

MINUTES OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 6TH SEPTEMBER 2023 AT 95 HIGH STREET, KINVER

PRESENT: Councillors JK Hall (Chairman), A Calloway, IG Sadler, G Sisley, D McGirr, K Davies, Ms E Lord, K Hosell, S Anderson, E Simons, P Wooddisse, Miss N Owen, S Charlesworth-Jones, and County Councillor Mrs V Wilson and District Councillor P Harrison.

Also present: Mrs J Cree – Clerk, Mrs M Fullwood – Assistant Clerk.

151/23. Apologies for Absence.

Councillors Mrs C Allen (Vice Chairman) and K Slade sent their apologies.

152/23. Declarations of Councillors' Interest.

Cllrs P Wooddisse and JK Hall declared a pecuniary interest in relation to Country Fayre and took no part in the debate or decision on this item.

153/23. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 5th July 2023 (copy attached).

The minutes of the meeting held on the above date, were agreed as a true and accurate record of the meeting.

154/23. To receive a report from the PCSO's relating to Kinver

There was no Police report received for the meeting.

155/23. Public Participation and High Street Competition Presentations

Standing Orders were raised to enable members of the public to speak and presentations for the High Street Competition to take place.

Mrs B Owen reported on the following items:-

- The Bus service is running well, with steady passenger, only 1 breakdown. She contacted Select Busses as the timetable was wrong, but it has been updated. There was an incident that the bus did not stop at the A449 as the driver refused to stop and the bus driver said she had been told not to stop on the grounds of Health and Safety.
- She has attended public meetings and she has raised at all of them the need for busses in Kinver.
- She has attended the doctors and they gave her an appointment next day, so seems to be a satisfactory service.
- She is very concerned over the limited opening times of the CUA it appears to be set up to fail.
- She said the various events that took place over the weekend in and around Kinver were very well attended and managed.

Mrs Sue Capon reported that she has just come from a Kinver Traders and the traders would like the Christmas event as it usually is on the Saturday. They also would like the market to change the type of stalls to be food orientated and all be in the High Street not on the Gardens.

The following prizes were made for the High Street Competitions:-

Businesses:

- 1st. Bay Tree Restaurant
- 2nd. Royal Exchange
- 3rd. Chenevare Mews

Private Dwellings:

- 1st. No. 75 Clifford Cottage
- 2nd. 128 High Street
- 3rd. 90 High Street

A special award was given to rear of High Street numbers 105 and 106, as their display was beautiful.

Standing orders were reinstated.

156/23. To receive an update on the Community Use Agreement

Cllr S Charlesworth-Jones reported that the membership platform is due to be added to the website. The school were supposed to send us the advert for the deputy lettings officer which is still awaited.

The Lettings Officer at the moment works 32 hours per weeks and is contracted term time only. This reduces the hours available to open and also due to safeguarding that people cannot be on site when children are in the school so it cannot be open in the daytime. The lettings officer will open on a Sunday if there is a demand.

The opening times were put into the CA Newssheet, this was an initiative of Cllr S Charlesworth-ones, the Council will do all they can to promote the Community Facility. Any details should be on the Parish website and social media pages.

157/23. To discuss and agree a response to the 20's plenty report

The report has been circulated to all members of the Council. Cllr G Sisley asked for clarification on the 20mph limit as in his opinion it appears to be relating to a National general limit.

Cllr S Anderson reported that nationally there is a lot of work being undertaken to reduce speeds to 20 mph, however in his opinion, the report was well researched and there was input opportunities.

The reduction of 60 mph to 40 mph for example was not considered in this report, but if speeds are reduced to 20mph from a 30mph, then this would have an impact on a 60mph road leading into a 20mph, so the knock-on effect should be to bring down the limits generally. The report does pick up on some of these area in Kinver Parish and also highlights areas of concerns.

Members felt that a statement should be put out that the report was asked to be prepared / researched by the Parish Council and to ensure that it is clear that this should be clear that the Council have not made any decisions on the information in the report at this time, but the information has been gathered to help the Council make an informed decision on this subject.

It was noted that road safety in the village is of concern and that these are not just speeding matters, they can also include lack of pavements, cycling, parking etc.

Community Speedwatch is in the village, and the data can be used for evidence along with the data from the SIDS.

Cllr S Anderson proposed having a subgroup meeting to discuss a response to be brought to the Council for agreement, this was agreed and the Clerk to organise a suitable meeting date.

At this time the Members of the Parish Council acknowledged the report, and the Parish Council will be setting up a subgroup to discuss this further, who will report back to the Council and make a formal response.

158/23. To discuss the Doctors surgery and complaints received.

For the Doctors Surgery it was noted that there is a feedback Group (the Patients Panel) to share their experiences and issues relating to the Doctors, it was felt this would be the appropriate place for members of the public to make comments.

Cllr G Sisley has put his name forward to be on the Patients Panel, and it was agreed if he is successful, he would do this on behalf of the Parish Council.

It was agreed to invite to a future meeting the Chair of the Patients Panel.

159/23. To discuss Kinver Market and make any decisions as necessary particularly in relation to Christmas market / Kinver Country Fayre Equipment

Cllr G Sisley asked if a young resident of Kinver who has performed in the village and at the markets in the past, could be sent a letter thanking her and wishing her well on her next journey at university, this was agreed. In addition, it was also agreed to send a letter to one of the market helpers that is leaving also.

Christmas Event - the Clerk has obtained 2 costs one for the same as last year a small market and light switch on, on Friday night, and a fuller market on the Saturday, this is a partial road closure with traffic lights and personnel to manage. The second quote is for a partial road closure only for 1 day for the whole day from 12pm until approx. 8pm, which could be any agreed date.

Option 1

Cobra Traffic Management	£1773.75
Signal	£1680.00

Option 2

Cobra Traffic Management	£1449.52
Signal	£1308.00

As the Finance Committee meeting was cancelled, the Committees recommendation is being brought directly to the Parish Council that "these costs to be put forward to Finance to agree where funds could be allocated from for a maximum of £2000 from the Community Fund as is normal practice and discussions on dates and plans to take place at the full Parish Council"

The email below was noted in relation road closures / traffic management for events in the High Street:-

"Thank you for notifying South Staffs Police of your planned Coronation Party for King Charles III which will encompass your monthly street market in Kinver.

I am pleased to hear that you have taken my advice and proceeded with a full road closure on this date. As you will be aware I have been involved in the neighbourhood policing of Kinver for the past 12 years and have been present every year for the Kinver Fayre and most years for Christmas celebrations/lights switch on. I note that during these events the organisers have had street vendors on the pavement in the High Street. This, in turn encourages pedestrians to walk in the road to pass the stalls and especially around stalls which are popular and create a bottleneck.

I have seen in the past a partial road closure near to the clocktower for Santa's sleigh and I was somewhat concerned for the safety of the public as there were at times so many adults, children, pushchairs and dogs that it was difficult to safely guide the passing motorists around the chicane. This is no criticism of the organisers of past events, it is in fact credit to all the volunteers that such community events are so well attended. I'm afraid that even with a 20 mph speed limit on the High St and with traffic marshals some motorists will always be impatient and cause dangers where a partial road closure is in place.

I wish you every success with the event, I hope you get good weather. Regrettably I will not be there as it is my daughter's 16th birthday and we have plans.

Should you require anything further please let me know.

Sergeant 4641 Jason Dorrington
South Staffordshire Neighbourhood Policing Team"

The traders had a meeting prior to the Council meeting, and they would like to have the evening of the Friday 25th as a normal late night for shops only with Parish lights being on. On the Saturday there would be a Christmas event with the Big Tree light on this would be an event in the High Street.

It was agreed that :-

- The Christmas event is on the Saturday 25th November 2023 (with the Big Tree being switched on and Rotary with Santa)
- Friday 24th, the Parish lights will be switched on and the traders will organise their own event.
- Full road closure from 12 pm to 9 pm on the 25th of November with a road closure between the car parks Tandoori – The Acre.

It was suggested to let other Parish Council's be aware of the event, and to publicise it as much as possible. It was agreed that a letter should be sent to the Chairman of the traders with the above an offer the stalls outside the traders' shops before opening them to others.

Cllrs P Wooddisse and JK Hall declared a pecuniary interest in relation to Country Fayre and took no part in the debate or decision on the next item.

The Council have been asked by the Country Fayre to pay towards replacing the gazebo bags as some have broken over the past few months at a cost of £232.

It was agreed to pay the sum of £232, from the Kinver Market funds, and it was agreed that the Council will no longer hire these gazebos from the Country Fayre.

160/23. To receive an update on the Kinver Climate Action Group

There is an Eco Energy fair on the 1st of October, and this has been part supported by Fibre Heroes, at the KSCA and supported by local business for stalls.

We had some free independent advice looking at the Senior Citizens, Library and Parish Office. Following this, the group have put a grant into the Climate Action fund on behalf of the Senior Citizens Club.

At some point other community buildings in the Parish.

161/23. To discuss supporting the development proposal for the former Prestwood Nursing Home

Cllr G Sisley informed people of the details on this matter. He has been involved with this application for many years, they have a few residents living in the nursing home facility. The developer has been trying to develop the use of the building to modernise it to a nursing / health village and develop this brown field site and he cannot make head way with SSDC Planning Department. The developer has submitted a Pre-App to SSDC over 18 months ago and no decision has been made.

He has been informed that if the property is demolished, then the area goes back to Greenbelt, so permission is required to develop the existing building to stop this from happening.

It was noted that this is a District Council / developer matter and the Parish Council do not have any jurisdiction on matters of Planning.

162/23. To receive the minutes and any recommendations from the following Committee meetings:-

Planning and Development Committee 12th July and 9th August 2023
(Including update on NPlan if applicable and update on event at Chances taking place on the 2nd of September)

The Neighbourhood Plan has gone through the referendum and is now a legal document. Paul Rigby who ran the referendum and has offered to attend a meeting to discuss the referendum etc and this is taking place on Friday.

Chance Wood event - Comments for support and against have been received, these have been circulated to members for information purposes. It was noted that this is a licencing issue, and it will be up those officers at SSDC and the Police to make a decision / discuss this further. Cllr P Harrison is taking this forward and there will be a post event discussion.

The above meetings minutes were noted all planning recommendations were made directly to the District Council

The above meeting minutes were noted the following recommendations were brought forward:-

- to remove the paid lock on the toilets and replace it with a vacant / engaged free lock, on a temporary basis until Christmas as a trial and monitor the change and review it at that time.
- To spend £50 per month for 3 months from the Kinver Market funds for Marketing.
- To purchase 6 signs from Kinver Market funds to advertise the market.

The above recommendations were agreed.

Meeting was cancelled.

163/23. County / District Councillor to address the Council on any matters relevant to the Parish.

County Councillor Mrs V Wilson addressed the Council and raised the following items:-

- There are 2 upcoming road closures, Stone Lane 4-15th December – National Grid, Sheepwash Lane 8th October.
- Compton Road – raised kerbs by junction Meddins Lane, they have also added drainage sponges by the car park.
- She with the District Councillors met with Lawnswood residents re speeding, near Hunters Ride they would like to reduce the speed limit which is 60mph. They also complained that the hedge on land owned by the Roe Deer and the access is causing some concerns, these have been taken forward by the County. The County will install a further stop sign on the Junction.
- It was noted that the Climate Change application needs further information.
- Cllr Ms E Lord, herself and Mr P Jones met to discuss the Holloway, they discussed the surface, railings and possibly putting planters by the start of the Holloway, this to be discussed at a future meeting.
- The Clerk asked for confirmation that the Refuse Sites are only allowing vans and trailers on to the site 12 permits a year using free permits they have to apply for. This was confirmed.

District Councillor Paul Harrison addressed the Council and raised the following items:-

- Special expenses charge on Kinver residents has been withdrawn in relation to the Church, a letter will come out to all residents shortly.
- N Plan will now be in affect and will work with the upcoming Local Plan
- General fly tipping at Greensforge Lane is being looked at.
- He met with Cath Perry at Brockleys Walk to discuss general maintenance, and bins etc and the bridge.
- On Friday a meeting on the bridge is taking place as it looks like the funding may be fully secured.

164/23. Report of the Chairman

No report was made due to the Summer Break.

165/23. To receive and note the report from the Clerk including Burial Ground Superintendents report.

The following items were reported:-

Request to join Support Staffordshire cost £25 – referred to Finance.

Kinver Methodist Church have agreed to let Defib be placed on their building, the Defib has been moved and the Clerk has updated ambulance service.

Meeting with Highways and Interested parties sent to Victoria to organise a date for early September date to be confirmed.

Police requested to attend school times to help move on obstruction parking.

SSDC used Council chamber to meet businesses on the 18th of July.

Staffordshire Fire and rescue newsletter

South Staffordshire Village Centre and High Street Project members presentation final

Grant application for Kinver Traditional Folk Singers £250 – referred to Finance in September.

Complaints re music event at Chances, Stourton Court – discussed under planning.

Boundary consultation

Complaints re Coaches accessing the Scout Wood and damaging bollards and the road surface before the 6 weeks holiday.

Complaint re bus stop flag not being put on correct lamppost in Stourton – reported to Victoria Wilson

167/23. Reports from Members sitting on Outside Bodies for the Parish Council.

Cllr S Charlesworth- Jones reported that the Sterrymere has been cleared and planting will take place at the appropriate time and with regard to Kinver Exhibition Trust, an annual meeting date is awaited.

168/23. To receive the accounts for payment since the last meeting and the Externals Auditors completion notice.

The accounts were agreed as set out as appendix 1 to these minutes.

The External audit has been completed, the comments were noted, and the Clerk will put online the completion notice.

169/23. Items for future Meetings Council.

CA Newsheet – LA, FGP – Grant Folk Singers £250 and Support Staffordshire £25.00

170/23. Dates of Next Meetings –

Planning and Development Committee	13 th September 2023
Leisure and amenities Committee	20 th September 2023
Finance and General Purposes Committee	27 th September 2023
Personnel Meeting	4 th October 2023
Parish Council meeting	4 th October 2023
20's plenty report group TBC	

Accounts for payment for July / August 2023

Accounts for payment	Description	Total
1st Sedgley Morris men	Coronation - paid for by donation	150.00
Andy Read Services Ltd	Contractor work July / August	1035.00
Barclays	Monthly charges x2	8.00
Barriers Direct	board + Legs	1165.75
British Telecom	1/4 bill	397.88
ESPO	Toilet supplies	91.86
Greenacre Services	July / June / August	760.00
Gif Gaf	Sim for CCTV at garage and tracker July / August	24.00
HMRC	August	1339.49
IONOS	Web charges	22.80
JRK	Coffee / tea / milk / copier paper	51.92
Kinver Edge Farm Shop	Monthly opening toilets June / July	216.00
Kinver Market	Payments for help	150.00
Mazars	Audit charge	804.00
Midshires	Printing costs only	156.29
Morrisons	Fuel for equipment	30.00
OCL	Supplies	119.04
OCL	Credit note	-9.99
P H S	Toilet services	220.70
Power Equipment	Mending Hedge Cutter	102.37
R H Electrical	Clock shelter power box	318.00
R H Electrical	Moving Defib	384.00
SJ Payne	Boiler service	70.00
PWLB	First payment for the year	2343.43
Salaries	August	4866.82
Screwfix	Supplies	79.48
SCC pensions	August	1833.31
SPCA	training for councillors and staff	234.00
SSE	Office gas from 6th - 30th June	37.11
SSE	Comber Ridge	344.28
Utility Warehouse	Kinver Edge Toilet	5.16
Utility Warehouse	95 High Street	147.65
Utility Warehouse	EV Point	84.06
Utility Warehouse	Garage - Van June	173.14
Utility Warehouse	mobile phone	37.90
Van wash		12.00
Viking Direct	Stationary	50.70
Waterplus	Office water rates	11.23
Waterplus	Kinver Edge Toilets	36.27
	Total Expenditure	17753.65
Receipts		
Burial Fees		350.00
Vend electric		94.40
Toilet income		0.00
Kinver Market		200.00
	Total Income	644.40