MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 3RD JULY 2019 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER

PRESENT: Councillors JK Hall (Chairman), IG Sadler, P Wooddisse, D Light, S Anderson, T Talbot-Webb, H Williams and County Councillor Mrs V Wilson

133/19. Apologies for Absence.

Councillors Miss V Webb (Vice-Chairman), BR Edwards, D Hadlington, G Sisley, Mrs C Allen, H Rogers, Mrs M Rogers, E Simons were not in attendance due to other commitments.

134/19. Declarations of Councillors' Interest.

None were recorded.

135/19. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 5th June 2019 (copy attached).

The Minutes of the meeting held on 5th June 2019, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting.

136/19. Matters arising from Previous Minutes.

None were reported.

137/19. Public Participation – Standing Orders will be suspended for a maximum of 15 minutes to allow members of the public to address the Council.

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

It was noted that all meetings are recorded and any member of the public not wishing to be recorded when they speak should inform the Clerk prior to addressing the Council.

Standing orders were raised to enable members of the public to speak.

A member of the public addressed the Council to express her concerns over the changes in the use of the bus passes from being free travel all day to after 9.30 am. In addition to the loss of the services to Kinver on Sundays, Bank holidays and evenings. She has been in correspondence with the County Councillor Mrs V Wilson who has passed information relating to this matter to her.

Members agreed to add this as an agenda item for the next meeting.

Standing orders were re-instated.

138/19. Police to address the Council on relevant matters and any relevant matter relating to ASB in the village and outstanding police matters of concern

The crime statistics were circulated to all members and it was noted that 2 bikes had been seized from the quarry and that this hopefully would send a message to those people using the site illegally to refrain.

139/19. To discuss matters raised by the Public in public participation (i.e. litter, speeding, CCTV, Police presence, ASB)

It was noted that there have been 5 volunteers come forward to join the Community Speed Watch programme for Kinver. They will be undergoing training shortly.

Councillor Mrs V Wilson will ask if the Parish can utilise County street furniture for the SID signs.

The SID will be moving to Stourton shortly, an update is awaited on CCTV camera for the High Street from Councillor BR Edwards.

No further information has been received from the Police relating to ASB and the other problems at the KSCA, Councillor Mrs V Wilson reported that she had spoken to Mark Ward the Chief Inspector at the Safer Neighbourhood Panel meeting and he assured her that we would see at all Full Parish Council meetings a Police officer. This has not happened and she will be asking why it's not happened.

With regard to the bus issues, the Clerk will find out the exact situation and report back to the September meeting.

140/19. Update on Community Assets

The Clerk has written to the Civic and Historical Society and has received a suggestion from the Historical Society of Brockleys Riverside Walk, in addition Councillor S Anderson suggested putting the request on Facebook for the public to comment several suggestions have come forward, and it was agreed that Councillors S Anderson and Councillor T Talbot-Webb with the Clerk to prepare a list to put forward for consideration.

141/19. Damage to Gym Equipment update

Western Power whilst undertaking work at the KSCA reversed into a piece of Gym Equipment. The equipment can no longer be repaired as it is not made anymore. Therefore, Western Power have agreed to replace the damaged item. This is currently going through their insurance company. The cost to replace and remove the existing equipment is £2645. This was noted.

142/19. To discuss the APM meeting format (former Councillor J Cutler)

This was deferred until the next meeting.

143/19. To fill Casual Vacancies on Committees / Outside bodies (nominations attached)

The following nomination was received to fill the vacancy on the Kinver United Charity:-

T Talbot-Webb – this was agreed by members.

144/19. To agree delegated authority for Planning and Finance Committee meetings in July
Due to there being no Parish Council meeting in August, delegated Authority was agreed by the Parish Council for Finance to authorise any necessary payments and for the Planning Committee to send their comments on applications directly to the District Council. This was agreed.

145/19. To receive the Minutes of the following Committee meetings and to consider adoption of any recommendations therein -

Planning and Development Committee 3rd July 2019

The minutes of the above meetings, having been circulated, were **Received,** the following Recommendations were made to the Parish Council the planning recommendations as set out in agenda item 5 are sent to the District Council.

Leisure and Amenities Committee 12th June 2019

The minutes of the above meetings, having been circulated, were **Received,** there was one recommendation to the Parish Council, to appoint Mr J Glover to the Committee for the life of this Council. On a vote this was agreed by the.

145/19. County / District Councillors to address the Council on any matters relevant to the Parish

Councillor Mrs V Wilson reported that there has been lots of community volunteers clearing areas within the Parish, such as Church Hill Corner and Hyde Lane. The County have provided a strimmer for the use by the volunteers to help maintain the corner and a grant of £2000 has been given to the KSCA from the County member's fund.

146/19. Report of the Chairman

The Chairman reported he will be attending the schools to present the Best Kept Village prizes.

147/19. Report from the Clerk.

Items for discussion

VE Day celebrations VE Day 75

Organisers of VE Day 75 next year have announced more details of planned activities taking place over the weekend of 8th to 10th May 2020, and are encouraging all parish and town councils to get involved.

Given the important role local councils play in bringing communities together to mark significant national events, Pageant master Bruno Peake has written a letter with more details and is asking our sector to help celebrate the 75th Anniversary of VE Day next year.

Registration for those expecting to participate is via www.veday75.org, and this will allow organisers to keep in touch with you, update you on progress, and enable you to download materials as well as inform the media of your involvement nearer the time.

A copy of the letter from the VE Day 75 organisers is attached.

It was agreed to agenda this item for the next meeting.

Correspondence Received

New proposals from the National Trust (circulated to all members prior to the meeting)

Update on telephone Box in the High Street (circulated to all members prior to the meeting)

SCC Consultation request for comments on draft revised Statement of Community Involvement (SCI).

The above items were noted.

Update on Post Box (copy of email received)

Good morning Jenny,

Apologies for the delay here. I have contacted Royal Mail's internal engineering team to find out what the delay is. Hopefully will hear back shortly upon which I will update you on the matter.

Kind regards,
Jonny

It was agreed that the Clerk prepare a strongly worded letter to Royal Mail re the post box, get all members to sign the letter and send this to them recorded delivery along with a copy to the editor of the local paper.

Request to change children's play area usage.

Email correspondence received from local resident / comments from Solicitor:-
"Subject: Kinver children's play area

Dear Jenny and committee,

I have been talking to many parents who attend the children's play area in Kinver and they have great concerns about the amount of foul play and negative influences from teenagers, mostly those attending Kinver High School, using the facilities.

This morning, a group of children over the age of 12 were sitting around the play area, some vandalising the equipment whilst smoking and swearing! This inappropriate activity is a regular occurrence, with no supervision. It creates an unpleasant experience for the young children and parents/grandparents. To the point, the parents remove themselves from the situation.

I understand how strongly you would like the play area to use appropriately, by providing a safe and enjoyable place for young children to engage in play.

Would it be possible to amend the signage by stating any children over the age of 12 - be changed to 10, with a warning that if found using the property of the Council Parish will result in a £100 fine per person. This issue will increase during the summer. Hopefully something can be done soon."

Email from solicitor

"I am not clear what legal basis you would be using for the imposition of a fine? Do you have a local bye-law in place that allows a fine to be made? In the absence of a bye-law or similar then there would be no legal basis for imposing a fine.

There is also the problem of enforcing it - who would enforce? How would they tell the difference between a 10 year old and an 11 year old? Would the child be liable for the fine? Do you want people engaging with relatively young people and the safeguarding issues that gives rise to?

If there are incidents of anti-social behaviour then these should be reported to the police and to our Community Safety Officer, Helen Marshall.

If you have further information that changes the above, please come back to me.

Assistant Director Democratic & Regulatory Services South Staffordshire Council"

It was agreed that the Clerk write to Kinver High School to ask them to inform the youths that the children's play area is for under 12's only and inform the resident of the action taken.

148/19. Reports from Members on Outside Bodies.

None were reported.

149/19. Accounts for Payment.

The accounts presented to the members are attached as appendix 1 to these minutes.

150/19. Items for future Meetings

To discuss additional SID in October.

151/19. Dates of Next Meetings –

Finance and General Purposes Committee	17th July 2019
Planning and Development Committee	31st July 2019
Parish Council	4th September 2019
Leisure and Amenities Committee	11th September 2019

152/19 Exclusion of the press and Public

The press and public were excluded on the grounds that the business to be transacted related to staffing matters

153/19. To discuss staffing matters relating to supervisor role and update members on recruitment process.

It was agreed to make permanent Mr Slater to the position of Supervisor from Acting Supervisor with immediate effect. Members were informed that a new employee has been recruited Mr Steven Redfern who started work on the 1st July.

Appendix 1 to the minutes of the Parish Council held on the 3rd July 2019

Accounts for payment 3rd July 2019			
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Chq No	**Ratification**		
		Total	**0.00**
Chq No	**Accounts for payment**		
101242	Petty Cash	Apr - June	71.45
405604	Kinver Edge Farm Shop	July	110.00
405605	National Trust	Grant	250.00
SO	Barclays Bank	Charges for June	
SO	BHIB	Insurance for 2019-20	1940.00
SO	C Allen	Travel expenses to training	52.89
SO	ESPO	July	293.20
SO	Inland Revenue	Payment for June 19	1158.33
SO	J R K	Supplies	26.79
SO	Prestwood Caev Nursery		212.85
SO	Pure Shine	Windows Cleaned	40.00
SO	SCC	Pensions June 2019	1621.61
SO	SCC	Van Lease	338.11
SO	SWOPS	May 19 payment	93.07
SO	Viking Direct	Postage and stationary	178.87
SO	Wicksteed	Swing replacement parts	352.44
			6668.16
	List of Monthly Direct Debits		
DD	SSDC	CR Rates June	47.00
DD	Utility Warehouse	Garage electricity	15.52
DD	Utility Warehouse	95 High Street Gas and electricity and mobile pho	117.66
DD	Utility Warehouse	Kinver Edge Toilets	10.59
DD	Utility Warehouse	High Street Toilets	27.28
DD	Screwfix	Supplies due for payment 31/7/2019	424.01
DD	Salaries	July	4039.00
		Total	**4681.06**
		Total Expenditure	**11349.22**
	Receipts		
	Burial Fees		0.00
	Toilet income		0.00
	Barclays	Loyalty payment	0.00
		Total Income	**0.00**