

**MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 3<sup>RD</sup> NOVEMBER 2021 AT THE 95 HIGH STREET, KINVER**

PRESENT: Councillors JK Hall (Chairman), Mrs C Allen (Vice Chairman), IG Sadler, G Sisley, H Williams, S Anderson, D Light, P Wooddisse

190/21. Apologies for Absence.

Councillors Miss V Webb, Ms E Lord, Mrs S Harris, M Smith, E Simons and County Councillor Mrs V Wilson sent their apologies.

Cllr T Talbot Webb was not in attendance. – it was noted that he had not attended a meeting for 6 months (he last attended on the 6<sup>th</sup> May 2021, therefore he is disqualified as being a Parish Councillor.

191/21. Declarations of Councillors' Interest.

None were declared.

192/21. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 6<sup>th</sup> October 2021.

The minutes of the meeting held on 6<sup>th</sup> October 2021 were approved and signed as a true record of the proceedings of that meeting.

193/21. To discuss co-option candidates

There were 3 candidates for co-option, on a vote Mr Ken Slade was elected as a Parish Councillor.

194/21. To be addressed by Chief Inspector David Wain.

Chief Inspector David Wain sent his apologies for the meeting.

195/21. Public Participation – 15 minutes for members of the Parish to raise matters with members of the Council

Standing orders were raised.

Mrs Barbara Owen addressed the Council in relation to the loss of villages over the past 50 years, like petrol stations, leisure facilities and the village is increasing in size. With large numbers of new houses being built in the Parish.

She was not happy with the change of route, to the train station and many do not see this as needed.

The consultation for the bus service is taking place at the moment, but this is only online... A paper copy needs to be distributed to gather the response.

The timings of the busses are also very limited and limit the users.

The Clerk will look at trying to get a paper copy prepared and Mrs Owen will distribute the paper copies.

Standing orders were reinstated.

196/21. To receive a report from PCSO's re incidents and statistics for Kinver

The crime statistics were circulated and PCSO Alexandra Rathbone attend the meeting.

197/21. To receive an update on the solar lighting for the Holloway (Cllr E Lord) and to authorise clearing works

*Previous minute:-*

*It was agreed that the Clerk meet with Councillor G Sisley, the Maintenance Technicians and a professional to look at the work required to ensure that there should be no issues with disturbing vegetation in this delicate area, then report back to the next meeting.*

Following a site meeting with the Chairman and Cllr G Sisley with the Maintenance Technicians looked at the work required, it was agreed that light strimming would take place on the verges either side of the Holloway, this took place

on Tuesday 2<sup>nd</sup> November. Councillor G Sisley and Ms E Lord will be discussing with the landlord to look at putting a light on the side of their boundary, this will be a Heritage style LED light, wall mounted. This was noted.

198/21. To resolve formally on the resolution for the PWLB

At the Kinver Parish Council meeting of 3<sup>rd</sup> November 2021, it was Resolved to seek the approval of the secretary of state for Housing, Communities and Local Government to apply for a PWLB of £22,000 over the borrowing term of 5 years to purchase a new electric van for use by the Parish Council employees. The annual repayments will be £4600. It is not intended to increase the Council tax precept for the purpose of the loan repayments.

This above resolution was proposed by Councillor JK Hall and seconded by Councillor Mrs C Allen and on a vote was carried with 6 for and 2 against.

199/21. To discuss the vacant seat on Kinver Exhibition Foundation

Councillor D Light reported that a councillor needs to be appointed to join this foundation as they are low on numbers on the charity due to the loss of Cllr BR Edwards, they meet once per annum and only deal with Kinver High School pupils. Councillor D Light, P Wooddisse are Parish representatives, and Councillor S Anderson agreed to take the vacant seat. It was noted that Councillor G Sisley already has seat already on this committee.

200/21. To agree the insurance arrangements for the Remembrance Day parade.

As per 2 years ago, the Parish Council agreed that the British Legion organised the parade with the correct risk assessments in place on behalf of the Parish Council, this enables the event to be covered by the Parish Council's public liability. It was proposed by Councillor S Anderson and seconded by Councillor Mrs C Allen and on a vote was agreed unanimously.

201/21. To discuss the section 106 agreement for the new development on White Hill.

Councillor S Anderson reported that planning permission has been granted for 40 houses on White Hill, in September the S106 agreement has been agreed by the District Council for £30,000 of children's play equipment. Concern was expressed that this may not be what we would require the funds to be used for. It was agreed that the Clerk contact the District Council Officer in charge of the S106 agreement to ask why we have not been asked for an input into the use of these funds and how the decision was reached for play equipment.

202/21. To receive the minutes and any recommendations from the following Committee meetings:-

Leisure and amenities Committee 27<sup>th</sup> October 2021

- the funds remaining are used to purchase equipment like the gazebos and tables, and continue with the markets on a monthly basis, from February / March next year and start to look at setting up a steering group to run them.
- to request that the Clerk write to the school and ask for up to date information on the leisure facilities and how they will operate, and also who owns the land.

The above recommendations were agreed.

Planning and Development Committee 13<sup>th</sup> October 2021  
(including update on NPlan if applicable)

The above minutes were noted and agreed.

203/21. County / District Councillor to address the Council on any matters relevant to the Parish

Councillor H Williams reported that the District Council had started the consultation process to reduce the Councillors on District from 49 to 42. Enville will lose their District Councillor and the three Kinver District Councillors will cover Enville. This does not affect the Parish Council's.

It was noted that shortly, the District Council will not allow paper and card to go into the blue bins, these will have to now go into bags, to ease with the sorting and stop contamination.

204/21. Report of the Chairman

The Chairman thanked the Councillors involved in the organisation of the farmers Market. Even in the rain on Saturday it was a success and it is doing its job of bring people into Kinver High Street. He will be attending the Remembrance services at Codsall and also Kinver on the 11<sup>th</sup> and 14<sup>th</sup> November.

205/21. To receive and note the report from the Clerk including Burial Ground Superintendents report.

Correspondence from County Councillor Mrs V Wilson on grants for Financial Assistance and support for businesses

Complaint letter re GP surgery in Kinver – was noted with regret and it was agreed to invite him to attend the January meeting.

Invite to attend / book a session with the new leader of the District Council – next meeting to book a date / time.

Burial Ground - A complaint received about the lower path and weekend access to those with mobility issues – suggested a keycode lock for access onto the site. The Clerk write and explain with sympathy that at this time we cannot have general access with a code. We unfortunately do not have staff in to open the gate on a weekend, but we are more than happy to do this in the week.

207/21. To receive the accounts for payment since the last meeting.

The accounts for payment as set out as appendix 1 to these minutes was agreed and accepted.

206/21. Reports from Members sitting on Outside Bodies for the Parish Council.

Councillor D Light and P Wooddisse attended the Kinver Exhibition Foundation. Councillor P Wooddisse is now the Treasurer.

Councillor P Wooddisse also attended the Lady Dorothy Grey Foundation of Enville / Kinver, they would like to advertise more within Kinver.

207/21. To receive the accounts for payment since the last meeting.

The accounts for payment are set out as appendix 1 to these minutes.

208/21. Items for future Meetings

To be with the Clerk by the 24<sup>th</sup> November - Bus service update; Invite to attend / book a session with the new leader of the District Council – next meeting to book a date / time; reinvite Chief Inspector Wain; Queen Elizabeth; invite Dr Hopkins to attend January meeting.

209/21. Dates of Next Meetings –

Leisure and amenities Committee	12 <sup>th</sup> January 2022
Planning and Development Committee	24 <sup>th</sup> November 2021 6.00pm
Extra Ordinary meeting on Preferred options at KSCA	18 <sup>th</sup> November 2021
Finance and General Purposes Committee	24 <sup>th</sup> November 2021
Parish Council meeting	1 <sup>st</sup> December 2021

**Accounts for payment for November Parish Council meeting 2021**

<b>Accounts for payment</b>	Description	Total
Barclays Bank	Charges	6.00
British Telecom	Quarterly Bill	358.14
CAP Events	Gazebo Hire	440.00
Iclean	Removal of wasp nest	45.00
Inland Revenue	November	1489.23
J R K	Supplies	145.29
Morrisons	Fuel	80.00
R H Electrical	PAT testing office	150.00
South Staffs Water	Rates	19.38
Screwfix	Supplies	207.29
Staffordshire County Council	Pensions November	2233.62
Staffordshire County Council	Charge for hire vehicle	112.61
SPCA	Training courses x 2	70.00
Swinford	Annual renewal	1165.06
Tygar surfacing	Repair to play area	600.00
Urban Vision	Nplan	630.00
Viking Direct	Supplies	207.33
Waterplus	Water rates	50.22
		<b>8009.17</b>
<b>List of Monthly Direct Debits</b>		
Utility Warehouse	Garage electricity	11.63
Utility Warehouse	95 High Street Gas and electricity and mobile phone	138.12
Utility Warehouse	Kinver Edge Toilets	9.36
Utility Warehouse	High Street Toilets	91.34
Salaries	November	5697.75
	<b>Total</b>	<b>5948.20</b>
	<b>Total Expenditure</b>	<b>13957.37</b>
<b>Receipts</b>		
Burial Fees		1742.00
Vend electric	October	106.51
Police	Rent	1000.00
	<b>Total Income</b>	<b>2848.51</b>