

**MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 1<sup>st</sup> NOVEMBER 2017 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER**

PRESENT: Councillor H Williams (Chairman), Mrs L Hingley (Vice-Chairman)  
Councillors: IG Sadler, DH Hadlington, D Light, JK Hall, Mrs C Allen, BR Edwards, N Other, Miss V Webb, Mrs D Geoghegan, P Wooddisse, G Mander, J Irving-Bell and J Cutler. County Councillor V Wilson.

OPENING PRAYERS - Rev. Karen Stanton led the Council in prayer.

146/17. APOLOGIES FOR ABSENCE

All members present.

147/17. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

None were reported.

148/17. MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the meeting held on 4<sup>th</sup> October 2017, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting with the following exception:-

Item 128/17 Senior Citizens Bungalow should read Senior Citizens Club.

Page 4 "under threatened should read under threat and..."

149/17. MATTERS ARISING FROM PREVIOUS MINUTES

Universal Credit – Update

The Clerk has contacted the representatives that came out to speak to members and asked for an update.

150/17. PUBLIC PARTICIPATION

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

No members of the public present.

151/17. POLICE TO ADDRESS THE COUNCIL

The latest Police statistics were circulated to all members. Any questions should be directed to the PCSO's.

In addition the District Council have asked to hold the next Locality 5 Police meeting at the Parish Council's Offices on the 22<sup>nd</sup> November between 5-6.30pm. Members were reminded that only 2 representatives from each Parish Council are allowed to attend.

This was agreed.

152/17. HIGH STREET WORKING PARTY UPDATE

Nothing further has happened with this working party, and the Clerk is unsure what next to do. It was agreed to call a daytime meeting as soon as possible.

153/17. POLICE MEETING UPDATE

No date has been set yet for the meeting and only 1 question has been received to be asked.

It was reported that the Inspector has changed again and that the new one needs to be approached to come to visit the Parish Council.

As the meeting on the 22<sup>nd</sup> November is in Kinver members were asked to raise this issue with the Inspector.

154/17. CLOSURE OF BARCLAYS BANK AND POST OFFICE UPDATES

The Post Office is going to be moved into the Co-Op building and will reopen shortly.

Members were concerned over the monopoly that the Co-Op seem to have over the only 2 large retail premises in the High Street. Members asked the Clerk to contact the area manager of Co-Op to attend a meeting of the Council as soon as practicable.

155/17. TO DISCUSS HOLDING PRAYERS BEFORE MEETINGS

The Following email was received from Rev K Stanton:-

"I do greatly value being able to share in prayer with the Council. Apologies for the no-shows. I will talk to Mary Grant and check who is meant to do the next few."

Members agreed that the prayers should continue.

156/17. YOUTH CAFÉ PROGRESS UPDATE

2 meetings have taken place and there are approximately 12 volunteers. The DBS checks are FOC and the Clerk can check the evidence for the forms and complete them for the volunteers. They are then sent off to the Scyvs for processing.

First aiders are not legally required but it is advised that it may be a good idea to have them, again SCYVS have agreed that 2 volunteers at a time from the group can attend a first aid course.

The planned start date is early January.

157/17. ASB BEHAVIOUR IN THE CLOCK SHELTER

The following email has been received from PCSO Alex Rathbone

“As you may have noticed of late there has been an increased issue with youths hanging around in the ‘clock tower’ on the High Street. I think with the weather going to way it is and the night’s drawing in we are only going to see these issues increase. Along with them congregating and causing nuisance they are also leaving a lot of litter around. I have spoken with some of the kids in the village re this; of course they deny it is them. There is no easy answer to the litter as it is a result of pure laziness due to their being a bin a matter of footsteps away from the structure. Youths are always reminded by Paula and myself to tidy up after themselves and are always made to put any litter they drop into the bin. They have also already damaged the panelling around the shelter twice to my knowledge.

The shelter appeals to them as it is in a central location, there is plenty of pavement for them to be riding their scooters and bikes around (not that they SHOULD be, but they do and they know this) it is well lit, sheltered and of course there is seating. The perfect place to sit on an evening for youths with nothing better to do.

Is there any way that we can design a few of these attractive attributes out of the shelter so that it does not become a place they want to ‘hang around’ in?

For example; could we take the panelling and some (if not all) seating away making it just a shelter? Instead, having a road facing bench or two a little further down the pavement towards Vicarage Drive? Is there any possibility of cutting the lighting off / dimming the lights inside the shelter after the last bus has passed through the village?

Paula and I do what we can to move youths on if causing an issue and speak to the ones that frequent the area but unfortunately we cannot be there 24/7.”

Updated meeting notes from meeting with Helen Marshall

The issue relating to the youths gathering in the Clock shelter.

- To locate a CCTV camera on the lamp post with power would not capture what happens in the clock shelter as it is too high. It cannot be located any lower as it is vulnerable to being damaged.
- A camera could be purchased by the Council that is for their use, this could be installed on the old CCTV post but there is no power to this post at the moment, so the costs for reconnection have to be taken into account.
- The District Council have certain cameras that are being rotated around the parishes, none of the ones installed are permanent, they cannot use the existing cctv post as there is no power so it has to be on a street light. However if the Parish Council wished to locate one there permanently they can do this at their cost. The District may be able to help with costs towards reconnection to the CCTV camera pole.
- The pole itself is ear marked to be taken out as it looks like there is still CCTV operating in the area. So a permanent post may have to be installed in the future of the Council went down this route.
- The Police are installing a trail cam on the old CCTV post to cover the bus shelter today to see what is happening and as this does not require power to work.
- The Clerk reported she has requested the lights are turned off after the last bus leaves the stop so to discourage youths gathering.

- With regard to the litter problem, Kully said a bin in the shelter would help with the litter problem, the Clerk will arrange for the spare bin to be sited on the pillar.

A small post bin has been erected in the shelter and since this has been in place, the litter has dramatically reduced.

The repair costs for the panel that's damaged are £1600, there is funds for this from the Clock shelter group that were passed to the Council for future works to the clock or maintenance. It was agreed to use these funds to repair the clock shelter.

158/17.

OUTSTANDING MATTERS FROM THE DISTRICT COUNCILLORS AND COUNTY COUNCILLOR TO ADDRESS THE COUNCIL ON ANY MATTERS RELEVANT TO THE PARISH

County Councillor Mrs V Wilson raised the following issues:-

- She has been in discussions with the White Harte to see if they would have an ATM on the outside of their premises, another location suggested by the Council is the Co-Op.
- She has spoken with Lucy Floyd about possible using the Parish Chamber for a monthly session for advising parishioners re banking, this would be for a short interim period. (She is also in discussions with the White Harte on this matter too). The Council had previously agreed to this and as it's not for a Community outside body they agreed that this would be acceptable.
- ASB in the High Street has been reported to her. The children state they are in the shelter to utilise the WIFI from the pub. The pub owners are changing passwords and will try to ensure the coverage does not reach that far.
- A new pedestrian warning sign is being erected on Church Hill, it was noted that the slow marking and a missing 30 mph sign need to be reinstated.
- Crowd funding information she passed to the Clerk.

Road Numbering / naming for the land off Dark Lane. Members felt that Phoenix Way was not the right name for the area, either Anchor Lane or a tree related name would be more appropriate. The Clerk to contact the District Council and let them know the preferred name type.

The County Council have met with Velo and have agreed to allow the ride to come through Staffordshire for a further 3 years the date will be released for 2018 by the end of this month. The route is similar to this year apart from its not going through Wombourne. The new name for the ride is Velo Midlands

Protocol for calling in plans was confirmed as; only the 3 District Councillors can call in a plan, they must call it in on planning grounds and support the reasons for the calling in. Therefore if the Planning Committee wish to call in a plan, the Clerk will email the 3 District Councillors with the recommendation from the committee meeting and make the request, so the members have the reasons why the request is being made.

159/17.

REPORT OF THE CHAIRMAN

The SSCVA no longer exists and has been merged with the Support Staffordshire. The Chairman has become one of the Trustees for this new group.

The Remembrance Day parade is at Enville Church this year, meeting at 10.15 at the Cat. In addition to this, there is a cross laying ceremony on the Saturday for those that have lost a loved one and a service at the memorial on Friday with the school children from the village.

160/17. CLERK'S REPORT

The Clerk reported on the following matters –

PUBLICATIONS FOR INSPECTION AND NOTE

Preparing for the General Data Protection Regulations – meeting scheduled for the 8<sup>th</sup> November to discuss what we need to do with David Campbell.  
Churchill and Blakedown PC agendas  
The Clerk  
SAD Documents – Meeting on the 28<sup>th</sup> November  
Highways information

SUPERINTENDENTS REPORT OCTOBER 2017

We have had 1 new burial plot, 2 new ashes plots.

The above was noted

161/17. COMMITTEE REPORTS

161.1 Planning & Development Committee Meeting of the 25<sup>TH</sup> October 2017

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations in item 5 of those minutes were made to the Parish Council.

This was agreed

162/17. ACCOUNTS FOR PAYMENT

The accounts as set out as appendix 1 to these minutes were accepted.

163/17. REPORTS FROM MEMBERS ON OUTSIDE BODIES

Cllr Mrs L Hingley reported that the vouchers for the Old Peoples Welfare are being distributed on the first Friday in December between 9.30 – 1.30pm.

Cllr P Wooddisse raised that he had never been contacted about meetings for the Twinning Association, Cllr Mrs D Geoghegan said that she did not get formal invites but in passing with the organiser they mentioned a date in January, she will pass this on to Cllr P Wooddisse.

164/17. ITEMS FOR FUTURE MEETINGS

If there are any additional items for the next agenda these need to be with the Clerk by Monday 27<sup>th</sup> November 2017.

165/17. DATES OF THE NEXT MEETINGS

Leisure and Amenities Committee  
Finance and General Purposes Committee  
Planning and Development Committee  
Parish Council

8<sup>th</sup> November 2017  
22<sup>nd</sup> November 2017  
29<sup>th</sup> November 2017  
6<sup>th</sup> December 2017

All meetings to start at 7.00 p.m.

DRAFT

**Appendix 1 to the minutes of the Parish Council meeting held on the 1<sup>st</sup> November 2017**

**Accounts for payment 1st November 2017**

**Chq No   Ratification**

101018	Cancelled chq		
101019	South Staffs Water	Toilet water rates High Street	24.46
101020	KSCA	Deposit for room hire	200.00
BACS	SSW	Water rates	34.19
BACS	Morelock Signs	SID Sign	3141.60
BACS	Christmas Direct	New tree lights and cables	367.79
BACS	British Telecom	Phone broadband etc	602.26
BACS	Postage		109.60
BACS	Supply Direct	Bench	533.86
BACS	Amazon	Daffodil Bulbs	126.00
		<b>Total</b>	<b>5139.76</b>

**Chq No   Accounts for payment**

101021	Swinford Insurance	Van Insurance	869.11
101022	J R K Computer supplies	Stationary	81.65
101023	Kinver Edge Farm Shop	Opening toilets November	80.00
101024	OCL	Supplies	221.40
101025	P & S Contracts	Grass Cutting	
101026	R H Electrical	Christmas Lights checking	528.00
101027	SCC	Pensions	1675.57
101028	SCC	Van lease	349.38
101029	SWOPS	Fuel account	
101030	Viking Direct	Stationary	22.04
101031	Water Plus	Surface water drainage	83.68
101032	ESPO		20.18
			<b>2854.35</b>

**List of Monthly Direct Debits**

DD	SSDC	Rates Comber Ridge	38.00
DD	Inland Revenue		1209.19
DD	Utility Warehouse	Garage electricity	8.70
DD	Utility Warehouse	95 High Street Gas and electricity	155.43
DD	Utility Warehouse	Kinver Edge Toilets	9.83
DD	Utility Warehouse	High Street Toilets	-33.91
DD	Salaries		4671.83
DD	Screwfix		34.99
		<b>Total</b>	<b>6094.06</b>
		<b>Total Expenditure</b>	<b>14088.17</b>

**Receipts**

Burial Fees	0.00	
Toilet Income	90.00	
Bench donation	444.00	
	<b>Total Income</b>	<b>534.00</b>