

**MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 5<sup>th</sup> JANUARY 2022 AT ST PETERS CHURCH HALL, VICARAGE DRIVE, KINVER**

PRESENT: Councillors Mrs C Allen (Vice Chairman), G Sisley, H Williams, S Anderson, K Slade, Ms E Lord, M Smith, E Simons, IG Sadler, Miss V Webb, Mrs S Harris

1/22. Apologies for Absence.

Councillors JK Hall (Chairman), P Wooddisse, D Light and County Councillor Mrs V Wilson sent their apologies.

2/22. Declarations of Councillors' Interest.

There were no declarations of Councillor interest.

3/22. To receive for confirmation and adoption, the Minutes of the Parish Council meetings held on 1<sup>st</sup> December 2021.

The minutes of the meeting held on 1<sup>st</sup> December 2021 were approved and signed as a true record of the proceedings of that meeting.

4/22. To receive a report from PCSO's re incidents and statistics for Kinver and General Policing issues within the Parish

The crime statistics were circulated from the PCSO's. These were noted.

Councillor G Sisley reported that he had spoken to Ben Adams and will be attending a meeting on the 24<sup>th</sup> January to discuss some of his and the Parishes concerns.

5/22. Public Participation – 15 minutes for members of the Parish to raise matters with members of the Council

Standing orders were raised.

Mrs Barbara Owen addressed the Council on the following items:-

The new timetable started yesterday, she caught bus into Stourbridge and it went down Hyperion Road. She tried to catch the bus back and the bus had broken down and there was a 2 hour wait for the next bus so she caught a taxi back with fellow passengers who were also waiting for the bus.

There is a large gap in the afternoon where the school uses the bus services.

She thanked the organisers of the Old peoples welfare vouchers, as they are very much appreciated.

Standing orders were re-instated.

6/22. To note closing deadline for co-option candidates and note interview date

The Clerk has asked for people interested to put their name forward for co-option onto the Parish Council by registering their interest to the Clerk by Monday 4<sup>th</sup> January 2022. Interviews for candidates will take place on Wednesday 12<sup>th</sup> January 2022 at 6.00pm if anyone comes forward. This was agreed and noted.

7/22. To receive an update on the solar lighting for the Holloway (Cllr E Lord)

The solar light has been installed on the Holloway, and the order is ready to be placed for the Heritage lights for the other side of the path (on the pub side). This was noted and members thanked Councillor Ms E lord for all her hard work and efforts.

8/22. To receive an update on the purchase of the new vehicle

The order has been placed and a delivery date has yet to be confirmed. The new EV charging point for the garage needs to be installed as soon as possible. The fitting will hopefully be free of charge. The sign writing is in the process of being sorted out.

The current lease vehicle has been extended on a rolling contract and can be handed back when the new van arrives.

9/22. To receive an update on the section 106 agreement for the new development on White Hill.

Councillor G Sisley has contacted the Officer at the District Council to find out what is happening with the S106 funds, her email is detailed below:-

**Subject:** RE: Hyde Lane, Kinver Section 106 monies

Thank you for your email. Unfortunately, as you are also a Parish Councillor in Kinver, you will not be eligible to sit on the S106 panel, but if Lin is not on the Parish Council or involved with KSCA, then she will be eligible. It is likely that Councillors Bates and Mason in their respective roles as Cabinet Members will also be on the Panel.

With reference to the White Hill development, you are right, some monies have been required in a S106 agreement to off-set a minor shortfall in the size of an on-site play area. The Officers report that went to Planning Committee stated:

#### *5.3.9 Provision of Public Open Space (POS)*

*a) Section 8 of the NPPF states that access to a network of high quality open spaces and opportunities for sport and physical activity is important for the health and well-being of communities. SAD7 Open Space standards requires new development on sites greater than 0.2 hectares to provide on-site open space in the form of community green spaces. Sites which provide more than 29 dwellings should also provide equipped play areas or MUGA/skateparks. Sites that are to be maintained by district Council should pay £65,190 per ha of open space provided. This site is proposing POS located to the centre of the site, along the frontage with White Hill and a smaller section to the east of the access road. There is a minor shortfall in the provision of the required POS to fully satisfy the policy requirement. However, this shortfall is limited and acceptable in this instance.*

*b) There is a small section of the proposal that pushes slightly into the safeguarded area to allow for the views up towards Kinver Edge. This is considered acceptable for this reason which is discussed in greater detail in paragraph 5.4.8 of this report. I consider this minor breach acceptable to allow for this.*

*c) The site is small and is to become part of a wider scheme when the safeguarded site comes forward. That being said, the SAD standard does require the provision of on-site play area. However, because of the constraints of the site, it has been agreed in this instance, that an off-site contribution can be paid by the applicants, which will need to be paid to the Parish Council upon commencement of the development. This can be secured via the Section 106.*

The subsequent S106 which has been signed allows for the sum of £30,000 to be used *towards the provision, maintenance or enhancement of the off site play area in Kinver Parish*. The S106 agreement restricts the use of the £30,000 to the provision, maintenance or enhancement of the off site play area in Kinver Parish and for no other purpose. As the monies are to offset a shortfall in the public open space on the site, whilst I note your comments about the need for further play equipment, they can only be used for the purposes specified in the s106.

I hope this explains the background to the S106, but if you need any further information, please let me know.

Kind regards,  
Sue

Sue Frith - Development Management Team Manager

If the developer provided a play area on the site they would have to pay for that and also then they would have to pay to the Village the S106.

Councillor S Anderson proposed a vote of no confidence in the services relating to Planning that the Parish have received. Councillor Mr M Smith seconded the motion and this was supported but it was agreed not to act on this until the next meeting after further discussion.

It was agreed that the Clerk write to Mrs S Firth (with a copy to Annette Roberts) and state we do not need further play equipment, we have no site for this equipment and how else can these S106 funds be used in the community. We feel that we have not received any guidance on when we are to be involved in the process. It was felt we should have lists of projects ready for these types of situations, it was agreed to add this to the Leisure and Amenities Committee agenda. It was also agreed that District Councillor G Sisley will respond back as a District Councillor.

We have been told by Annette Roberts that the District Council welcomes involvement in this process and we would like to be involved, this will also be mentioned in the communication to Mrs Firth.

10/22. To discuss concerns raised by the public re the Doctors Surgery

Dr Mark Hopkins has been invited to attend this meeting but declined due to work pressures. It was agreed that the Clerk write and invites the practice manager to the next meeting. Councillor G Sisley has spoken to the chairman of the Patients Panel and he will be meeting him later in the month to discuss some of the issues of concern.

Communication is one of the main areas of concern, it was agreed to write to the Practice Manager to discuss how we can help, what can be done to improve the issues that people seem to have.

Councillor Mrs S Harris will prepare a letter to be sent to the Doctors, and members were asked to send to her their concerns that they are aware of.

11/22. To discuss High Street bins and recycling

The Clerk updated members on a few points of information...

Back in June 21 – SSDC received complaints re the state of the bins in the High Street, they were looking to replace the bins in August 2021.

Councillor BR Edwards responded stating that they thought that the replacements were a good idea as they were larger and could take more rubbish, which would help with problems at the weekends.

The current bins were installed some 10 years ago, they were standard bins resprayed to be more sympathetic to the Conservation area, as part of the High Street regeneration scheme.

Although the bins say recycling and normal waste, because of cross contamination (people putting things in the wrong bins), the waste has not been able to be segregated and goes into normal waste although it says recycling.

It was proposed by Councillor S Anderson and seconded by Councillor Mrs C Allen that members felt that this would be a retrograde step to revert back to standard blue bins from the original High Street scheme, which were oak / stone reflecting the High Street improvements and the conservation area. Therefore, it was agreed on a vote that Councillor G Sisley will speak to street scene to ask for conservation friendly bins in either black or green.

12/22. To discuss the Community Use Agreement for the new Sports Centre at Kinver Hire School

It was noted that the Planning Officer Lucy Duffey is looking into this agreement and will report back to the Parish.

13/22. To receive the minutes and any recommendations from the following Committee meetings:-

Planning and Development Committee 15<sup>th</sup> December 2021  
(including update on NPlan if applicable)  
These minutes were noted and accepted.

14/22. County / District Councillor to address the Council on any matters relevant to the Parish

It was noted that the new bus service has been going down Hyperion Road, and the residents of the area are not very happy with this situation. Councillor Mrs C Allen will be raising this with County Councillor Mrs V Wilson.

Councillor H Williams reported that the 3 meetings scheduled so far for January at SSDC have been cancelled.

Councillor G Sisley reported that :-

- SSDC are planning a Council tax of £5 per year on property band D
- The Government are looking to cancel green bin charges and this charge will be potentially ending in 2025 and will return to be free.
- Un-employment in the area is 4%.

14/22. Report of the Chairman

There was no report as the Chairman was not in attendance.

15/22. To receive and note the report from the Clerk including Burial Ground Superintendents report.

The following items were noted:-

New email login details have been circulated – problems have been noted, and it was agreed to look at Proton Mail and report back to the next meeting.  
Precept request has been submitted.  
Highways statistics

Burial Ground - 2 new graves for December and 4 headstone applications.

16/22. Reports from Members sitting on Outside Bodies for the Parish Council.

The vouchers from the Old People Welfare have been distributed.

Kinver Eco-Collective have not met due to the pandemic.

KSCA – Councillor Mark Smith reported the CIO meeting is next week, it was agreed to cancel the Leisure and Amenities Committee meeting and reschedule it for the 26<sup>th</sup>, so members of the Council can attend.

It was noted many organisations that use the KSCA have cancelled their meetings for January due to the pandemic.

18/22. To add new Councillor onto Committees

It was agreed to add Councillor K Slade onto the Planning Committee.

17/22. To receive the accounts for payment since the last meeting.

The accounts for payment are detailed as appendix 1 to these minutes and were noted.

18/22. Items for future Meetings

To be with the Clerk by the 24<sup>th</sup> January 2022. Police Chief Inspector visit. Bus service; emails, S106.

19/22. Dates of Next Meetings –

Co-Option interviews (6.00pm) cancelled	<del>12<sup>th</sup> January 2022</del>
Planning and Development Committee	19 <sup>th</sup> January 2022
Leisure and amenities Committee	26 <sup>th</sup> January 2022
Parish Council meeting	2 <sup>nd</sup> February 2022
Finance and General Purposes Committee	23 <sup>rd</sup> February 2022

**Accounts for payment for January Parish Council meeting 2022**

<b>Accounts for payment</b>	<b>Description</b>	<b>Total</b>
Amazon	Disinfectant spray	19.75
Barclays Bank	Monthly charge	8.00
Brierley Printers	Farmers Market	50.40
CPRE	Training for Local Plan response	30.00
ESPO	Supplies	106.98
Express Mowers	Replacement tools	880.00
Giants Well	Expenses	208.08
Inland Revenue	January	1490.43
J R K	Supplies	91.00
Kinver Youth Café	Grant	562.00
Kinver Country Fayre	Hire of equipment for Farmers market and promotional artwork	245.00
Lower Penn	Report	400.00
Montrose Glass	Repair to window and boarding up	498.00
Morrisons	Fuel	80.00
Sage	Annual support	612.00
Signal	Traffic lights for late night shopping and market	2077.20
Screwfix	Supplies	61.96
Staffordshire County Council	Pensions January	2233.62
Staffordshire County Council	Van lease	325.83
Staffordshire County Council	Van lease	343.05
SPCA	Training course	30.00
Viking Direct	Supplies	87.81
WALC	Conference fee	12.00
		<b>10453.11</b>
<b>List of Monthly Direct Debits</b>		
Utility Warehouse	Garage electricity	15.75
Utility Warehouse	95 High Street Gas and electricity and mobile phone	285.53
Utility Warehouse	Kinver Edge Toilets	10.47
Utility Warehouse	High Street Toilets	129.60
Salaries	January	5696.55
	<b>Total</b>	<b>6137.90</b>
	<b>Total Expenditure</b>	<b>16591.01</b>
<b>Receipts</b>		
Burial Fees		195.00
Vend electric	November	126.58
SSDC	Phase 2 High Street Grant	4210.03
BHIB	Insurance claim	934.00
Toilet income	August - December	50.00
VAT		1757.72
	<b>Total Income</b>	<b>7273.33</b>