

MINUTES OF A MEETING OF THE LEISURE AND AMENITIES COMMITTEE OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 21st SEPTEMBER 2016

Present: Councillors J Cutler (Chairman), Mrs L Hingley (Vice Chairman), N Other, , Mrs C Allen and G Mander and co-opted members J Glover and D Tibbetts.

Mrs ER Davis and PCSO Paul Wilkes were invited to the meeting and were also in attendance.

1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors Mrs D Geoghegan and P Wooddisse due to being on holiday. Councillor J Irving Bell due to work commitments.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE PREVIOUS MEETING OF THE LEISURE AND AMENITIES COMMITTEE

The minutes of the meetings of the Leisure and Amenities Committee held on 25th May 2016, having been circulated previously, were approved and signed as a true record of the proceedings.

4. MATTERS ARISING FROM THE MEETING

4.1 Email re BP / FP 44 from Paul Rochfort:-

“My colleague Gordon Batey has inspected this route following your request for our works team to undertake clearance. Gordon has said that on the ground there is a parallel track on the Worcestershire side of the border which appears to be the route the public use. There are two long standing metal gates on the bridleway which are difficult to open and there are also well established trees within the bridleway surface. It does not appear that the definitive line has been used for many years. In view of the fact that there is an adjacent route which appears to be very well used I do not propose taking any further action at the present time to undertake any physical works.

If you wish to discuss further please do not hesitate to contact me.

Kind regards, Paul”

J Glover was not happy with the above response, and stated that:-

“I last walked this section of path in 2014, the rest of the path is walked every year. If the path is not cleared it will never be walked and we would be losing this section. This is the part of our network FP43 and FP41 join. The path running along the side is a National Trust path and can be rerouted at any time.

About half way up from the Sandy Lane there is a way through the hedge, taking you onto National Trust path and at this point a marker post has been erected and has a green 44 number on it, which effectively diverts the path. I assume it has not been formally diverted.

This path is also part of the North Worcestershire path and the alternative diversion is outside of the Parish boundary. It is also a bridlepath. It is very important that all our paths are kept open, neglecting them is the best way of losing them.”

The Chairman and J Glover will look at the path and contact the Clerk when they have done so

4.2 Public Footpath No 89 Kinver - Jobsheet 506250

Works were reported to be completed w/e 24/6 we had a site meeting on the morning of the 23rd July with the County Ranger and they have agreed to repair more of the steps and put hand rails on the entire length of the path.

5. FUTURE PROJECTS

5.1 Youth Club information

Previous minute:-

Councilor Mander has prepared the following for discussion on the Youth Club:-

Remit: Using the community police budget to set up a youth club.

Proposed venue: KCSA

Reasons

- *Provide opportunities for the young people of the village.*
- *Engage with the young people in a meaningful way.*
- *Develop skills of independence and self-reliance.*
- *Provide a productive way of spending free time.*
- *Develop teamwork, co-operation and community.*
- *Provide fun.*

Identify a third party to run the youth club – consider.

- *Provide a variety of opportunities- sport , art ,outside visits etc.*
- *Engage with children from different age groups.*
- *Encourage community participation/ pride.*
- *Develop personal skills of independence and commitment.*
- *Provide exciting learning opportunities.*
- *Develop new skills.*
- *Liaise with outside agencies to enhance provision.*
- *Utilise local community to enhance provision – allow children to see what is available within their community.*

Organisational requirements.

- *Aware of safeguarding provision- including child protection and health and safety.*
- *Disclosure and Barring Service (DBS) **checks for all staff.***
- ***Identified structure – management structure.***
- ***Able to provide further staff to meet need.***
- ***Able to self-manage the organisation, activities and children.***

- Provide own public liability insurance.
- Ensure provision is delivered by trained staff.
- Experience of working with children – in the identified age range.
- Evidence of providing provision for children in the past
- Able to provide a variety of experiences.
- Provide school holiday events /provision [probably at extra cost]

The Clerk has forwarded this to the Village Agent and also to all members on their agenda papers. The village agents response is below:-

*“Personally I would contact Paula your local PCSO and work closely with them. This would really help the project. Ill have a think of more contacts. I know Wombourne have opened a Youth Club. It may be worth Gary contacting them and visiting and see how they have set it up. **Sabrina Sproston - Village Agent - Locality 5”***

Members had previously discussed the possible use of the Community fund for this project, but also there may be funding from the Police Commissioners fund. The Chairman and 2 members will meet with PCSO Paula Wilkes to discuss how Wombourne Youth Club was set up, funded and how it is run (with costs). They will report back to the next meeting. If possible they will also speak to the organiser of the Wombourne Youth Club too.

Members asked the Clerk to invite PCSO Paula to the next meeting.

Mrs ER Davies informed members of the research that the KSCA had undertaken already and summarized the actions that need to be considered:-

Youth Facility... Plan of Action.... KSCA thoughts RD

1 What are the aims? What do you want to set up? What is realistic?

- Safe place for youth to meet with free Wi Fi... most children do not want to play games etc. or be told what to do.... Questionnaires to youth raises expectations which cannot be met e.g. trampolines, snooker, games machines... They have been done in the past by District and are not a useful thing to do. We did them for the Going for Gold within the schools.....
- How often to open? Dependent on funding and volunteer numbers
- Perhaps to provide “tuck shop” or youth café
- Drop in centre not Youth Club..... youth club needs membership, equipment, activity leaders etc. and is too formal. Need to check what is needed for drop in...
- What age group are you aiming for.... 11-14 or older? different nights for different ages- 9-11 then 12-16.... Where is greatest need...? PCSO advice? Different ages may need different approach/supervision
- Summer time...on nights when open, facility could be used by users of skate park and bike track for drinks etc.

2 Planning needed to start the project

- **Location** KSCA Committee Room....PC pay for room??
- **Youth Bus** to promote idea.... Needs funding to pay for visits; adequate publicity ... PCSOs in schools and leaflets???
- **Volunteers** to supervise the KSCA room: run Tuck Trolley or cafe etc. Will not work without this.... Letters to parents asking for help if they want a youth facility in the village for their children. Unless enough volunteers are gathered it is pointless pursuing the idea.
- **Funding** How much is PC willing to commit? Need partners who can access money. KSCA or KAG , KFC etc could access funds available to charities. PC needs to look for possible funding from District and County... Rotary will help... (some volunteers have said they would be interested) Contact Youth Pastor and 6th formers for general help with adult supervision?
- No outside funding will be given unless you can present a full plan of action with aims /outcomes/ numbers benefitting/proof of need (there has been a recognised need for many years) Verified by police. KSCA. KAG, Schools etc

3 Priorities

- **Work out rough budget as to what will be needed initially and find possible sources to provide funds....**
- **Work out ongoing costs and where funds will come from**
- **Write to volunteers... parents etc. to find a pool of volunteers, other youth orgs such as Youth Pastor Jonathan Pedley, Cubs, Scouts leaders, KFC**
- **Seek help from SSCV at District (Ros Burton) and any other organisations with expertise in this....eg how facilities are run in other villages... contact other PCs about their youth facilities... bearing in mind that all villages are different... Village Agent?**

4 Outcomes... These will need to fit in with whatever funding source you apply for as each has specific criteria and unless those are met then no chance of funding.

- **Provide a safe place for youth to meet on ? evenings**
- **Provide place for youth/ PCSOs to chat and discuss problems**
- **Provide a place for relevant information/talk and support for village youth**
- **Reduction of ASB in the area and Kinver as a whole**
- **Others?**

Members thanked Mrs Davis for her input, and felt that they would be able to hopefully move forward with the KSCA as a partner.

Mrs Davis reminded members that the key to the success is to get the volunteer parents in place, followed by the community partners as grants etc. can then be sourced.

The Committee agreed to **Recommend** to the Parish Council that:-

Youth Project

- Further information is found out about the Youth Bus, with a possible visit in situ of the bus in use.
- Talk further to PCSO Paula Wilkes re the Wombourne Youth Centre and visit the venue to see how it is run etc.
- Talk to the various partners (Rotary, KSCA, Youth Pastor etc.) to see what they could bring to the project both financially and what help / support they can offer.
- Establish contact with the newly appointed village agent.
- Contact Parents to see if they will volunteer to help run the Youth Drop in Centre (as without this the project will not be able to commence).
- Prepare an outline business plan of costs etc for the running of a youth drop in center.

5.2 Chenevare leaflet

Councillor N Other had prepared a mock up leaflet and tabled this at the meeting for members to see. Members were very pleased with the leaflet and thanked Councillor N Other for taking the time to prepare it.

It was agreed to **Recommend** to the Parish Council that they approve having this leaflet professionally set and printed. The Clerk and Cllr Mrs C Allen to obtain quotes in time for the next Council meeting.

5.3 New Project – Taking over other Local Authority Services / update on Road sweeping

Members asked the Clerk to find out the cost per hour OF THE ROAD SWEEPER for the Parish Council to request the sweeper to come to Kinver when they require it.

Bob Taylor has responded stating that there is no spare capacity for the road sweeper so they could not let the Parish Council Hire it. The Chairman Councillor J Cutler agreed to see if a sweeper could be hired from anywhere else.

5.4 Tourist Signs for Kinver from all village entrances

The Clerk has asked for a ball park figure on the above from the County Council. An email from them is below:-

“I have spoken with the local traffic management officer (Diane Gear) and she has advised that we did a similar signing scheme in Wombourne which cost around £2,000 however this was without traffic management, if we need TM that may double the cost.

You also need to take into account the size of the signs and if you need new poles rather than using existing furniture as this will also increase costs. Should you wish to proceed we can provide a quotation upon request through the amenity / tourism sign process.

You should also be aware we are limited on what can be displayed on a highway sign and any sign must meet the requirements of the DfT / Traffic Sign Regulations

*Kind regards, **Mark Keeling***

When the Clerk previously had a meeting at Dunsley Hall re these signs, the cost for the partial road closure on the A449 to erect the signs was £2000. So this needs to be calculated into the costs. The basic costs as they stand would be £2000 for 4 signs, £2000 for traffic Management for installation and £2000 potentially for installation.

*It was proposed by Cllr N Other and seconded by Councillor Mrs C Allen to **Recommend** to the Parish Council that this project is approved by the Council and Finance for funding, then exact costs can be sought from County once that funding has been agreed. On a vote there was 9 votes for and 1 abstained.*

The recommendation was withdrawn by the Chairman of the Committee at the June Council meeting as the members at the June Parish Council meeting felt that this should be an initiative led by the traders with help from the Council. Not a Council led project.

Members of the Committee will try to go to the Traders meeting on the 29th September to talk to those present about this topic.

5.5 Waterworks fencing and walk Mill Lane

The Chairman and J Glover have still to meet with representatives from SSW the fence, tidying up their land and a possible walk on their land on Mill Lane. They will also raise with them tidying up the trees and hedges so it opens the view up more from the bridge and across the landscape. This may also cross over to the Canals and Rivers Trust too.

5.6 School competition

Cllr Mrs C Allen, asked members to consider a competition to help raise the profile of the Parish Website, and involve the young people of the village. The idea agreed upon was to have a competition with the theme of our village, with the topic "if there was a youth club what would you want to see", if a youth club could be set up. This would link in as consultation with the young people to see what it is they would like to see and also raise awareness of the website with them and their parents as we could display the entries onto a noticeboard page, like the Best Kept Village posters. The prize fund requested would be £150.

*Therefore it was **Resolved** to **Recommend** to the Parish Council that to have a competition for all young people of the village with the theme of our village, with the topic "if there was a youth club what would you want to see". The prize fund requested would be £150. On a vote this was carried unanimously.*

The recommendation that was taken to the Finance Committee was not the recommendation that came back to the Parish Council in July. That recommendation is below:-

- to ask if the Leisure and Amenities Committee could prepare a questionnaire to be distributed in the local High School and Year 6 of Brindley Heath, the Council to cover the printing costs (in house) and distribute it to the schools in September.

Members of the Committee have touched on this topic under the Youth Drop in centre, and if the Committee are authorised to move forward with further investigating the possibility of

running a youth drop in centre, then a questionnaire would be sent to the parents to try to get support to help run the project.

5.7 Future Projects

Mrs ER Davis asked members if 2 items could be looked at by the Parish Council. In light of the recent ASB behavior at the KSCA. Mathew Ellis through his Commissioner's fund has given the KSCA funds to buy the internal monitoring system of a CCTV camera system and the funds for 5 cameras. A further 4 cameras can be added to the system and the KSCA are happy for the Council to buy appropriate cameras and cover the car park, gym equipment and play area.

In addition due to the ongoing problems of the car parking in the village, with the advent of up to date CCTV cameras the KSCA car park will be much safer now to leave cars, and they are happy for the public to use the car park free in the day time to access the village. To assist it would make life much easier for the people parking to have the area marked out with bays, to maximize the parking available.

Members of the Committee asked that both these items are added to the Parish Council agenda for the next Council meeting. The Clerk will try to obtain suitable costings for this time.

In addition Councillor Mrs L Hingley asked if members could look at the Map boards and come up with ideas to update them for the next meeting. This was agreed.

6. MEMBERS REPORTS ON PUBLIC RIGHTS OF WAY MATTERS ONLY

- 6.1 A report was received from the County following a complaint that someone had put barb wire round the kissing gate post on the footpath off the back of Windsor Crescent. The Clerk has contacted Enville Estates and they were going to get it removed, as it was there tenant farmer that put it there.
- 6.2 FP43 stile at Sandy Lane end by Keepers Cottage, the stile needs reducing in height if possible and the hedge cutting back. The tall directional post with the white end is missing and needs to be replaced also.
- 6.3 FP 0.86 the footpath again has not been reinstated and the path is un-walkable. This to be reported to the County Council again.
- 6.4 The National Trust are proposing a new Centenary path system to improve access across Kinver Edge. J Glover is concerned that this should not impinge on the marked numbered paths that are on the site. This will be raised with the National Trust at their event on the 6th October.
- 6.5 FP11 from Union Hall Farm end needs a marker post at first hedge on the right.
- 6.6 FP31 (to old Post Office) no marker at junction with FP23.
- 6.7 FP 0.84 No marker post at Junction with FP 0.85.
- 6.8 FP76 Stile at junction with FP 0.82 (Ridgehill Wood) been there for years, but is too high either needs replacing or another step added.

7. COMMUNICATION / CORRESPONDENCE TO THE CHAIRMAN

The Chairman reported that FKOS are still working on the bridge project, they are looking at a prefabricated metal bridge, and are liaising with the company that manufacture this product re rules and guidelines of installation requirements.

The District Council have been supportive of the project and the Chairman will keep members informed of progress.

8. ITEMS FOR THE NEXT AGENDA

Items for the next agenda need to be with the Clerk by Monday 1st November 2016
Competition and Active projects

9. DATE OF NEXT MEETING

The date of the next meeting was noted as the Wednesday 9th November 2016.

10. RECOMMENDATIONS TO THE PARISH COUNCIL

The members **Resolved** to **Recommend** to the Parish Council that:-

Youth Project

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- Talk to the various partners (Rotary, KSCA, Youth Pastor etc.) to see what they could bring to the project both financially and what help / support they can offer.
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- Prepare an outline business plan of costs etc for the running of a youth drop in center.

Chenevare leaflet

- Approval is given to having this leaflet professionally set and printed. The Clerk and Cllr Mrs C Allen to obtain quotes in time for the next meeting.