

MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 4TH JULY 2018 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER

PRESENT: Councillor H Williams (Chairman),
Councillors: IG Sadler, D Light, N Other, G Mander, E Simons, Mrs D Geoghegan, Mrs L Hingley, J Cutler

121/18. Apologies for Absence.

Councillors Miss V Webb (Vice-Chairman), BR Edwards, JK Hall, P Wooddisse, Mrs C Allen, DH Hadlington and County Councillor Mrs V Wilson sent their apologies for the meeting.

122/18. Declarations of Councillors' Interest.

Councillors Mrs L Hingley and H Williams as they are District Councillors and sit upon the Planning Committee at SSDC did not take part in the debate, discussions or decisions in relation to any of the recommendations from the Planning Committee meeting held on the 27TH June 2018.

123/18. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 6th June 2018.

The Minutes of the meeting held on 6th June 2018, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting.

124/18. Matters arising from Previous Minutes.

Registry office appointments...

Response sent from SSDC

"As promised please find below responses from the registration Team Leader to your suggestions re the registrar service in Staffordshire.

1. Electronic Registration

Discussions will be held with the Customer Services Team. Consideration re accommodation and IT access is key.

2. Using Registrars Stourbridge

By law an event can only be registered within the district in which it occurred – an event occurring in Staffordshire can only be registered within Staffordshire.

3. Wombourne Opening Times

We are unable to offer a full time service at all offices- The operational hours for part time offices are dependent upon previous levels of demand and are reviewed regularly- For example 12th June we had one appointment in Wombourne.

Any person experiencing difficulty in attending appointments can speak to a Team leader within the registration service and we will do our best to facilitate an appointment outside normal operational hours.

There are some encouraging suggestions here which I hope you will be pleased with Ms Caras-Altas. Thank you again for your feedback, it is very much appreciated.

I would also like to pass on my deepest sympathies to Mrs Anne Brown in this very difficult time.

If you would like to discuss any of these matters in more detail please do not hesitate to contact me directly.

Your sincerely

K Riley

Karen Riley
Customer Services Manager"

This was noted.

- 125/18. Public Participation - Standing Orders will be suspended for a maximum of 15 minutes to allow members of the public to address the Council.

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

There were no members of the public present to speak.

- 126/18. To receive the Minutes of the following Committee meetings and to consider adoption of any recommendations therein -

Planning and Development Committee

27th June 2018

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations in item 5 of those minutes were made to the Parish Council.

These were accepted.

Leisure and Amenities Committee

20th June 2018

The minutes of the above meetings, having been circulated, were **Received**, and there were no recommendations to the Council.

- 127/18. Parish Clock – report from Cllr P Wooddisse

Councillor P Wooddisse sent a report that he is still awaiting for permission from the County to locate the clock in the library. The clock is still waiting to be delivered to its final home as it has to be set up when it is installed.

128/18. Possible extension of Comber Ridge Burial Ground

The auction for the land took place on the 26th June, it was sold for a sum of £57,000 which exceeded the Parish Council's budget allowance.

129/18. To discuss adding an agenda item for Parish Chairman reports at meetings

This was deferred to the next meeting,

130/18. To discuss if the Parish Council wishes to work towards implementing a Local Plan

This information has been received from SPCA

Neighbourhood Planning Grants

Applications are now open for the 2018-2022 [#NeighbourhoodPlanning](#) support programme. Groups including parish and town councils working on a neighbourhood plan or neighbourhood development order can now [apply for grant funding and/or technical support](#)

The Planning System and Neighbourhood Planning: FAQs

The attached "Locality" toolkit answers the most common questions asked by those not familiar with the planning system. It helps explain how the planning system operates, where neighbourhood planning fits in, and the neighbourhood planning process itself.

Neighbourhood Plans Fail to Support Government Ambitions

Neighbourhood plans not supporting government ambitions to meet the housing need, with fewer than half containing allocations for new housing in their communities, according to new research. "*Local Choices? Housing Delivery Through Neighbourhood Plans*" finds that 40 per cent of the 330 neighbourhood plans considered contain allocations for new housing, with half of these new allocations.

Matthew Spry, senior director and head of economics at Lichfields, who conducted the research, said: "*Our research shows 60 per cent of plans do not contain a housing figure or site allocations, which suggest that local communities are placing greater emphasis on other planning issues such as the protection of local infrastructure, services and green spaces.*"

According to the planning consultancy, the lack of housing allocations is in part down to the "tardiness" of the local planning system, with "less than half" of local authorities outside London having local plans in place. Spry said neighbourhoods are delivering housing growth at the local level, thanks to "*positively prepared strategic local plans*", something the government is focused on ensuring are in place. "*Even then, neighbourhoods would have to vote for higher growth. It is only in those instances where Neighbourhood Plans can be said – with certainty – to be seeking to deliver additional homes.*"

The research suggests that since the 2011 Localism Act, which provided for neighbourhood plans, only 15 of the 330 plans reviewed opted for more housing than a corresponding local plan. It also notes that neighbourhood plans are primarily located in the South East, the West Midlands and the East Midlands. Although 55 per cent of neighbourhood plans are coming forward ahead of local plans, Lichfields said up-to-date local plans with clear housing targets are the key to delivering growth.

"In the absence of a housing requirement, local communities may choose not to allocate sites for development due to local community priorities or lack of community appetite,"

Spry explained. *“This will impair a council’s ability to boost the supply of housing. Those neighbourhood plan areas with robust housing allocations are those following the stipulations of a local plan. This continues to highlight the importance of local plans setting the strategic policies for areas.”*

Members asked that the Clerk get more information on this subject.

131/18. To discuss re using the artificial trees or purchase real trees

Some of the trees were damaged when taken down, they have separated from the base of the stand due to wear and tear. Approximately 20 are damaged and would need to be replaced. Cost circa £5 per tree.

If real Christmas trees were to be purchased costs would be circa £10 per tree and we would need to purchase 70.

It was agreed that the Clerk order them as soon as possible.

132/18. Sterrymere Lake Project – Cllr J Cutler to report

Councillor J Cutler prepared a report on the above project. This is attached as appendix 2 to these minutes.

Members felt the project was worthwhile and agreed to support the development of the Sterrymere Lake in principal by any means possible.

133/18. County / District Councillors to address the Council on any matters relevant to the Parish (including discussions re Church Hill)

Councillors Mrs L Hingley and H Williams attended the training on the Code of Conduct and Governance Training.

Councillor Mrs V Wilson asked that members have an agenda item for Community Speedwatch.

134/18. Report of the Chairman

The Chairman has attended training on the Code of Conduct and Governance Training. He also attended the Armed Forces Day on the 25th June 2018, he presented the Parish Standard at the event.

135/18. Report from the Clerk.

The following items were reported:-

(1) The Clerk contacted Diane, but she can only attend a daytime meeting, when asked only 2 councillors responded to arrange a date for her to come over...

Diane Firkins from SCC has sent the following email:-

“Now that the harsh winter is finally out of the way and we are starting to look towards the spring/summer season, I thought this would be a perfect opportunity to meet up with the Parishes and discuss any issues that we may be able to work together to resolve.

You may be aware that this year the Neighbourhood Highway Team has now come to an end and this may potentially leave a gap in some work we are able to offer to you.

Therefore I believe it would be useful to meet up to discuss how we may be able to assist one another moving forward and to talk over any queries you may have.

If Kinver Parish would like to meet with me, please would you provide some dates which are suitable to yourselves so I can make arrangements to come over and see you.

I look forward to hearing from you and hopefully meeting you in the near future.”

Members asked the Clerk to contact her again to see if she is able to attend a future meeting.

(2) Email from Hayley Cooper SSDC

“Good Afternoon,

I would like to introduce myself as the Business Engagement Officer at South Staffordshire Council, I work closely with local businesses within the district in many ways. One of which is helping South Staffordshire become a Dementia Friendly Community. In order to do this we run small workshops within local businesses, community centres, libraries, and parish meetings that educate people on how to help and assist people living with Dementia. I would like if possible to arrange a date for our Dementia Friend to come and spend an hour with some of your colleagues and community members to show them how small differences can really enhance people’s lives. Once completed the individual will gain the accreditation of becoming a dementia friend and will receive a Dementia Friend badge, this will then demonstrate to the public that your organisation has gone through training and is a safe place for people living with Dementia to go.

I hope to hear from you in due course and discuss the possibility of attending a meeting in your area.

Kind regards,

Hayley Cooper

**Business Engagement Officer
Enterprise & Growth
South Staffordshire Council**

Tel: 01902696138”

This was noted.

(3) Footpath at Comber Ridge

A lady has complained about the slope going from the lower car park to the Turning Circle at Comber Ridge.

The Clerk has looked into options to make the path easier to walk up;

Steps would not work as the slope is too long and also difficult to get a coffin trolley up it...

Handrail, could be fitted to help with support if required cost circa £200.

Remove stones and lay a grid underneath, then relay stones on top to make it less slippery to walk on, cost circa £681, this is just for materials, there would be labour costs and plant hiring machines also.

She has only received one complaint about the path and at a recent funeral many mourners walked up the path without issue...

As this is a natural hillside burial site, access improvements are limited due to the lay of the land, members thanked the Clerk for bringing this to their attention but felt that there is nothing further that can be done to change the access paths.

The Clerk has made the offer available, that when they wish to visit the site she will ensure the gates are open for them to drive in and park as close as possible to their grave side to limit the walking from the car.

(d) Gothersley Lock

The Clerk has received the email below from Helen Marshall:-

“Good afternoon all,
The PSPO that currently bans motor vehicles on Gothersley Lock Lane, Ashwood, South Staffordshire is due to expire on the **13th July 2018**. I have attached the current PSPO for your information.

We are minded that if the PSPO isn't renewed then the issues of fly tipping and general ASB will return.

We are therefore proposing to renew the order and therefore we are consulting regarding the said PSPO.

Can you please make any representations, by email to me on the proposal by Friday 22nd June.

Many
Helen Marshall

Community Safety Officer
Planning Enforcement and Community Safety
South Staffordshire Council”

Due to the deadline of the 22nd the Clerk emailed all members on this subject, those that responded agreed the closure should remain in place. So she has informed Helen of this and said she would formally send the Council's decision after this meeting. This was agreed.

Invitations to Attend

Locality 5 Police Forum – 11th July at 6.30pm at Wombourne Civic Centre

Lets Work Together scheduled for the 13th July at SSDC offices

Parish Summit 28th September 2018 at SSDC Offices – comments on things to potential include in the sessions are welcomed ASAP.

For Information

Meddins Lane pavement resurfacing correspondence

Publications to note

Church Hill and Blakedown Parish minutes and agendas

Superintendents Report

2 x grave reopening's in June.

The items above were noted.

136/18. Reports from Members on Outside Bodies.

Councillor N Other reported that he had attended the Walter Holdnall Trust AGM, their finances are in good order. Last year they looked at buying a further property but agreed not to as to keep a good level of funds for emergencies.

137/18. Accounts for Payment. (Including delegated authority to be given for Planning to send recommendations directly to SSDC and Finance to authorise cheques for July)

The accounts as set out as appendix 1 to these minutes were accepted. Delegated authority was also agreed as detailed above.

138/18. Items for future Meetings

If there are any additional items for the next agenda these need to be with the Clerk by 28th August 2018.

Community Speed Watch

Chairman's reports on Parish Agendas – C Allen

139/18. Dates of Next Meetings –

Finance and General Purposes Committee

Planning and Development Committee

Parish Council

Leisure and Amenities Committee

18th July 2018

25th July 2018

5th September 2018

12th September 2018

All meetings to start at 7.00 pm

Appendix 1 to the minutes of the Parish Council meeting held on the 4TH July 2018

Accounts for payment 4th July 2018

| <u>Chq No</u> | <u>Ratification</u> | | |
|---------------|----------------------|-------------------|----------------|
| 101128 | Viking Direct | | 74.76 |
| 101129 | P & S Contracts | Grass cutting | 2180.25 |
| 101130 | Zurich | Insurance premium | 3285.26 |
| 101131 | Chairman's Allowance | | 500.00 |
| SO | SCC | Lease May | 349.38 |
| SO | SCC | Lease April | 338.11 |
| | | Total | 6727.76 |

| <u>Chq No</u> | <u>Accounts for payment</u> | | |
|---------------|-----------------------------|-----------------|----------------|
| 101132 | Eastern Purchasing | Supplies | 151.27 |
| | J R K Computer | | |
| 101133 | supplies | Supplies | 55.34 |
| | Kinver Edge Farm | | |
| 101134 | Shop | Opening toilets | 90.00 |
| 101135 | OCL | Supplies | 515.65 |
| 101136 | P & S Contracts | Grass cutting | |
| 101137 | SCC | Pensions | 2002.82 |
| 101138 | SWOPS | Fuel account | |
| 101139 | Viking Direct | Stationary | 18.12 |
| | | Total | 2833.20 |

List of Monthly Direct Debits

| | | | |
|----|-------------------|---|-----------------|
| DD | Inland Revenue | | 1537.66 |
| DD | Utility Warehouse | Garage electricity | 64.80 |
| | | 95 High Street Gas and electricity and mobile | |
| DD | Utility Warehouse | phone | 143.82 |
| DD | Utility Warehouse | Kinver Edge Toilets | 12.54 |
| DD | Utility Warehouse | High Street Toilets | 117.41 |
| DD | Salaries | | 5091.51 |
| DD | Screwfix | Supplies | 124.93 |
| DD | Postage | Postage | 109.60 |
| DD | Postage | Postage | 109.60 |
| | | Total | 7311.87 |
| | | Total Expenditure | 16872.83 |

Receipts

| | | |
|--|---------------------|---------------|
| | Toilet Income | 90.00 |
| | Burial fees | 800.00 |
| | Total Income | 890.00 |

Appendix 2 to the minutes of the Parish Council meeting held on the 4TH July 2018

DRAFT

ITEM 132/18 RESTORATION OF STERRYMERE LAKE

In January 2013 SSDC gave planning permission for the restoration on Sterrymere Lake. Later that year a material start was made, which was accepted by SSDC, and so the permission was "in perpetuity". However it was only possible to raise about half the budgeted £200K for the project so it was abandoned.

However an opportunity has now arisen for the project to be completed .

Recently ,Richborough Estates held an open day outlining their proposals to develop land at Hyde lane, in line with this being identified as one of the two prime areas for Kinver to build housing and satisfy its commitments

Importantly, the plan proposes an area for "Surface Water Attenuation "

However members of Friends of Kinver Open Spaces (FOKOS) observed that the Developer was unaware that planning had already for the Sterrymere project further downstream. This project would do exactly the same job as what they were proposing with their "Surface Water Attenuation" plan. But the Sterrymere Plan would have several plus factors

1) Whilst realising their necessary objective in satisfying Flood Plain considerations, they would be able to provide the village as a whole with a very desirable amenity of a lake, where there is currently a dried up river bed.

2) They would be avoiding the regular flooding of the KCSA playing fields which occur via the Mill Brook coursing through the spinney at the back of the playing fields rather than along a redefined river course into a lake.

3) The land which would otherwise be used as a soakaway would then become available for further development. Whether that be for a public amenity, or even future housing.

4) This would save developer negotiation re water retention in their development plans, and costs

FKOS and members of KSCA have asked me to make the Parish Council and our District Cllrs. aware of this opportunity as the development plans/project progresses. As you are aware I was Chairman of FKOS for its first 5 years and was involved in the develop of the Sterrymere scheme

*Cllr. John Cutler
03/07/18.*