

Present: Councillors: Mrs C Allen (Chairman), P Wooddisse, G Sisley, S Anderson, Mrs E Lord.

1. APOLOGIES FOR ABSENCE

Councillor JK Hall (Vice Chairman) sent his apologies and Councillor E Simons was not in attendance.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of Councillors interest declared.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 15<sup>TH</sup> July 2020 were approved and signed as a true record of the proceedings of that meeting. With a note added that the meeting was conducted via Zoom.

4. DISCUSS AND PREPARE COSTINGS AND INFORMATION FOR A NEIGHBOURHOOD PLAN FOR THE PARISH

A discussion took place with a Neighbourhood Planning Consultant, to run through the process of preparing and completing a Neighbourhood Plan, the key points raised are detailed below:-

The consultant is used to working within the £10,000 grant available, and if the budget is set at that level, they will be more involved with preparing policy documents and the more technical side to maximise the grant. He will prepare a quote for the base level Neighbourhood Plan and what could be achieved within the £10,000 budget, but will also provide a cost for supplementary works which may be applicable.

If the Neighbourhood Plan cannot be completed, then the Parish should not have to return grant fund, if it has been used as it was claimed for. (The Clerk will obtain this in writing from the Grant Provider).

The first stage is to submit the plan of the parish and the statement to start the process, as the whole area is to be included then this should take approx. 3 weeks. Following this the grant can then be applied for.

They provide a template for the plan for the Parish to follow, and much of the needed information / statistics are already in existence and can be used for the Plan.

The length of the plan is set by the Parish and it is usual do have one for 10-15 years. The Neighbourhood Plan works alongside the Local Plan and the Development of the District Council, and they should take the Neighbourhood Plan into consideration when they make decisions. If this does not place then the Parish can challenge the decision as it may be deemed unlawful.

It was agreed to have a further meeting with another consultant and obtain a quote for what they can offer for the Parish.

It was agreed to Recommend to the Parish Council the Parish Council apply for the grant of £10000 and start the process of the application. Refer to the Finance Committee any additional funding if required for the project based on the quotations received this to be clarified in detail at the Planning Committee on the 24<sup>th</sup> August.

5. MATTERS ARISING FROM PREVIOUS MINUTES / ENFORCEMENT MATTERS

The Enforcement information is set out as appendix 1 to these minutes. Were noted.

6. PLANNING APPLICATIONS

20/00575/FUL            124 Enville Road Kinver  
Ground and first floor side and rear extension and alterations to existing residential property.

**Recommend Approval**

20/00498/FUL            86 Hyperion Road, Stourton  
Replace existing diseased hedge with fence.

**Recommend Approval**

20/00531/FUL            161 Bridgnorth Road Stourton  
Single storey rear and two storey side extension

**Recommend Approval**

20/00600/COU            Hideaway Cottage Horse Bridge Lane Kinver  
Change of use from holiday let to residential.

**Recommend approval subject to complying with Green belt Regulations.**

20/00533/FUL            5 Round Hill Farm Cottages Whittington Hall Lane Kinver  
Proposed 2 storey side extension and single storey rear extension

**Recommend Approval subject to complying with Green belt Regulations.**

20/00538/FUL            43 Hyperion Road Stourton  
Single storey bathroom extension to rear

**Recommend Approval**

7. PLANNING DECISIONS REACHED BY SOUTH STAFFORDSHIRE DISTRICT COUNCIL

The Planning decisions are set out as appendix 2 to these minutes were noted.

8. ITEMS FOR FUTURE AGENDA

To be with Clerk by the 17<sup>th</sup> August 2020.

9. DATE OF NEXT MEETING

The date of the next meeting was noted as the 24<sup>th</sup> August 2020 at 11.30am via Zoom.

10. RECOMMENDATIONS TO THE PARISH COUNCIL

The following recommendations were put to the Parish Council next meeting that:-

- the planning recommendations as set out in agenda item 5 are agreed and have been sent to the District Council due to the time constraints and with delegated authority from the Parish Council.

Appendix 1 to the minutes of the Planning and Development Committee held on the 29<sup>th</sup> July 2020

New enforcement cases

20/00195/UNCOU Helena Payne	12.06.2020	Land At Sugarloaf Lane Iverley	Alleged unauthorised use of land for school and building of a menage	LOCAL5
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Closed Enforcement cases

18/00611/UNDEV Helena Payne	03.10.2020	Potters Cross Stores 4 White Hill Kinver Stourbridge South Staffordshire DY7 6AD	alleged creation of deck seating area	16.06.2020	COMPL	LOCAL5
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19/00256/UNDEV Mark Bray	03.05.2020	Prestwood Stables Wolverhampton Road Prestwood STOURBRIDGE South Staffordshire DY7 5AJ	Training Stables without planning permission - April 2020 - report stab being used as a residen SV and further investiga	11.06.2020	COMPL	LOCAL5
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20/00065/UNCOU Mark Bray	27.02.2020	Rose Meadow Farm Wolverhampton Road Prestwood STOURBRIDGE DY7 5AJ	Change of use of land from agricultural use to use for storing of heavy plant equipment	11.06.2020	COMPL	LOCAL5
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20/00073/UNDEV H Mark Bray	03.03.2020	116 High Street Kinver STOURBRIDGE DY7 6HL	Unauthorised works to windows with UPVC in Conservation area	10.06.2020	COMPL	LOCAL5
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20/00089/BOC Mark Bray	19.03.2020	Kinver Constitutional C 119 High Street Kinver STOURBRIDGE DY7 6HL	Breach of condition 6 of 14/00006/FUL - car park not open to the public at time	12.06.2020	COMPL	LOCAL5
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20/00117/UNDEV Mark Bray	15.04.2020	8 Round Hill Farm Cott Whittington Hall Lane Kinver STOURBRIDGE DY7 6PH	Alleged unauthorised development of land	25.06.2020	COMPL	LOCAL5
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20/00117/UNDEV Mark Bray	15.04.2020	8 Round Hill Farm Cott Whittington Hall Lane Kinver STOURBRIDGE DY7 6PH	Alleged unauthorised development of land	25.06.2020	COMPL	LOCAL5
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20/00155/BOC Mark Bray	18.05.2020	Land At The Burgesses Kinver	Breach relates to commencement of work to discharge of pre-commencement conditions therefore UNOPDEV – technically no PP. Alleged unauthorised erection of temporary fence and dumping of rubble affected neighbouring fencing.	17.06.2020	COMPL	LOCAL5
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20/00165/UNDEV Helena Payne	29.05.2020	9 Huntsmans Drive Kinver STOURBRIDGE DY7 6BA	Alleged removal of structure adjacent to property 19/00442/FUL	08.06.2020	NOEXP	LOCAL5
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Our last list...

### **Enforcement register - Live issues**

MEETING	REF NO.	PROPERTY	DESCRIPTION	ACTION
OCTOBER	18/00611/UNDEV	POTTERS CROSS POST OFFICE,	ALLEGED CREATION OF DECKING AND SEATING AREA	
November	18/00712/UNDEV	Fellings Hunters Rise	Alleged erection of lodges	
AUGUST	18/00733/UNDEV	Crown Inn, Iverley	Erection of Marquees	
JANUARY	19/00035/UNDEV	7 Roundhill Farm	Static caravan in rear of garden being used for residential, dogs barking etc.	
May	19/00263/UNDEV	Artherlea, Lawnswood	Alleged extension not built to plans	
July	19/00391/ENQ	The Compa Cottage, The Compa	Alleged installation of window in roof and change of window extension from frosted glass to clear glass	
July	19/00392/BOC	21 Meddins Lane	Alleged extension not built to plans	
July	19/00422/TIDYUP	45 Hyperion Rd, Stourton	Untidy land and accumulation of cars	
August	19/00425/ENQ	Kinver Tandoori	Alleged depositing of wine bottles into public bins	
November	19/00630/ABV	Huntsmans Drive, Kinver	Alleged abandoned vehicle	
December	19/00644/ENQ	Holloway Barn, Horse Bridge Lane	Damaged garage wall not being rebuilt in line with barn conversion	
November	19/00658/FLYTIP	Doctors Lane	Fly tipping bin bag	
December	19/00666/BOC	Edgewood House, Greensforge Lane	Breach check regarding annexe in the grounds of the main dwelling house	

Appendix 2 to the minutes of the Planning and Development Committee held on the 29<sup>th</sup> July 2020  
Planning decisions

App No	Description	SSDC	KPC
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20/00370/LUP	1 The Stewpony Stourton Front porch and rear single storey extension	App.	Rec App.
20/00239/COU	West Acres Wolverhampton Road Prestwood Change of use of field marked in red on the map, currently grazing area for horses to be used as dog recreation areas	App.	No Comment made
20/00187/FUL	Primrose Cottage Wolverhampton Road Prestwood Proposed single storey side extension and front entrance porch to the existing dwelling.	App.	Rec App.
20/00044/COU	7 High Street Kinver	App.	Rec Ref.
19/00983/FUL	Kinver Police Station High Street Kinver Demolition of existing buildings and construction of four new dwellings.	App.	Rec Ref.
20/00371/FUL	Pine Croft 7 Chantry Road New Wood Single storey extension to the principal elevation, constructing an entrance porch and extending the bay window/front room to line up with existing canopy soffit.	App.	Rec App.

20/7/20