

**MINUTES OF THE LEISURE AND AMENITIES COMMITTEE OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 18<sup>TH</sup> OCTOBER 2023 AT 7.00PM AT 95 HIGH STREET, KINVER**

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Present: Councillors: S Charlesworth-Jones (Chairman), A Calloway (Vice Chairman), D McGirr, K Slade, and co-opted members D Tibbetts and Mrs S Harris.

Also present: Clerk Mrs J Cree and Cllr E Simons

1. To receive and note apologies for absence

Apologies of absence were received from Cllrs S Anderson, Ms E Lord, Mrs C Allen, K Hosell, J K Hall (Ex-Officio) and P Wooddisse.

2. To record Declarations of interest regarding items on the agenda

None were declared.

3. Minutes of the previous meeting held on the 20<sup>th</sup> September 2023

The minutes of the meetings of the Leisure and Amenities Committee held on the above date, having been circulated previously, were approved and signed as a true record of the proceedings.

4. William Read from the BKV competition is coming to present certificate and report how we can improve for next year

Mr William Read, presented the Highly commended certificate from this year's BKV Competition. He advised that the Parish Council as below:-

- Judging took place in May and June
- Judges found it difficult to find children's posters – more in the village in a prominent location would be better – the Council can also send in the best 2 and they can be entered into the County Poster Competition, the posters also need to be in ages and grouped and have the ages on the front of the posters.
- Seats and benches – not up to spec on Jubilee / Danesford public gardens
- Could not see all publicity on the schedule – Danesford Gardens in particular
- Noticeboards all good apart from the Parish Map board.
- Church yard – bench needs refurbishment – Bench was weedy – Common Wealth war area is neglected.
- Telephone box – moss on windows.
- 2 seats at Comber Ridge need cleaning (under the trees by the turning circle)
- Public Houses – The Exchange, White Harte – Litter and rubbish on the car parks, need more help
- Seats and benches Jubilee Gardens – need attention.
- Bus shelter good
- Bowling club in accessible to look at
- Model Eng – good
- Village features OK –
- Gym equipment – good
- Play area good.
- Laminated map – by Gym equipment water in the board
- High Street – Good free of litter.
- More BKV Signs – need more
- Village sign entrance planter needs planting
- Playing field excellent.
- Map in the noticeboard clearer than the one given them to them.
- Litter pick – good
- Community Spirit – 25 marks – More detail on the form, look at website and Facebook page when judged.

He is prepared to come out and discuss the areas that need to be attended to help for next years competition, to come out in January 2024, Cllrs S Charlesworth-Jones, A Calloway and D McGirr would like to attend.

5. Update on Projects

(a) Information / noticeboards update

Posters have been ordered 2 x of each one printed onto thin board at a cost of total of £92.

Permission is still awaited from Housing Association for the erection of the Notice board by the burgesses.

(b) Blue Plaques

Co-opted member D Tibbetts reported that he had been trying to get hold of Ed Higgins the Conservation Officer. He came to a meeting with himself, Mrs L Hingley, D McGirr and A Phipps.

To progress the installation of the plaques the following is required:-

- Listed Building (home owner has to sign forms) and/or planning consent needs to be given for the Plaques
- Photos have to be taken.
- Wording of plaques.
- How they will be fixed.
- Risk Assessments has been prepared ready.
- Way leave form has to be completed by the owner of the properties.

Cllr E Simons will help if required, Co-opted member D Tibbetts requested that this progressed as a group away from the Council as this is going back to 2012 when this started.

(c) Visit Kinver / Rebranding / Update on Kinver Archives

Visit Kinver Website, following funding from Fibre Heroes, a meeting took place today, to work forward with a list of actions. We are developing the current Kinver website, for possibly 6 months, an updated website will be launched in the spring to co-inside with the new branding. This group will be meeting monthly to move forward. The first 3 months we will be funding a person to contact local businesses to get the information / events after this they will be shown how to input these going forward for after this time.

An update on the branding was detailed below:-

From our side the project would run as part of our "Wednesday Workshop" Sessions. This would allow all our students the opportunity to opt in.

**Brief:** Create a brand image for **Visit Kinver**, to include a proposal for a logo and initial usage guidelines, along with mock-ups of various test applications such as styling for the website and social media channels, proposals for wayfinding, and other promotional items (such as reusable shopping bags).

**Key Events** Proposed Dates (at the University)

Project Briefing: Wednesday 29 November 2pm

Student Pitches: Wednesday 21 February 2pm

After review by the committee the prize would be awarded to the winning student. They then maybe able to work with you on a freelance basis to support the rollout.

It would be good for the students to visit Kinver during the project, attending the event on the Saturday 25 November makes a lot of sense, as it would highlight key parts of the offer, and help provide some insights into the demographics you are trying to reach.

(d) Childrens play area S106

It was noted that the first phase of the funds have to be applied for by the 31<sup>st</sup> October 2023 for the £14000 from SSDC.

4 companies have been approached to quote for the works. Only 1 quote has been received.

Cllr K Slade proposed and seconded by Cllr A Calloway to go forward with the quote and the Clerk to complete the form to apply to the District Council for the S106 funds. On a vote this was agreed. This will be ratified at the Council meeting in November.

Members thanked the Clerk and the Assistant Clerk for getting the quotes and getting the project to this point.

Funds available for the project are :-

£30,000 for White Hill  
£5,000 from Reserves fund  
£14,000 circ from Hyde Lane

Total project costs      Phase 1 - £ 22,000.00  
   Phase 2 - £ 25,763.18

(e)      Update on Christmas Event

Cllrs S Charlesworth-Jones, Miss N Owen and A Caloway have formed a small working party to run the event.

Cllr Miss N Owen has formulated a detailed schedule of the day.

The Constitutional Car Park needs to be looked at for staff parking for those coming into work on the evening of the 25<sup>th</sup> November.

Cllr K Slade, D McGirr, A Calloway and K Davies – volunteered as Marshalls.

We are looking at 1000 people possibly attending from the stats from the Facebook event and there will be free parking at the school for the event.

Stalls / business for the day.

POTTERS CROSS PLAY GROUP  
WILDLIFE TRUST  
MANILA ARTISAN BREAD  
FAIR GROUND  
FESTIVAL PRIDE  
COPPER BEECH  
PEAKY GRINDER COFFEE  
KING FISHER CARDS  
SUPERCREAM  
COMMUNITY LIBRARY  
GIO'S PIZZA  
McKitty Arts & Gifts  
MRS T'S DONUTS  
HALFPENNY GREEN CIDER  
HERONS HOG ROAST  
JUST JOOLS  
POLICE  
KINVER COUNTRY FAIR  
HOT DRINKK  
FACE PAINTING  
CANCER RESEARH  
WILD JAC

To date the stall income is £740.00. This will be used to pay for the entertainment. The entertainment agreed so far - Snow Machine, drummers, school Choir, Rev Rich is masters of ceremony, stilt walker.

Kinver Parish Council are more than happy for the Big Tree Committee to continue their sterling work on an annual basis to install in Kinver the Big Tree and we appreciate them for the many years they have erected the tree to date.

(f) Licence agreement for planting

In addition to the areas agreed on the original license application, the following areas to be added - Church Hill Triangle ( Andersons Anx) and Stag Corner. The bulbs have been agreed for funding at a cost of £125.00, the area for planting is approx. 80 sq m2 . It was agreed to relocate the dog poo bag dispenser that was formerly at the KSCA to Edge View Walk.

(g) CA Newsheet

The Clerk to check with the editor of the newsletter, if they need help and the future.

(h) Kinver Market 6 months review and to discuss purchasing a further 2 gazebos

6 months review – defer for now.

We have been offered 2 gazebos (the same as the original ones purchased) at a cost of £250 each, they have been UV and waterproofed and new covers purchased for them, In addition some sets of weights are required at a cost of £128.00.

It was proposed by Cllr S Charlesworth Jones, this was seconded by Cllr A Calloway to Recommend to the Parish Council to purchase the gazebos, and sets of weights at a total cost of £628 from the market funds. On a vote this was agreed.

6. Members reports on PROW Matters

At the previous meeting it had been resolved to recommend to the Parish Council to get permission for a permitted footpath from the Canal Towpath to Brockleys Walk car park, this was agreed at Council, SSDC Cllr P Harrison is taking this forward.

7. Items for the next agenda -

To be with the Clerk by the 14<sup>th</sup> November 2023 – Noticeboard – Burgesses,

8. Recommendations to the Parish Council

It was agreed to Recommend to the Parish Council to purchase the gazebos, and sets of weights at a total cost of £628 from the market funds. Requested that the S106 is an agenda item for the full Council to confirm the funding draw down from SSDC.

9. Date of Next Meeting – 22<sup>nd</sup> November 2023