

**MINUTES OF A MEETING OF THE LEISURE AND AMENITIES COMMITTEE OF KINVER PARISH  
COUNCIL HELD ON WEDNESDAY 10<sup>TH</sup> MAY 2017**

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Present: Councillors Mrs L Hingley (Vice Chairman), N Other, Mrs C Allen, Mrs D Geoghegan, J Irving Bell, H Williams (Ex-Officio) and G Mander

1. APOLOGIES FOR ABSENCE

Councillors J Cutler (Chairman) and P Wooddisse sent their apologies for the meeting and co-opted member's J Glover and D Tibbetts were not in attendance.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE PREVIOUS MEETING OF THE LEISURE AND AMENITIES COMMITTEE

The minutes of the meetings of the Leisure and Amenities Committee held on 22<sup>nd</sup> March 2017, having been circulated previously, were approved and signed as a true record of the proceedings.

4. MATTERS ARISING FROM THE MEETING

4.1 CPI Bid for 2017

As the Culvert has not been repaired on FP3/8, members agreed to put a bid in for the repair of this section of path. The Clerk to obtain costs for the work and submit ASAP.

4.2 Map Boards

The Map boards and maps have been ordered.

4.3 Additional Co-opted member

As the Committee now has 9 members, they are allowed a further co-opted member (1 co-opted member to 3 councillors) therefore the Committee agreed to Recommend to the Parish Council that Mrs M Rogers be invited to be co-opted onto this committee for the life of this Council.

4.4 Leaflets

The Information leaflets have all been distributed and further prints are required. It was therefore recommended to the Parish Council / Finance that 5000 further leaflets are printed at a cost of £185+vat.

5. FUTURE PROJECTS

5.1 Youth Drop in Centre

Youth Drop in Centre

Following the Finance meeting, the following is an extract of those minutes:-

Leisure and Amenities Committee recommendations:-

- that the Parish Council fund the cost to employ a company that supplies Youth Workers is £390 per month for a 3-hour session. The cost of room hire at the KSCA per month is £200.00. Total cost per annum is £4680 for the Youth Worker and £2500 for room hire, adding £820 for Contingencies giving a total cost for the first year of £8000, and the second year would be a similar cost with probably inflationary increases. Members would try to raise external funds also towards the second-year costs and look to get an external group formed to take over the running of the project. It was felt that the Project needs to have a commitment for 2 years (subject to a review before the first year ends of the success of the Drop-in Centre).

a small income will be generated towards the room hire as an entry fee / donation of a £1 would be charged.

Cllr N Other explained that the Committee were looking for guidance / commitment as to whether the Parish Council has the level of funds to run the Youth Drop in Centre, before the members of the L & A Committee spend many hours going through the requirements of the Council to prove a need for the facility, getting volunteers organised, asking the youth is this what you want and then not being able to progress any further due to lack of funding.

The Chairman explained that for this financial year there is a sum of circa £19000 for all projects both internal and external, and if this sum was committed for this year it would take 40% of this figure 2 weeks into the financial year. In addition for next year as balances reduce, the precept would potentially have to be increased to cover this additional expenditure and to raise £8000 the precept has to increase by 6%. Parish Councils are capped at 3% maximum increase.

The Clerk has gone back through the minutes and a potted history is below:-

The October Parish Council meeting, the recommendations from L & A are below:-

"173.2 Leisure and Amenities Committee Meeting of the 21<sup>st</sup> September 2016

The minutes of the above meetings, having been circulated, were **Received**, and there were the following recommendations to the Council:-

Youth Project

- Further information is found out about the Youth Bus, with a possible visit in situ of the bus in use.
- Talk further to PCSO Paula Wilkes re the Wombourne Youth Centre and visit the venue to see how it is run etc.

- *Talk to the various partners (Rotary, KSCA, and Youth Pastor Etc.) to see what they could bring to the project both financially and what help / support they can offer.*
- *Establish contact with the newly appointed village agent.*
- *Contact Parents to see if they will volunteer to help run the Youth Drop in Centre (as without this the project will not be able to commence).*
- *Prepare an outline business plan of costs etc. for the running of a youth drop in center.*

*The above recommendations were agreed.”*

*The above has not been followed. A meeting has been held with the partners on the 2<sup>nd</sup> March, but a business plan has not been prepared nor have volunteers been found to help run the drop in facility. As the Parish Council are being asked to fund the above facility from public funds, the above needs to be followed to prove firstly a need for the facility and secondly that this is best value for the Parish. This needs to be undertaken as any decision of the Council is subject to a judicial review by the public.*

*The Clerk suggested deferring taking this item until the Leisure and Amenities Committee meet again in May. This was proposed by Councillor Mrs C Allen and seconded by Councillor BR Edwards, and agreed unanimously. In addition Councillor Mrs C Allen asked if the Council could consider funding the Youth Bus for a few sessions, this can come forward as a recommendation from the Leisure and Amenities Committee for consideration at a future meeting.*

Additional information received on the Youth Drop in Centre:-

“Dear Mrs Spaul,

I work for SCVYS as the Engagement Coordinator and part of my role is to support young people in local democracy and campaigning.

I was wondering if there is any possibility in working with your council as it is local to Kinver High School. The idea is that the young people can find a project that affects young people in the parish and support each other in campaigning and making a change.

We would be looking for support from the school council and other pupils in working on the campaign, but would like your support as the parish council to promote the work that the young people are doing. We have potential to seek funding from external organisations if necessary, but to start a dialogue with how we can work together is the main aim at the moment.

If you have any questions, or would like to discuss this with me further, please be in touch either by email or by calling my office on 01785 240378.

Best wishes,

Josh Armitage  
Engagement Coordinator

Staffordshire Council of Voluntary Youth Services  
42a Eastgate Street

Stafford  
ST16 2LY  
01785 240378 / 07429 748227"

After a lengthy discussion members agreed that they must first prove a need for a Youth Drop In Centre, before any funding can be sourced. Therefore the sub-committee will meet ASAP and Councillor Mrs C Allen will join that sub-group. They will invite Josh Armitage to attend to discuss the best way to communicate with the youth and to see how he can help.

### 5.3 Future Projects

*Councilor Mrs L Hingley suggested that it may help with the current spate of vandalism to look at providing play equipment for the older youths of the village as the current park is only for up to the age of 12.*

*The Clerk reminded members that the health and safety requirements for older youth's parks is quite involved, and the key will be to find the correct location.*

*Councilor Mrs L Hingley to look into this for the next meeting.*

Councilor L Hingley reported that she had been to look at Cookley Park, the large swings that she remembered have been removed, but they did have equipment for older children mixed with the younger ones.

However, they do have a youth shelter next to the skate park. The Clerk reminded members that she had told them previously that this is the same as the arrangements at Pattingham.

Members asked the Clerk to find out details of youth shelters to discuss further at the next meeting.

### 6. MEMBERS REPORTS ON PUBLIC RIGHTS OF WAY MATTERS ONLY

None were reported.

### 7. COMMUNICATION / CORRESPONDENCE TO THE CHAIRMAN

None were reported.

### 8. ITEMS FOR THE NEXT AGENDA

Items for the next agenda need to be with the Clerk by Monday 3<sup>rd</sup> July 2017.

### 9. DATE OF NEXT MEETING

The date of the next meeting was noted as the Wednesday 12<sup>th</sup> July 2017.

### 10. RECOMMENDATIONS TO THE PARISH COUNCIL

The following **Recommends** were made to the Parish Council / Finance:-

- To purchase 5000 more leaflets of Kinver at a cost of £185+VAT

- To co-opt Margaret Rogers to the Committee for the life of the Council.

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