

**MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 6th
DECEMBER 2017 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER**

PRESENT: Councillor H Williams (Chairman), Mrs L Hingley (Vice-Chairman)
Councillors: IG Sadler, DH Hadlington, D Light, JK Hall, BR Edwards, N Other, Miss V Webb,
J Irving-Bell and J Cutler. County Councillor V Wilson.

OPENING PRAYERS - Rev Geoff Beards led the Council in prayer.

166/17. APOLOGIES FOR ABSENCE

Councillors Mrs C Allen, P Wooddisse, G Mander and Mrs D Geoghegan sent their apologies for the meeting.

167/17. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

None were reported.

168/17. MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the meeting held on 1st November 2017, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting.

169/17. MATTERS ARISING FROM PREVIOUS MINUTES

The road safety grant application for cycle signs / stickers has been refused.

170/17. PUBLIC PARTICIPATION

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

Standing Orders were raised for the members of the public present to speak.

Mr Steven Rhodes addressed the Council with his concerns, he had earlier in the day emailed the Council with a list of his concern which are detailed below (the Clerk had circulated this email to all members and also printed and tabled it for this meeting):-

“To the Chairman/Clerk

I hereby present questions for your council meeting today. I will also be dropping off a physical document with these questions on at the council offices.

I assume this is the correct format for presenting these questions to council as there is no clear guidance on your website as to how to go about this or any clear Agenda for today's meeting. Due to the fact that the plans for Mill House and The Burgesses have been kept hidden from the wider community, I have had little time to investigate the usual manner of proceeding in these matters

To Kinver Parish Council
Question re: Mill House and The Burgesses Plans

Council

I would like to present the following questions to be raised in your meeting today where the Housing Plus Group will be presenting their "Plans" for changes to Mill House and The Burgesses.

I would appreciate a response to all questions posed and what is being done to resolve any issues raised. I would also like to make it clear that this should be discussed in an open forum with the community as this will have a large impact on the village as a whole and will have an even greater impact on those living immediately next to the proposed buildings. The development of the Severn Trent property was commenced without any consultation whatsoever and I hope it is not the intention that this happens again.

1. When are you going to advise the community of Housing Plus Groups plans?
2. What compensation are Housing Plus Group or the council going to offer to the closely affected property owners if these plans go ahead? This for increased light pollution, being overlooked by a multi-story building both over gardens and directly into homes. Reduction in value to properties with the building of a monolithic structure at the bottom of their garden. In certain cases, now causing homes to be overlooked from both the front and the back. Increased noise pollution etc.
3. What wider community plans are in place to cater for such a large increase in the number of residents. E.g. improving the road infrastructure and improved drainage. There is already a two week waiting period for a Doctors appointment in Kinver, how are you planning to resolve this issue when you are intending to substantially increase the population of the highest users of doctors surgeries. Kinver has no Post Office and no Bank, what plans are being put in place to improve this situation with the expected increase in population.
4. I believe the reason for needing such enormous buildings is to cater for people who are from this area but have nowhere to live locally when they retire. What is the evidence that this is the case? E.g. number of applications from previous long term residents of Kinver now requesting accommodation in the "Village".
5. I am sure you know you are intending to build on an area that floods regularly. Flooding has occurred into the back gardens of the houses you intend to overlook so much that decking, sheds and garden furniture has been washed away. Is the intention to resolve this issue in some way or just deal with the flooding when it happens as you do now, with emergency services and rescue boats parked at your front gate. See link from the River levels web site <https://www.riverlevels.uk/flood-warning-river-stour-at-kinver#.Wie5rVVI-Uk>
6. I propose that discussions on these plans are brought to a full meeting and are added to the full agenda rather than shown and discussed in private.
7. Parish Council, where is the neighbourhood development plan that should be in place. You are forever allowing the increase of property numbers and people in Kinver but we see zero plans to deal with these increased volumes. The high street is already bursting at the seams with traffic and the demand on parking etc. but yet there seems to be no plans to improve the situation however lots of plans to increase the population and number of properties that seem to be more aimed at profiteering rather than any community development/enhancement."

The Clerk had advised Mr Rhodes via email that she would forward his email to the relevant Authority (the Housing Association) as they are putting forward the development and it is not within the remit of the Parish Council to comment.

Following the presentation by the Housing Association earlier in the evening, the Clerk advised Mr Rhodes of the standard procedure that the Housing Association would be following.

The Residents concerned had to be first notified of the development and a presentation made to them, then the Parish Council were advised of the planned upgrade of the facilities (which happened earlier this evening). The public will be notified during the formal planning process when plans have been drawn up and full details are available.

No decision of any kind at this stage has been made by the Parish Council. They will not make any comments until the full planning application has been received and they will then comment as they would for any application.

At this time there are no plans drawn up only an artist's impression. The Housing Association have been in discussions with the Planning Department for Pre-application advice to discuss the type of development that may be allowed as this is in the Conservation area.

A Mr Peter Martin also addressed the Parish Council with his concerns over the development and expressed that he would like to work with the Housing Association and the community to get the best solution.

Margret Rogers reported that the SCVA had now merged with Support Staffordshire, they recently held their first joint meeting and it was a great success.

Standing orders were reinstated.

171/17. POLICE TO ADDRESS THE COUNCIL

The latest Police statistics had not been received in time for the meeting, however the Clerk will circulate them at a later date.

172/17. REVENUE BUDGET AND ASSOCIATED PRECEPT FOR THE FINANCIAL YEAR 2017/8 – TO CONSIDER MINUTE 8 OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING OF THE 22nd NOVEMBER 2017

The precept is set at £144709, and the budget as per option A to the Finance Minutes of the 22nd November is adopted by the Parish Council

It was proposed by Councillor D Light and seconded by Councillor JK Hall to accept the above recommendation, on a vote it this was carried unanimously.

173/17. HIGH STREET WORKING PARTY UPDATE

The date for this meeting is set for the 15th December at 9.30am. Councillors H Williams, Mrs L Hingley, D Light, JK Hall, Mrs C Allen and D Hadlington are on this Working Party.

174/17. POLICE MEETING UPDATE

It was reported that the Inspector has changed again and that the new one needs to be approached to come to visit the Parish Council.

As the meeting on the 22nd November is in Kinver members were asked to raise this issue with the Inspector.

No update on a visit was received.

175/17. CLOSURE OF BARCLAYS BANK AND POST OFFICE UPDATES

The Area Manager and local Manager of the Co-Op will be attending the 7th February meeting.

176/17. YOUTH CAFÉ PROGRESS UPDATE

Councillor J Cutler reported the following:-

- 4 meetings of the group have been taken, they have been well attended by a range of volunteers
- There are over 25 volunteers covering a wide age range and experiences. Some volunteers either currently work with youths/children or have in the past
- Some volunteers already have relevant DBS and others are obtaining one with the help of the Clerk and SCYVS (Lucy Cox)
- Registration forms and Youth Cafe Volunteer Role description documentation have been produced.
- Safeguarding policy has been discussed and several volunteers are taking the Safeguarding course via the internet.
- Regular contact has been maintained with KCSA and one of the groups meeting took place in the room being used for the cafe
- The "launch" date is 16 January
- A visit is planned to Kinver High School early in New Year to promote/ explain the initiative to the relevant year groups.
- Leaflets/Flyers have been produced for distribution in the village
- Lucy Cox is attending the meeting on 5th December to answer any outstanding issues/concerns
- PCSO's and Kinver Rotary are giving active support
- The group have various thoughts with regards activities for the youth and are doing some preparation and sourcing. However in the first couple of meetings we intend to

listen to the youth to see what they want. In the meantime we are satisfying their prime requirement which is a safe and warm place to meet and socialise with their friends

Finally the PC should be aware that the Clerk is giving a lot of time and support for this project.

This was noted.

177/17. OUTSTANDING MATTERS FROM THE DISTRICT COUNCILLORS AND COUNTY COUNCILLOR TO ADDRESS THE COUNCIL ON ANY MATTERS RELEVANT TO THE PARISH

County Councillor Mrs V Wilson raised the following issues:-

- A representative is required to sit on steering group for Velo Cycle Race, Cllr D Hadlington was asked to join, and the date for the next event is set for the 15th September 2018 for the next event.
- The ASB in the village appears to be quieting down, and she feels that the Youth Café will help with these problems.
- 56 Drains have been cleared and there are issues over some of the drains not being able to be lifted so they cannot be cleared.
- She is trying to set up a working party to help regenerate the High Street, dealing with parking issues and encouraging new businesses to the village. It was felt that it should be noted by the traders that the Parish Council pay for the KSCA car park for shoppers and all day parking Monday to Saturday.. This needs to be publicised better. In addition it was noted that most villages parking has to be paid for on every car park, and we are lucky to have 3 free car parks.
- Small business Saturday was a very successful day.
- She has forwarded details to the KSCA on funding for regenerating indoor sport facilities such as updating the changing rooms etc.
- Barclays are coming on Wednesday 20th December 2017 to the Parish Office to help residents with online banking queries.

Councillor BR Edwards reported that:-

- The budgets are prepared for 2018/19 and there will be a small increase in the Council Tax
- No planning application has been submitted for the Burgesses or Mill House and they are unlikely to be received for several months.

Councillor Mrs L Hingley reported that:-

- Bin collections are remaining the same.
- A new partnership is being formed with Shropshire Health Trust and Staffordshire with their offices being based in South Staffordshire.

178/17. REPORT OF THE CHAIRMAN

The Chairman has attended the Small business Saturday and late night opening events. With Councillors BR Edwards and Mr L Hingley they officially opened the new pitch at Stourbridge Rugby Club.

179/17. CLERK'S REPORT

The Clerk reported on the following matters –

1. Consultation on subsidised bus journeys
2. Merger of the CAB with Citizens Advice Staffordshire South West (Wombourne office is still remaining open at this time)
3. Pension fund new employers guide

These were noted.

180/17. COMMITTEE REPORTS

180.1 Leisure and Amenities Committee Meeting of the 8th November 2017

The minutes of the above meetings, having been circulated, were **Received**, there were no Recommendations to the Parish Council.

180.2 Finance and General Purposes Committee Meeting of the 22nd November 2017

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations were made to the Parish Council:-

- the accounts as set as Appendix 1 to these minutes be accepted.
- The clock is repaired at a cost of £250
- A petty cash float is maintained at a level of £150

This was agreed

180.3 Planning & Development Committee Meeting of the 25TH October 2017

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations in item 5 of those minutes were made to the Parish Council.

This was agreed

181/17. ACCOUNTS FOR PAYMENT

The accounts as set out as appendix 1 to these minutes were accepted.

182/17. REPORTS FROM MEMBERS ON OUTSIDE BODIES

Councillors J Irving Bell and N Other attended the KSCA AGM on the 4th December 2017. The KSCA are waiting to appoint a new chairman in January when the current Chairman steps down.

Old Peoples Welfare gave out 800 vouchers on the 1st December, this gives £5500 circa income to the shops in the village.

183/17. ITEMS FOR FUTURE MEETINGS

If there are any additional items for the next agenda these need to be with the Clerk by 21st December 2017.

184/17. DATES OF THE NEXT MEETINGS

Planning and Development Committee
High Street Working Party Meeting
Parish Council
Leisure and Amenities Committee
Finance and General Purposes Committee

13th December 2017
15th December 2017 @ 9.30am
3rd January 2018
17th January 2018
21st February 2018

All meetings to start at 7.00 p.m.

draft

Appendix 1 to the minutes of the Parish Council meeting held on the 6th December 2017

Accounts for payment 6th December 2017

<u>Chq No</u>	<u>Ratification</u>		
101033	SCC	Van lease July	349.39
101029	SWOPS	Fuel	89.01
SO	Pure Shine Windows	Windows cleaned	40.00
SO	Wix	Website domain charges	134.07
101034	Petty cash		150.00
		Total	762.47

<u>Chq No</u>	<u>Accounts for payment</u>		
101035	Archer signs	Replacement car park signs	299.34
	ESPO		-20.18
101036	J R K Computer supplies	Stationary	103.89
101037	Kinver Edge Farm Shop	Opening toilets November	140.00
101038	Kinver British Legion	Wreathes	88.00
101039	OCL	Supplies	115.94
101040	R H Electrical	Christmas Lights checking	141.60
101041	SCC	Pensions	1608.71
101042	SCC	Van lease	
101043	SWOPS	Fuel account	86.03
101044	Viking Direct	Stationary	169.93
101045	R H Electrical	Christmas lights installation and removal	2760.00
			5493.26

List of Monthly Direct Debits

DD	SSDC	Rates Comber Ridge	38.00
DD	Inland Revenue	November	1103.71
DD	Utility Warehouse	Garage electricity	16.41
DD	Utility Warehouse	95 High Street Gas and electricity	156.02
DD	Utility Warehouse	Kinver Edge Toilets	11.30
DD	Utility Warehouse	High Street Toilets	-97.46
DD	Salaries		4726.11
DD	Screwfix		337.02
DD	Postage		109.60
		Total	6400.71
		Total Expenditure	12656.44

Receipts

	Burial Fees	280.00
	Toilet Income	20.00
	Total Income	300.00