NI £6,300.00 £1,017.44 £5,282.56

 119/3 Employers Pension £18,768.00 £2,932.54 £15,835.46

 119/4 Toilets £1,150.00 £152.00 £998.00

 119 Total £107,218.00 £17,057.34 £90,160.66

 120 Community Projects - Co-Op Bank £4,000.00 £432.00 £3,568.00

 Account

 121 Legal Fees - Co-Op Bank Account £600.00 £0.00 £600.00

 **Total Council** £181,839.00 £33,443.75 £148,395.25

 **Total Expenditure** £181,839.00 £33,443.75 £148,395.25

Total Income £181,839.00 £83,418.94 -£98,420.06

Total Expenditure £181,839.00 £33,443.75 £148,395.25

**Total Net Balance** **£0.00** **£49,975.19**

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