

MINUTES OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 1ST NOVEMBER 2023 AT 95 HIGH STREET, KINVER

PRESENT: Councillors JK Hall (Chairman), Mrs C Allen (Vice Chairman), IG Sadler, G Sisley, D McGirr, K Hosell, S Anderson, Miss N Owen, G Sisley, A Calloway, S Charlesworth-Jones, Ms E Lord, E Simons, K Davies and District Councillor Mrs S Dufty.

Also present: Mrs J Cree – Clerk, Mrs M Fullwood – Assistant Clerk, Mrs B Owen, Dr R Painter, Ms E Edwards, Cllr Mrs C Perry.

187/23. Apologies for Absence.

Councillors P Wooddisse, K Slade and District Councillor P Harrison and County Councillor Mrs V Wilson sent their apologies.

188/23. Declarations of Councillors' Interest.

None were declared.

189/23. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 4th October 2023 (copy attached).

The minutes of the meeting held on the above date, were agreed as a true and accurate record of the meeting.

190/23. To receive a report from the PCSO's relating to Kinver

The Police report was received and circulated prior to the meeting. This was noted. The PCSO has been informed of the ASB behaviour that happened last night.

Cllr S Anderson reported that a consultation re ANPR Cameras in this area, comments were agreed to encourage cameras closer to Kinver to be sent off. This was agreed.

Concern was expressed over lack of Police presence in the Parish and this should be discussed at a future meeting.

Cllr G Sisley has spoken to a specialist regarding the old CCTV Cameras / posts in the High Street. They can be repurposed and put 2 static cameras on each pole, to cover the High Street. If new poles were installed it would be £20,000 each pole, so this would be a great cost saving. This would need to be subject to RIPA and GDPR regulations.

Mrs Maggie Quinn would need to be consulted and also the Police, this should be discussed at a specific meeting on this item. A meeting to be arranged with the Police to discuss concerns over policing and the options for CCTV.

191/23. Public Participation

Standing orders were raised for members of the public to speak.

Mrs B Owen reported that the busses are running well, one complaint given to her that on the 6th October the last bus did not pick 2 passengers in Stourbridge. The £2 fair cap has been extended, pensioners get free travel.

She noted that on the Visit Kinver Website – there is a page for how to get here – it would be beneficial to say we are a good travel service!. Also why are new houses allowed to be built when the bus service is so limited.

Dr R Painter addressed the Council he lives in Swindon Parish and he is interested in the 20's Plenty report. He wanted to know what plans are being made to move this forward and if any information is found that this could be shared around the neighbouring parishes. He stated that the School 20 mph zones are accepted schemes by Highways.

Standing orders were reinstated.

192/23. To have a discussion / presentation from Mrs Kath Perry MBE re Heritage Assets and to make any decisions as necessary.

Councillor Mrs K Perry MBE reported that:-

- She is a District Councillor for 30 years, at Great Wyrly, she is also a County and Parish Councillor.
- In May she took up the role of Communities and Climate Change Cabinet Member.
- The District already have a register of assets, but they are asking that Parishes look at assets that are of interest to them, this can be for an item or an area. For example Great Wyrly have a Church Yard which is not closed, 4-5 years ago the church roof was leaking and damaging the pews, the Parish gave £7000 under S137 to repair the roof; assets – Old public houses – they are an historical interest to the community, and this is marked as an asset; a well / pump in a road, also has an historical interest.
- This request is to add to the list that SSDC have already, this will help with planning applications to protect the asset.
- SSDC have started a sink fund for looking after closed church yard walls / assets in any parishes. Parish Councils were not expected to contribute to such maintenance in future.

It was noted that:-

- This is a suggestion that a fund is kept for Community assets and heritage assets.
- Kinver Parish Council maintain a fund for the items that they look after, such as the bus shelter.
- The Parish Council cannot give money to private individuals. Most heritage and community assets are in this category, therefore, the Council could not fund their repair etc.
- In the Neighbourhood Plan there is a Heritage section, which refers to existing listed heritage assets. Additional heritage assets were identified for local listing. and are awaiting assessment by the Conservation Officer.
- Kinver also has Assets of Community Value identified on the official listings.
- Cllr E Simons, reported that a Heritage Asset list is managed by the Conservation Officer (SSDC), Historic England and County Heritage Environment also hold these lists.
- Any assets put forward have to go through a standard process before they can be added
- The asset list put forward by the Neighbourhood Plan, is awaiting confirmation by the Conservation officer. Any assets which do not make the list, they can be on the undesignated list.
- The lists of heritage and community assets have to be consulted when considering all Planning applications.
- If a planning application is received, and it is near a Heritage Assets, then under the current planning rules a Heritage statement must accompany the planning application. Cllr Simons cited the NPPF Heritage Asset to the meeting.

It was proposed by Cllr S Anderson not to establish a sink fund to look after heritage and community assets financially as suggested by SSDC in their letter, this was seconded by Cllr K Davies, on a vote this was carried by majority.

193/23. County / District Councillor to address the Council on any matters relevant to the Parish

District Councillor Mrs S Duffy addressed the Council on the following matters:-

- Fixed penalty fines have been increased for fly tipping by SSDC
- Licensing – Chances event – they have had a meeting with the Licencing team, both SSDC and the Cllrs have contacted every complainant and they have not allowed an event for New Years Eve, but an event may take place in March, and this will be strictly monitored.
- Variation application for the Cross Inn , Kinver and has been submitted.
- Tree issues, they have been busy in particular Ken Rose Mill, the trees at the rear of the site need to be maintained by SSDC as they are on their land. After a site meeting, they acknowledge site needs cleaning up, once its done a proper assessment will take place.
- Potters Cross / Brindley – trees have been complained about – opposite Methodist Church. This has gone to the Academy Estate Manager, who have taken it to County and have pointed out this is the school's responsibility. So they need to resolve this.
- School traffic, this is getting worse due to increase in school pupils and cars. They have been talking to the Police and the PCSO's came one morning. Traffic Enforcement are based in Stoke, and it makes it difficult to get anyone down here at the times when the situation is at its worst. Diane Firkins has been consulted and there is not enough resource to get a local traffic officer. There may be strength in numbers with other

Parishes. Possible join forces with looking at funding /discussing with the County Council (this could be added to the Police meeting when it's held for discussion).

- The Police can issue tickets for instruction, and could come down and its worse in the afternoon.
- She has requested for the lines to be repainted in the area of Potters Cross and to look at additional lines in the area to park one side of the road, County Council are looking at this. This could be discussed with the Police at the planned future meeting.
- Community Speed Watch could they also take details of badly parked vehicles etc, that would need to be looked into. Also Parking buddies could be deployed. This again needs to be discussed with a group of interested parties.
- Recruitment needed to be stepped up to get a Lollipop person.
- Other areas of inconsiderate parking are also on Stone Lane / Fairfield Drive.
- Parish Summit on the 19th October, she felt it was a good event. She will forward any relevant information – Dementia briefing from Maggie Quinn for support and help groups growing need of dementia support. Like the previous dementia café could be reinstated. Lots of help in Wombourne, but not in Kinver. Another workshop was on cost of living and warm hubs. £100 grants for community hubs.

194/23. To receive an update on the Community Use Agreement

Councillor S Charlesworth-Jones reported that a review meeting needs to take place in December on the 12th Clerk to organise. He asked for a schedule for the week that the Booking manager is working this week being half term and its only a couple of part days he is working. There is no update on membership.

195/23. To receive an update on the Kinver Climate Action Group

On 1 October, the KCAG held their first major event, the Eco Energy Fair at the KSCA. The event was well attended (more than 200) with a lot of interest shown in both the stalls and the talks. Over 20 people signed up to be kept informed both on rooftop solar panels; and on using the thermal camera in their home. These two items will be followed up by projects of the group. There was also great interest in sustainable foods. Contributors ranged from solar, EV and retrofit companies, to local groups showcasing green approaches to gardening, floristry, repurposing fashion, repair café, and lifestyle choices. Overall there was a clear appetite from attendees to find out more. The costs of the event were more than covered by grants and donations. Possible future events under discussion include sustainable food; and electric vehicles.

This was noted.

196/23. To discuss / make a decision on the repair required to the clock shelter re the lighting

At the annual inspection of the clock on the tower, it was reported that the lighting was not working and needs to be replaced around the clock. The estimated costs are between £500 - £600. The work can wait to the next financial year, but needs to be budgeted for in November.

197/23. To discuss new road name for the White hill development

An email from SSDC has been received:-

“I have received a request for a naming and numbering scheme for the above development.

Two road names are required and the developer is happy for the Parish Council to make suggestions. I would be grateful if you would liaise with Members and get suggestions to me by 27th October in order to consult with Royal Mail.”

An extension has been agreed so it could be discussed at this meeting.

It was agreed to put forward for the main road was Fort View or Redcliff, Bills cul-de-sac / close, on a vote this was agreed.

198/23. To receive the minutes and any recommendations from the following Committee meetings:-

Planning and Development Committee 11th October 2023
(including update on NPlan if applicable)

The minutes for the above meeting were agreed, a separate meeting took place with Crest the developers to discuss the Neighbourhood Plan implications for the White Hill development for Phase 2 of the site and also phase 1 to be kept informed as the site develops.

L & A Committee 18th October 2023

The minutes for the above meeting were agreed.

It was agreed to Recommend to the Parish Council to purchase the gazebos, and sets of weights at a total cost of £628 from the market funds. It was agreed to defer this item until after the market review at L & A meeting in November.

199/23. Report of the Chairman

The Chairman reported that the Remembrance day parade is in Kinver this year on the 12th November.

200/23. To receive and note the report from the Clerk including Burial Ground Superintendents report.

The following was noted:-

Information from a local company that out on events
Email from SSDC - Support Staffordshire event is going to be on Thursday 9th November at Trinity Church, Histons Hill, Codsall from 1.30-4.30pm.
Permissive footpath – for new bridge – Cllr P Harrison is looking into this.
Complaint re traffic at Potters Cross and response sent.
Burial Ground Superintendent - 3 new headstones installed and 1 burial interment.

201/23. Reports from Members sitting on Outside Bodies for the Parish Council.

Cllr S Charlesworth- Jones reported that the project at the EMC Sterrymere has been a great success.

Cllr S Anderson reported that he had attended the last traders meeting, the main event discussed was the Halloween event, and it seems to have been a great success.

202/23. To receive the accounts for payment since the last meeting and agree the S106 draw down of funds from SSDC

The accounts as asset out as appendix 1 to these minutes was accepted.

It was proposed by Cllr S Anderson and seconded by Cllr A Calloway to confirm the submission of the S106 form to the District Council to enable the funds to be received from the Hyde Lane Development. On a vote this was carried.

203/23. Items for future Meetings Council.

To be with the Clerk by Monday 27th November 2023

204/23. Dates of Next Meetings –

Planning and Development Committee	15 th November 2023
Leisure and amenities Committee	22 nd November 2023
Finance and General Purposes Committee	29 th November 2023
Parish Council meeting	6 th December 2023
Planning and Development Committee	13 th December 2023

Accounts for payment for November 2023

Accounts for payment	Description	Total
Andy Read Services Ltd	Contractor work	652.50
Amazon	Supplies / trail cam	55.18
Barclays	Monthly charge	8.00
Bargain Booze	Fuel for equipment	29.14
BT	Quartey Bill	400.09
Chubb	Annual Check	161.01
Climate Change Group	Printing Posters	58.93
Gemma Perkins	Climate event	87.50
Greenacre Services	Contract work and grass cutting	580.00
Gif Gaf	Sim for CCTV at garage and tracker	12.00
HMRC	November	1375.90
ICO	Annual charge	60.00
IONOS		10.80
JRK		46.73
Kinver Climate Group	Exp from the event	115.20
Kinver Edge Farm Shop	Monthly opening toilets	144.00
Kinver Market	Costs for erecting Gazebos etc for September market	200.00
Kinver Market	Promotions	50.00
Midshires	Printing charges	216.60
N F U Mutual	Renewal of Van Insurance	1291.10
R H Electrical	Annual Pat Test	150.00
Salaries	November	4814.39
SSE	Electricity for office	377.79
SSE	Office gas	116.74
SCC pensions	November	1857.80
Screwfix		221.21
Signal	Extra charge for drawings	78.00
South Staffordshire Water	Water rates	89.91
Utility Warehouse	mobile phone	37.90
Van	Service and van wash	117.00
Viking Direct		107.57
Water Plus	Water rates	52.43
Wild Earth Movement	Climate event	100.00
Wombourne Printers	Printing Information posters	110.40
	Total Expenditure	13785.82
Receipts		
Burial Fees		980.00
Vend electric	October	0.00
Kinver Market	September total	250.00
Kinver Market	October	160.00
	Total Income	1390.00