

MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 6th JUNE 2018 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER

PRESENT: Councillor H Williams (Chairman), Miss V Webb (Vice-Chairman)
Councillors: IG Sadler, DH Hadlington, D Light, Mrs C Allen, N Other, Mrs D Geoghegan, E Simons, P Wooddisse, BR Edwards

104/18. Apologies for Absence.

Councillors G Mander, Mrs L Hingley, JK Hall, J Cutler and County Councillor V Wilson sent their apology for the meeting.

Also apologies were received from Rev. Nick Pedley who was delayed in attending the opening of the meeting for prayers.

105/18. Declarations of Councillors' Interest.

Councillors BR Edwards and H Williams as they are District Councillors and sit upon the Planning Committee at SSDC did not take part in the debate, discussions or decisions in relation to any of the recommendations from the Planning Committee meeting held on the 30th May.

106/18. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 2nd May 2018.

The Minutes of the meeting held on 2nd May 2018, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting with the exception that Councillor E Simons should read Councillor E Simons.

107/18. Matters arising from Previous Minutes.

None were reported.

108/18. Public Participation - Standing Orders will be suspended for a maximum of 15 minutes to allow members of the public to address the Council.

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

Standing orders were raised to enable members of the public to speak.

Mrs Ingrid Caras-Altas addressed the Council on behalf of her friend Mrs Anne Brown. Mrs Brown helps a lot of elderly in the village and she has noticed increasingly the difficulty in getting an appointment to register a death at Wombourne Registry office.

She has tried to obtain details of numbers of deaths within the District and has obtained some basic information.

She came up with three suggestions on how to possibly improve the service to get more appointments; to allow a local office (such as the Parish) to see documentation and receive

basic training to process the deaths locally; to move resources to Wombourne to allow more appointments; to allow the registering of deaths to take place online...

It was noted this was an item on the Clerks report later on the agenda.

Mrs M Rogers reported that there is a Support Staffordshire meeting on the 13th June at 10 am at Wombourne Civic Centre.

Mrs Dianne Davies addressed the Council and raised concerns from herself and neighbours to the proposed development of the sports hall at Kinver High School. A summary of objections is below:-

- The location, size, intruding into the Greenbelt and we query how this can run as a successful leisure centre. Especially without increasing or employing any staff to run the facility.
- When the sports hall was open previously for the community it attracted a lot of ASB problems.
- The barrier is broken and not working at the moment to the school due to vandalism.
- If the facility is a success and developed further, how will the school cope with the parking, the traffic in the area of Potters Cross is already very heavy and unpassable at times, this will surely just increase. Especially when the theatre is being used for plays and other bookings, there will then be double the parking problems.
- In her opinion this development is not for the communities benefit.

Dr Elwyn Davies also added that the school sports hall should be kept on its current site location, as moving the building contravenes Greenbelt policies and several core strategy policies. There are no special circumstances as required to contravene these policies.

It is noted that it hall is required for the exams but these finish in June?; yes parking spaces will be increased, but when the barrier is back in action these will not be accessible by the parents collecting children from school. So will not help with parking problems. In his opinion the plans need to be amended and the new sports hall be located on its current site.

Standing orders were re-instated.

109/18. To receive the Minutes of the following Committee meetings and to consider adoption of any recommendations therein -

Planning and Development Committee 30th May 2018

Councillors BR Edwards and H Williams took no part in the discussion, debate or recommendations on the planning applications.

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations in item 5 of those minutes were made to the Parish Council.

Members also asked that the Clerk in relation to the application for the Burgesses clarifies the proof that over 55's properties are a needed priority in the Parish when there are no homes being built for younger people and families. This is the type of development that would be favoured by the Parish Council.

Extract of planning minutes relating to Kinver High School:-

It was noted that the proposed sports hall is a significant increase in size and mass in relation to the existing one, the reasons stated in the documents supplied for this are due to needing more space for the pupils for exams.

The application states that there will be an additional 3 classrooms for school use and there will be additional facilities for the community to access such as a gym, studio, indoor and outdoor sports. This is of a concern as the application does not show an increase in staff to accommodate the usage of the sports hall by the community.

In the application it reports by moving the sports hall it will create a further 43 parking spaces.

The building has to be completed by the 31st March 2019 due to access the grants to pay for the works.

Concern was expressed by the Committee over the basic design of the building in the Greenbelt, and also the proposed location.

Before making a recommendation it was agreed to ask the Clerk to contact the agent acting on behalf of the school to find out the following and a recommendation will be made at the parish Council meeting on the 6th June:-

- ***What provision is being made for future parking for the school in particular the dropping off and collecting of children? The application states 43 more spaces are being made, however these are not accessible for parents collecting children as the barrier is closed at the end of the school day to stop parents accessing the turning circle.***
- ***We ask for an explanation of why the sports hall is not remaining in its current less intrusive location.***
- ***Is it possible to improve the look of the proposed structure to soften its impact on the Greenbelt?***
- ***We also ask for confirmation of the overall size as the planning application and drawing figures appear to differ.***

The additional application relating to Kinver High School received the following additional information as requested:-

- The footprint of the building is 2000m².
- The current parking arrangements are as a result of pupil safety and safeguarding issues. The proposals for the new sports hall do not intend to change the current arrangements as both of these will continue to be of concern.
- The existing sports hall is in a poor state of repair and the building method used in its construction does not lend well to refurbishment. The sports hall is a key area to the provision of the curriculum and serves for both Physical education and importantly as an exam space. To rebuild on the existing site would greatly disrupt the pupils during this critical exam period. Other areas within the site were considered, however a number of constraints meant that this was the only feasible location for a new building.

- Changes in materials could be considered.

The Recommendation to the District Council is to **Recommend Refusal** on the grounds that:-

- The location of the proposed new sports hall building is an unacceptable development within the Greenbelt due to its much increased size and mass.
- There is no positive evidence that this building will benefit the local community.
- The sports hall could easily be built anywhere else on the site and the visual impact of the sports hall has not been considered fully. The building could easily be relocated to lessen its visual impact from the street scene, Kinver Edge and neighbours.

This was agreed

Finance and General Purposes Committee 23rd May 2018

- the accounts as set as Appendix 1 to these minutes be accepted.
- a grant of £500 should be given to the KSCA, subject to them being able to raise the remaining balance of the £3000. The funds will be held by the Council until the 31st March 2019.

The above recommendations were agreed.

Leisure and Amenities Committee 9th May 2018

The minutes of the above meetings, having been circulated, were **Received**, and there was one recommendation that the Committee seek permission from the Council to pursue with the Canals and Rivers Trust to get the towpaths made good like our surrounding neighbors paths.

This was agreed.

110/18. Parish Clock – report from Cllr P Wooddisse

Councillor P Wooddisse reported that the clock is repaired and now working, it is being tested before having the case rebuilt around it. It should be completed by the end of June.

Members felt that it would be a good idea to have it located in the library, he will ask the County if the Library are allowed to have it installed on their premises, he will report back at the next meeting.

111/18. GDPR New regulations update

Policies have been drawn up by David Campbell and distributed to all members. All forms i.e Grants, burial forms etc, now have a Data Policy on the reverse of them. Members noted this information.

112/18. County / District Councillors to address the Council on any matters relevant to the Parish (including discussions re Church Hill)

Councillor BR Edwards reported that:-

- The Pier review from the LGA is currently being undertaken, with any recommendations being given on Friday.
- The next Locality 5 Police meeting will be taking place on the 11th July on 6.30pm at the Civic Centre, Wombourne.
- SAD documents are due to be adopted on the 19th June 2018 and will then be valid and be able to be used.
- The next Parish Summit is due to be held in September / October and the main topic will be elections.
- With most sports halls that offer community facilities. These are operated by the local District Council's with a user agreement policy, at the present time Kinver High School have not entered into such an agreement.

113/18. Report of the Chairman

The Chairman will be attending the Armed Forces Day celebrations at Codsall on the 25th June 2018.

114/18. Report from the Clerk.

For discussion

Letter received from a resident from the Dark lane area over concerns of noise and vibration from the water treatment plant. The Chairman reported that the problem related to an old pump that had not been installed on a concrete pad. There were 2 like it, one has been made good and the second is awaiting updating / repairing.

Members asked for the Clerk to obtain an update from Severn Trent on this matter.

Letter received from an organisation called Surface asking for help / support on the delays in waiting for an appointment to register a death at Wombourne Registry office. Councillor BR Edwards to progress this further.

Diane Firkins from SCC has sent the following email:-

“Now that the harsh winter is finally out of the way and we are starting to look towards the spring/summer season, I thought this would be a perfect opportunity to meet up with the Parishes and discuss any issues that we may be able to work together to resolve.

You may be aware that this year the Neighbourhood Highway Team has now come to an end and this may potentially leave a gap in some work we are able to offer to you.

Therefore I believe it would be useful to meet up to discuss how we may be able to assist one another moving forward and to talk over any queries you may have.

If Kinver Parish would like to meet with me, please would you provide some dates which are suitable to yourselves so I can make arrangements to come over and see you.

I look forward to hearing from you and hopefully meeting you in the near future.”

It was agreed to invite Diane to the next Council meeting, and members to forward any questions for her to look into before the meeting so as she has as many answers as possible. It was noted that many of the road signs (especially on the A449) are obstructed by foliage.

Financial Requests

A request has been received for a bin to be located at the top of Dark Lane with the junction of Hawthorne way near FP17. This matter was referred to the next Finance meeting.

For Information

The Country Fayre Committee are planning to hold a Christmas fayre on the 30th November, it will be held and contained within the White Harte Car Park. This was noted.

For Note

New Bollards

We are having many problems with delivery drivers and some residents using the gardens for parking of workers vans - whilst they work nearby.

It is not only churning the grass up, but they are using the pathways to drive on and they are not roads! It is simple layer of tarmac on a hard stone base with footpath edges. The pathways will eventually start to break up.

We have also witnessed workers vans going on their when children and parents have been using the ground, with total disregard for the safety of the people there.

Last week again, we had a van parked there on and off for 3 days. When asked to leave we get a mouth full of abuse.

The bollards are now in place to stop unauthorised parking (the same as Jubilee Gardens) although there is not an official removable bollard, this will be able to happen if access is required. The cost was circa £100.

This was noted.

Publications to note

Church Hill and Blakedown Parish minutes and agendas

115/18. Reports from Members on Outside Bodies.

Councillors Miss V Webb, E Simons and Mrs C Allen attended the Code of Conduct Training at Wombourne, they found the evening very useful and urged other members to attend the next one at Penkrige.

116/18. Accounts for Payment.

The accounts as set out as appendix 1 to these minutes were accepted.

117/18. Items for future Meetings

If there are any additional items for the next agenda these need to be with the Clerk by 25th June 2018.

Local Plan

Chairman of Committees reports on the Parish Council agenda

Clock update

118/18. Dates of Next Meetings –

Leisure and Amenities Committee	20 th June 2018
Planning and Development Committee	27 th June 2018
Parish Council	4 th July 2018
Finance and General Purposes Committee	18 th July 2018

All meetings to start at 7.00 pm

119/18. Exclusion of the Press and Public as the business to be transacted is of a confidential matter.

The press and the public were excluded on the grounds that the business to be transacted was of a confidential nature.

120/18. To discuss the possible extension of Comber Ridge Burial Ground

There is a piece of land coming up for auction adjacent to Comber Ridge, the guide price is £17,500 by auction on Tuesday 26th June at The Crown and Sandys pub in Ombersley.

The Clerk has spoken to the Legal Officer at the District Council and their advice is that we can purchase the land.

They have looked into the land and advised that:-

“The short answer is that you do have the power to purchase the land.

Section 124 Local Government Act 1972 gives the PC a power to purchase land for any of their functions. By virtue of s.214 Local Government Act 1972 the PC is a burial authority and thus the provision of cemeteries/burial grounds is a function of the PC.

There is also a power under the Open Spaces Act 1906 but the above is the stronger, clearer power.

I attach the Land Registry information. As you will see, there are no restrictions on the title. You would also need to clarify the planning position but obviously we are conflicted from advising on this point.

There is no absolute duty on a burial authority to provide burial spaces. It is a power to provide rather than a duty so the PC could determine that they are not going to continue to provide spaces once the current provision has been exhausted”

It was **Resolved** to ask the Parish Councils solicitors to enter an agreed maximum bid for the price of land which is within the Parish Councils available funds.

Appendix 1 to the minutes of the Parish Council meeting held on the 6th June 2018

Accounts for payment 6th June 2018

Chq No Ratification

101113	SWOPS	Diesel account	65.92
101116	Chris Fantom	Audit for H & S	184.00
101117	Kinver Deli	Civic Service	250.00
101118	Npower	Clock electricity	679.05
101119	Constitutional Club	Civic Service	95.91
101120	OCL	Supplies	331.72
DD	SCC	3 X Van rental (2 x lost invoices)	1180.87
DD	Screwfix	Late invoices	19.95
DD	Pure Shine Windows	(May)	20.00
		Total	2827.42

Chq No Accounts for payment

101121	Eastern Purchasing		113.95
101122	J R K Computer supplies		29.94
101123	Kinver Edge Farm Shop	Opening toilets JUNE	90.00
101124	P & S Contracts	Grass cutting	1653.50
101125	SLCC	Subs	312.00
101126	SCC	Pensions	1776.55
101127	SWOPS	Fuel account	97.14
101128	Viking Direct	Stationary	74.76
			4147.84

List of Monthly Direct Debits

DD	Inland Revenue	May	1212.09
DD	Utility Warehouse	Garage electricity	9.91
DD	Utility Warehouse	95 High Street Gas and electricity	191.45
DD	Utility Warehouse	Kinver Edge Toilets	10.73
DD	Utility Warehouse	High Street Toilets	21.19
DD	Salaries	June	5422.34
DD	Screwfix	Supplies	46.96
DD	Pureshine	Windows cleaned April)	20.00
DD	Postage	Postage	109.60
		Total	6914.67
		Total Expenditure	13792.79

Receipts

Toilet Income	120.00
Burial fees	865.00
Total Income	985.00