

MINUTES OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 4th JANUARY 2023 AT 95 HIGH STREET, KINVER

PRESENT: Councillors JK Hall (Chairman), Mrs C Allen (Vice Chairman), IG Sadler, Ms E Lord, G Sisley, H Williams, S Anderson, E Simons, D McGirr, D Light, and County Councillor Mrs V Wilson.

Also present: Mrs J Cree – Clerk and Mrs M Fullwood – Assistant Clerk, Mrs B Owen and Dr R Painter, PCSO Paula Wilkes and PC Wayne Green.

1/23. Apologies for Absence.

Councillors sent their apologies P Wooddise, S Charlesworth-Jones, K Slade, K Hosell and Mrs S Harris.

2/23. Declarations of Councillors' Interest.

None were declared.

3/23. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 7th December 2022 (copy attached).

The minutes of the meetings held on the above date, were agreed as a true and accurate record of the meeting.

4/23. To receive a report from the PCSO's relating to Kinver and to appoint a Police liaison member

The report from the Police was circulated prior to the meeting and it was noted.

There is a new team created by the Chief Inspector headed by Matt Walker which consists of 4 officers to priorities vehicle crime and burglaries. To date significant success rates with recovery of vehicles have been seen. PC Wayne Green reported that a house was broken into in White Hill and they found the thief as they left DNA at the scene.

It was noted that the crime reports new format that is now being presented has been agreed by the Chief Inspector, PCSO Paula Wilkes will take back to the Chief Inspector the comments from the Council to ask for more detail again in the report even if this is supplied confidentially.

It was agreed that Cllr S Anderson will act as the Police Liaison Officer for the Parish Council.

5/23. Public Participation

Standing orders were raised to enable members of the public to speak.

Mrs Barbara Owen addressed the Council on the following points:-

- Kinver Bus service is still running well and numbers are increasing.
- Local Police Team – she sent an email some time ago stating that people who do not drive cannot get to the meetings at Wombourne and Penkridge, especially from Kinver and she has received a response a call from Chris Cotton, and he will come over in the New Year to Kinver.
- She thanked the organisers for the Kinver Old Peoples Vouchers, and they are appreciated by all.

Dr R Painter raised the minutes from the last meeting relating to the school bus service item, particular in relation to the requirement for seatbelts as the County Council states this is a service route not a dedicated school service. This is not a public service it is only for school children, and no members of the public can catch this bus. Parents want to know why this has not been challenged and appears to be accepted. He was informed this has been raised previously and this will be an agenda item for the next meeting.

Standing orders were reinstated.

6/23. To receive an update on the Community use agreement and make any decisions as required.

No further information on this application has been received to date. The composition of the management panel proposed is still of concern as the present format gives the majority to the school. Sport England have suggested that

the PC ask Together Active Staffordshire if they would be willing to provide a member for the management meetings, and to propose this additional seat to the District Council planning officer.

7/23. To discuss the Church Wall at St Peters

Cllr E Simons has sent a detailed letter to the District Council and has not had a response. He has requested a FOI on the survey for the wall and has now received the survey from 2017 and a more recent survey and they both state that the wall is not in danger of falling apart from a small low level wall by the 2 cottages.

SSDC are pushing forward for a faculty to replace the wall and this is without support from the Parochial Church Council, which appears to be a waste of time as this most probably will not be approved without the support of the PCC.

SSDC have spoken to the Vicar, as they will now only talk to the interested parties and Kinver Parish Council is not a part of these discussions anymore.

Cllr G Sisley reported that he has received a letter from the MP who is trying to set up a meeting with all parties as soon as possible.

8/23. To discuss the Parish Council Climate Emergency update

Cllr Ms E Lord reported that the Clerk has put on the website what the Parish Council have done already to date towards the Climate Change Emergency. The working party had a stall at the last market in December and a few people have said they would like to join, to widen the membership.

She has contacted Cllr Mrs V Wilson to submit an application to the Climate Change Fund, for a thermal imaging camera to connect to a phone or similar device. This technology will show where there are leaks of heat and this will provide useful information. The other item for funding requested was for events to get people to come and talk to residents in relation to insulation, windows etc, how to improve your carbon footprint etc... for information purposes.

The next step for the group is to broaden the membership of the group.

Cllr Ms E Lord has spoken with Annette Roberts from SSDC, and she is keen to work with the Council and advise as required. There is also a lot of information on the County Council website which would be helpful and there are also grants available, the group will look to pull / summarise this information for people to find more easily locally.

The warm hubs are the library and the White Harte, promotion needs to be considered, so this will be an agenda item for the next meeting.

9/23. To receive documents / information relating to the land transfer to the KSCA

The following email has been received from the KSCA:-

“Please find attached correspondence regarding the transfer of the title to the Edward Marsh Centre land. It would be great if you could refer this to your Council's legal advisor as soon as possible so we can complete the full transfer of operations to the new charity by the financial year end and then focus on working with KPC on the restoration of the Sterrymere - a much more rewarding task!

Looking forward to hearing from you.

Kind regards,
Mark”

The Clerk has forwarded the documents to the Parish Council's solicitors and asked that these are looked at but we need a lease on the play area / gym equipment land before we can proceed to transfer the land. It was agreed that the Clerk writes to the KSCA and states that we need a lease for the children's play area / gym land before we can sign over the document for the land transfer.

When this is agreed the Chairman / Clerk will be the authorised signatories.

10/23. To discuss renewing of the car park lease for the KSCA car park

The following email has been received from the Edward Marsh Centre:-

“Licence of Edward Marsh Centre Car Park

The date of renewal of this licence on 1st January 2023 is fast approaching, so the new licence must be completed as soon as possible, despite freezing weather, postal strikes etc.

The licence, which was completed in January 2020 requires no amendment, so the new licence can be in identical terms. However, there are three matters that need to be considered:-

- 1) The white lines denoting the parking spaces have become very faded and require repainting: we consider that the Parish Council should undertake this work.
- 2) Similarly, there are pot holes: these could cause damage to users, with consequent legal claims. May we request your undertaking to carry out repair work please? The car park is used by many different entities - shoppers car park, ramblers, park and stride etc and other members of the public.
- 3) Inflation is hitting all of us. We had intended to require an increase in the licence fee to £1500 pa, but a modest increase to £1250 pa may be more realistic. Can we agree this figure?”

It was agreed to have a meeting with the Chairman and the treasurer of the Edward Marsh Centre at the earliest convenient to discuss this in more detail. The Clerk will circulate the lease to all members.

It was agreed to look at the Methodist Church Carpark also at the next meeting.

11/23. To receive the minutes and any recommendations from the following Committee meetings:-

Planning and Development Committee

14th December 2022

The above meeting minutes were noted all recommendations were made to the District Council. The regulation 16 for the Neighbourhood Plan has been submitted and they have confirmed it is legally compliant and will be going out for consultation shortly.

12/23. County / District Councillor to address the Council on any matters relevant to the Parish

County Councillor Mrs V Wilson reported on the following items:-

- Bus service – the current bus funding was in place until middle of last year, and this was extended several times, but now the support will only continue until the end of March 2023. Kinver’s service does appear to be used very well. She has written to request from the MP’s further funding to keep these services going. They are encouraging the bus company to get more bus users, and evidence that they have tried to get more passengers. In Westminster the law is being changed about children not being allowed to stand on busses and they must sit down. Bus companies may not have the funds to do this and keep the services going. She has spoken to the bus company about advertising on the bus to encourage use. It may be useful to have a meeting with the Select Bus Company to discuss the service.
- Parish Council’s need to work to help themselves, and work alongside the District and the County. They are looking at working with the SPCA to look at running a pilot scheme to work together to help people in the Parish. In principal members agreed that this would be a good idea with professional support from the relevant authority. It was agreed to have a virtual meeting to discuss this further.

District Councillor G Sisley reported:-

- The development at Prestwood still needs to move forward and he is meeting with Annette Roberts and Mr Hunter from Prestwood to discuss this further at District to reopen as a village, with a Nursing home, shops etc.

13/23. Report of the Chairman

The Chairman had nothing to report.

14/23. To receive and note the report from the Clerk including Burial Ground Superintendents report.

Correspondence received

Meeting information from 20'2 plenty group

Letter from a resident re gritting, he wanted a grit bin nearer his home on Millbrook Meadow and also wonder if the parish council look at purchasing a service for gritting the side roads, ungritted roads, car parks, school and churches to help when the weather is bad... The Clerk has referred him to Cllr Mrs Victoria Wilson for Grit bins, but the site is not yet completed, this would be down to SCC when the site is completed. There is an Ice Buster scheme that can be signed up to from SCC, the Parish Council will look into this in more detail.

Cllr S Anderson and Cllr D McGirr agreed to take part in his scheme as private individuals and so will the Parish Council.

Open letter from Lower Penn Council re Local Plan.

Update on S106 funds to be spent from Hyde development.

Invitations to attend

Parish Summit 9th February 2023 at Codsall 9.30 – 12.30pm.

Grant Applications

Edward Marsh Centre - £250 – Referred to Finance in February.

Burial Ground Superintendent

A frequently used stone mason called yesterday leaving an A/P message wanting to install a headstone before Xmas.

The procedure is to let us know at least 24hours beforehand so that we can check the inscription/graphics are as per the approved permit. Once we've checked the stone if all is ok we authorise the fitters to install into our burial ground. These R&R's have been in place for many years and they are aware of them. They have breached various areas of rules in the past, which has caused some knock on effect issues with queries from other masons who adhere to the rules. The Clerk will send a strongly worded letter with support of the parish Councillors to the stone mason in relation to this matter.

15/23. Reports from Members sitting on Outside Bodies for the Parish Council.

The Old Peoples Vouchers were issued successfully with over 800 £10 vouchers given out.

16/23. To receive the accounts for payment since the last meeting.

The accounts for payment as set out as appendix 1 to these minutes were accepted.

17/23. Items for future Meetings

To be with the Clerk on the 23RD January 2023 - warm hubs – library, car parks Edward Marsh Centre and Methodist Church Carpark, BKV, bus service update.

18/23. Dates of Next Meetings

Planning and Development Committee	11 th January 2023
Leisure and Amenities Committee	18 th January 2023
Parish Council meeting	1 st February 2023
Finance and General Purposes Committee	22 nd February 2023

Appendix 1 to the minutes of the Parish Council held on the 4th January 2023

Accounts for payment for January meeting 2023

Accounts for payment	Description	Total
Barclays	Monthly charges	8.00
Cobra	Traffic Management for 25th November	2071.20
Enville Oak	Deposit for clock shelter	3919.68
Greenacre Services	Work for Part December and November and grass cutting	1200.00
Gif Gaf	Sim for CCTV at garage and tracker	12.00
HMRC	January	1335.09
Kinver Canopies	Load Liner	858.00
Kinver Edge Farm Shop	Toilet opening	80.00
OCL	Supplies	38.74
Our Village Green Ltd	Supplies	30.04
R H Electrical	Christmas Lights	1740.00
Sage	Annual Subscription	648.00
Screwfix	Supplies	106.29
SCC pensions	Jan-23	2034.59
VEG Ltd	HERS Check for Xmas Lights	348.00
		14429.63
List of Monthly Direct Debits		
Salaries	January	4767.02
SSDC	Rates for Comber Ridge	99.00
IONOS	Web charges	1.20
Utility Warehouse	Kinver Edge Toilet	4.11
Utility Warehouse	95 High Street (Bill checked against last years bill usage is less for Gas and Electricity but rates)	532.17
Utility Warehouse	EV Point	523.26
Utility Warehouse	Garage	268.83
	Total	6195.59
	Total Expenditure	20625.22
Receipts		
Burial Fees		0.00
Toilet income		0.00
Vendelectric	December	
Market		375.00
VAT Reclaim		8442.26
	Total Income	8817.26