

**MINUTES OF A MEETING OF THE LEISURE AND AMENITIES COMMITTEE OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 30<sup>TH</sup> JUNE 2021 AT 7.00PM AT 95 HIGH STREET, KINVER**

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Present: Councillors: S Anderson (Chairman), Mrs C Allen, G Sisley.  
Councillor MS E Lord was in attendance.

Also present: Miss J Cree, Mrs M Fullwood, Mr P Rochfort (PROW).

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors P Wooddisse (Vice Chairman), Mrs S Harris, J K Hall (Ex-Officio) and co-opted member J Glover who is shielding.

Co-Opted member - D Tibbetts were not in attendance.

2. TO RECORD DECLARATIONS OF INTEREST REGARDING ITEMS ON THE AGENDA

None were declared.

3. MINUTES OF THE PREVIOUS MEETING OF THE LEISURE AND AMENITIES COMMITTEE

The minutes of the meetings of the Leisure and Amenities Committee held on 6<sup>th</sup> May 2021, having been circulated previously, were approved and signed as a true record of the proceedings.

4. PRESENTATION FROM PAUL ROCHFORD ON PROW

Public Rights of Way Officer Paul Rochfort addressed the Committee with a presentation on the roles of the Parish with the Rights of Way.

The deadline for the recording PRWO pre 1949 is 1<sup>st</sup> January 2026.

With regard to paths requested under section 53, these are being processed and additional resources have been allocated to this department to clear the back log of applications.

There is a new Deregulation Act that is being awaited to be completed by the Government, which will enable Modification Orders by Consent to be processed faster.

The Community Paths Initiative is still running and applications can be submitted to the County Council via their website.

Members thanks Paul for attending the meeting.

5. FUTURE PROJECTS

Walks

Further information awaited from Councillor P Wooddisse.

## Giants Well

The quote to install a water connection is £1729, it was reported that Councillor G Sisley has exposed the water connections and there is a water supply running.

The waste needs to be re-plated with chrome, and the bowl is awaiting to be re-enameled, the bolts can also be re-plated. The cost quoted for connecting the water supply from South Staffs Water would cover the costs repair / replace the stone work, connect the pipework and cost for re-plating pieces with chrome and enamel.

It was agreed to recommend to the Parish Council that to fund 2 phases of the project, phase 1 could be £200 for the plumber, £100 for a new tap, re-chroming / enameling cost to be confirmed. Phase 2 would be to undertake the brickwork repairs. Final costs to be confirmed. This will be discussed further at the next meeting.

## Plastic Free Communities

Running quite smoothly and making good progress, so this will be taken off the agenda until there is an update.

## Verges being used for wild flowers

The verges have been planted and some are flowering beautifully, this will be an agenda item when there is any further updates.

## Walking route / circular walk from the village to Kinver Edge

The walk has been completed and opened officially. No longer required on the agenda.

## Community wood / Orchard

Defer until the next meeting.

## Kinver Map

Defer until it is required in the future.

## Becoming a Wildlife Friendly village

As part of the Wildflower planting signs have been put around the Parish. It was agreed to recommend to the Parish Council to purchase Bat / bird boxes to be put on Parish buildings / Toilet blocks, at a cost of £150.00. On a vote this was agreed.

## Primrose and snowdrop planting.

Grant confirmation awaited from the Parish Council to purchase bulbs.

## Signage for wildflower planting

Project completed.

## Bench Policy / requests

The bench policy as attached as Appendix 1 to these minutes.

It was agreed to recommend to the Parish Council that the bench policy as set out as appendix 1 be accepted.

The Holloway Kinver

Councillor Ms E Lord reported an update on this item. We have received complaints over the problems with walking on Church Hill.

Lighting is key to the safety of users, including hand rails. County Councillor Mrs V Wilson has been contacted re the surface of the path, if Parish Council help to fund/look after the area to keep it tidy and look more kept. This would encourage County to help and support the Council.

Lighting has been looked at solar lighting is £1500 per unit and £5000 for 2 x connected lights to the mains power. The solar lights can be set on a timer to be on low light, and motion detector would activate the light when pedestrians walk down. The Company supplying the solar lights will come and do a survey of the area, to see the best options, the light guarantee is approx. 5 years. This is a community item and could be funded from the funds raised from the Police Office rent. This would be phase 1, phase 2 would be to look at Hand rails.

It was agreed to Recommend to the Parish Council to allocate £4000 of the Community fund for the purchase of Solar Lighting for the Holloway. On a vote this was agreed.

Farmers Markets

This was part of the bid for the High Street Recovery Fund, was to look at a Farmers Market.

The idea would be to have a Farmers Market on either Jubilee or Danesford Gardens.

In principal members of the Committee agree this could be a good idea, but location is key.

The Clerk to contact the Parish Insurers to discuss the options of this type of project.

6. Members reports on PROW Matters

Councillor S Anderson reported that there was a path from Astles Rock to Stone Lane, this was noted.

7. Communication / correspondence to the Chairman

None reported.

8. To discuss issue relating to litter and bins in the Parish

The funds are still awaited / bid news, the Clerk to progress with Harvaid Baines to see if there is something he may be waiting for us.

9. Items for the next agenda

Visit to recycling plant ;

10. Recommendations to the Parish Council

It was agreed to Recommend to the Parish Council the following items that:-

- to purchase Bat / bird boxes to be put on Parish buildings / Toilet blocks, at a cost of £150 .

- the bench policy as set out as appendix 1 be accepted.
- to allocate £4000 of the Community fund for the purchase of Solar Lighting for the Holloway.

11. Date of Next Meetings –

14<sup>th</sup> July 2021. (Cllr C Allen submitted her apologies for the meeting)

## **Bench Policy**

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### **Policy for licence for a seat/bench in the Parish of Kinver**

1. Benches sponsored must be of a design, location & installation as agreed by Kinver Parish Council.
2. Kinver Parish Council will purchase the seat/bench directly following receipt of the full payment from the sponsor, including costs eg plaque (if required) delivery / installation.
3. Kinver Parish Council will retain details of the sponsor as a point of contact should the need arise. It is the responsibility of the sponsor to keep KPC updated with contact details.
4. The sponsor is responsible for the seat/bench in case of damage. If the bench becomes unsafe the Parish Council has the right to remove the bench without consultation of the sponsor. The Parish Council will make reasonable efforts to contact the sponsor.
5. The Parish Council may relocate the bench to an alternative location but will make reasonable efforts to contact the sponsor prior to doing so.
6. No memorials are to be placed on or around the site of the bench.
7. A licence will be issued for 10 years, should the bench be damaged during this time it will be removed - see point 4.
8. After the ten year license expires, a further term can be purchased based on the costings at the time.



**BENCH / MEMORIAL**  
**ENQUIRY FORM**

Miss Jenny Cree (Clerk)  
Kinver Parish Council  
95 High Street  
Kinver  
South Staffs  
DY7 6HD  
Tel: 01384 873878  
E-mail: [kinverparish@btconnect.com](mailto:kinverparish@btconnect.com)  
Website: [kinverparish.com](http://kinverparish.com)

Name of applicant: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Post code: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Enquiry regarding memorial tree / bench / other /location (delete as appropriate)

\_\_\_\_\_

Who is the Bench OR Memorial for \_\_\_\_\_

What are their connections to / within the community / Parish of Kinver:

\_\_\_\_\_

Would a plaque be required: Yes / No (delete as applicable).

Inscription details:

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_

Date:

Office use only

Minute Number:

Date of meeting: / /

Signed:

## **Parish Council uses your information and your rights)**

Kinver Parish Council provides grants to individuals and organisations. The council decides what information we collect, why, and what we do with it. That makes the council a 'controller' of the information. The council can be contacted at 95 High Street, Kinver, DY7 6HD. If you would like to speak to us about how we use your information or if you wish to exercise a right (see below) please come in to see us or call us on 01384-873878

### **Why we collect information**

We do so in order to register progress and determine the bench application where appropriate.

### **How are we able to use your information?**

### **Who we may share your information with**

We will share the details of your application with our Councillors.

### **Retention**

**We will retain your information for 10 years after the bench has been installed.**

### **Your rights**

You have the right to make a request for access to your information; to have any incorrect information rectified; to have your information erased and to have the council's use of your information restricted.

### **Information Commissioner**

If you are unhappy about the way the parish council has dealt with your information please speak to us in the first instance. However, you do have the right to complain to the Information Commissioner.