**MINUTES OF A MEETING OF THE LEISURE AND AMENITIES COMMITTEE OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 18TH JANUARY 2023 AT 7.00 PM AT 95 HIGH STREET, KINVER**

Present: Councillors: S Charlesworth -Jones (Chairman), Miss E Lord (Vice Chairman), Mrs C Allen, J K Hall (Ex-Officio), D McGirr, S Anderson and co-opted member D Tibbetts.

Also present: Clerk Mrs J Cree.

1. To receive and note apologies for absence

Apologies of absence were received from Councillors P Wooddisse, Mrs S Harris and K Hosell.

2. To record Declarations of interest regarding items on the agenda

None were declared.

1. Minutes of the previous meeting held on the 16th November 2022

The minutes of the meetings of the Leisure and Amenities Committee held on the above date, having been circulated previously, were approved and signed as a true record of the proceedings.

1. Update on Future Projects

(a) Information Boards

Information Boards that we currently have within the Parish are listed below:-

Boards to be replaced

IB6 The Hyde Missing – To be purchased in April 2023 at the start of the new financial year.

IB13 Stewpony car park – ROW map – Burnt out damage

Board to be repaired

IB4 The Vine 1 Footpath map - contents need replacing and structed repaired or replaced Maintenance Technicians to repair.

Other boards within the Parish that need refreshing

IB1 Brockleys Walk Put in by SSDC, need cleaning and updating. PAW to follow up with SSDC

IB2 High St Clinic 1 Footpath map - contents need replacing

IB3 High St Clinic 2 Kinver Parish Map

IB5 The Vine 2 History of canal etc. Faded contents need replacing

IB8 KSCA Footpath map

IB9 Danesford Gardens Oak Frame

IB10 By Clock Shelter – Oak Frame - on the green

IB11 Comber Ridge – Information on Burial Ground

IB12 Brindley Heath School – Oak Frame – Footpath map

IB14 Whittington – Rights of way map

IB7 Canal Bank None there at the moment but a board would be good – no permission on Canal bank so not required

(b) Noticeboards

Boards to be replaced

NB1 Stewpony Missing, to be put back, PAW will keep it updated – New board needed

NB4 High St near Stag Missing, to be put back – insurance claim so being replaced

Board to be repaired

NB5 Potters Cross by school – going back

Other Boards that are OK.

NB2 Iverley Needs a good clean and contents tidied/updated

NB3 High St Clinic 3 Seems OK

NB6 Parish Office windows

The Clerk to check contents and board locations and come back with a comprehensive proposal for action at the next meeting.

(c) Visit Kinver website update

Cllr D McGirr reported that he had spoken to Andy Calloway who will help set up a basic website free of charge if someone locally can keep it updated.

There are 3 companies that will quote for the total work of setting up the site and keeping it updated, but at this time there is no budget to create the site and run it in this way.

This is on the agenda to be discussed at the traders meeting later this week, for their input.

The Clerk suggested in house preparing a website and keeping it up to date to get the project started, however, Cllrs D McGirr and Ms E Lord wanted to pursue a website with A Calloway, so a meeting will be set up to discuss this further with the 2 Cllrs, the Clerk and Mrs Fullwood and bring an update back to the Committee.

(d) Kinver Archives

Cllr D McGirr reported that there is no budget allocation from the Council for this project, but there may be lottery funding available, and he will speak to County archives on this.

The artifacts need to be in a secure and temperature-controlled room, so a room would need to be located and to be costed, hence the requirement for a lottery grant.

With regard to the recording memoirs of local people in the Parish, the school, Historical Society or local youth groups may be able to make a project of this. Cllr D McGirr will construct a letter with what the aims of the project would be and this to be circulated to the organisations that may be able to help.

This is ongoing and will report back to the next meeting.

(e) Blue Plaques for buildings / walking trails

Mr D Tibbetts reported that in 2006 this project started with the Historical Society. They looked at local suppliers, of cast plaques and costs were prohibited, then they looked at a plastic one. He had a sample plaque made but the Conservation Officer of the time did not agree they could be erected so the projected stalled. The company that made them has since gone out of business.

He has looked at a company in Burton Upon Trent who do a similar plaque at a cost of £860 for 15 plaques. He has spoken to the new Conservation Officer who appears to be sympathetic to the idea. A sample plaque is being forwarded to be looked at from the supplier and Mr D Tibbetts will show this to the Conservation Officer for his approval. The Clerk will contact planning to see if planning permission would be required to erect the plaques on listed buildings / the conservation area. A second quote will be sought by Cllr Mrs C Allen from a company in Stourbridge, and it may be possible that the school may be able to make them also in their DT department.

(f) The Cliff trees

The following was agreed at the Parish Council meeting in December:-

Recommendation from the Committee - to set up a community group to look at clearing low level scrub with volunteers on the land below the church with no costs to the Council. Following this we can review the larger tree work, but at this time this is only to be looking at clearing lower scrub.

This was agreed.

The landowner has given permission for this work to take place. This was agreed as a community group with no cost to the Parish. The landowner needs to give permission in writing for a community group to do this low-level scrub work. A proposed date to start the work is the 11th February 2023 at 10am meeting point to be finalised following receipt of permission in writing form the landowner.

If trees are to be removed, following clearing of the scrub at a later date, then planning permission from the tree officer to fell trees is required.

5. Members reports on PROW Matters inc grant application for the County Council

The form was attached to the agenda for members to see, any ideas to be brought forward to the next meeting.

It was noted that FP23 is still needed to have major repairs by the County Council.

The footpath that was agreed to be reinstated on the definitive map which runs from the car park at the edge of Kingsford Lane toward the entrance to Valehead Farm, across the field, appears to not yet be on the definitive map or be way marked.

The Clerk to check the progress of this footpath with the County Council of being formally added to the definitive map, and when it is on the map then it needs to have a kissing gate for access from the car park, finger post either end and the ploughed field to have a path kept clear for walkers.

1. To receive an update on the Community Use agreement for Kinver High School

Cllrs S Charlesworth-Jones and Ms E Lord reported that Together Active have been contacted to ask for their input with regard to the Review Committee set up so that it has a healthy balance of members. Together Active have said they will write a supportive letter which will be sent to planning to take forward to the school.

The Clerk will check with planning when the application can be expected to be resubmitted for comments and remind them of the Review committee membership set up that needs to be resolved.

1. To receive a report / information on the newly formed Working Party for Climate change for the Parish Council.

This will be dealt with in future at the Parish Council. It was noted that there is a meeting next Thursday to get volunteers.

1. Best Kept Village Competition for 2023

Mrs L Hingley has contacted the Parish Council to say she is not organising the event this year. The Clerk has requested the details from her relating to the map that she has previously submitted.

It was agreed to propose to the Parish Council to enter the BKV competition for 2023, the area will be from the Burgesses to Jubilee Gardens and included in this the Best frontages competition for Businesses / residents in the High Street. On a vote this was agreed. There is no cost to the Parish Council for the entry fee as the Chairman will pay the entry fee of £27.50, but there will be a small financial cost for prizes for the poster competition and the High Street Frontages.

It was noted that the schools and the posters competition also need to be completed if agreed.

1. Items for the next agenda - s106 list to be added to with ideas when they arise; Recycling Plant – visit cancelled

10. Recommendations to the Parish Council

It was agreed to recommend to the Parish Council to enter the BKV competition for 2023, the area to be included for judging will be from the Burgesses to Jubilee Gardens and included in this the Best frontages competition for Businesses / residents in the High Street. There is no cost to the Parish Council for the entry fee as the Chairman will pay the entry fee of £27.50, but there will be a small financial cost for prizes for the poster competition and the High Street Frontages.

11. Date of Next Meeting – 15th March 2023