

MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 1ST JUNE 2016 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER

PRESENT: Councillor HH Williams (Chairman), Mrs L Hingley (Vice-Chairman),
Councillors: Mrs C Allen, N Other, J Cutler, IG Sadler, DH Hadlington, J Irving-Bell, G Mander, JK Hall, BR Edwards and D Light

OPENING PRAYERS - Rev. Geoff Beard led the Council in prayer.

105. APOLOGIES FOR ABSENCE

Councillor Mrs D Geoghegan and P Wooddisse were not in attendance due to being on holiday; Cllr J Irving-Bell due to work commitments.

Cllr Miss V Webb was not in attendance.

106. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

None were declared.

107. MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the meeting held on 4th May 2016, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting.

108. MATTERS ARISING FROM PREVIOUS MINUTES

108.1 Information requested re-signs on the legs of the noticeboard by the Vine.

The Civic Society were thinking of a sign across the top of the board, about 3-4" deep, in brown and cream. No formal letter has been received yet. This was noted.

108.2 Update on Outstanding Car park matters

Email from Andy Perry

"Height Restriction Barrier – The Acre Car Park

A height restriction barrier at the Acre Car Park could restrict access to emergency vehicles. Also, any vehicle which could not enter would then have to reverse all the way back along the access road which would be hazardous would cause congestion. For this reason we would not consider erecting such a barrier.

Recycling Banks

Gary Withington informs me that there are proposals to remove some of the recycling banks which will release more parking space on some of our car parks. Consultations are still under way with this.

This was noted.

108.3 At the previous meeting, the footpath leading to the Church locally known as “the coffin trail” was mentioned. The Clerk has reported this matter to the County Council and has not received any further updates as yet. She will contact them again to see what’s happening.

109. PUBLIC PARTICIPATION

Standing orders were raised to enable members of the public to speak.

Three residents from Stourton addressed members with their concerns that they have been unable to book Stourton Village Hall. They forwarded dates and specific details to the Clerk. Members thanked them for attending the meeting and would discuss the matter later on the agenda under the Clerk’s report.

Standing orders were re-instated.

110. UPDATE ON EXTENDING THE CAR PARK ON LEGION DRIVE

The Clerk has emailed Andy Cousins to ask for an update on this matter, and he has not come back with any further information yet. The members asked if Councillor BR Edwards could look into this matter.

Email from Andy Perry:-

“It is only possible for a small extension to this car park.

This would not be enough for another row of parking bays so such an extension would be pointless.

However it may be possible to provide bay markings which would ensure more efficient use of the available space.”

This was noted.

In addition to the above, members asked that the Clerk put on the Parish Council website that, there is parking in Kinver, its only £1 for 2 hours and it is in the centre of the village. If you are not going to be that long you have 30 mins free.

111. SMALL BUSINESS SATURDAY 3RD DECEMBER 2016

Councillor Mrs L Hingley met with Mr Wassall from the District Council, to discuss improving the publicity and attendance of the “Small Business Saturday” event to be held in December.

This is a National scheme run by the Government. Wombourne have a very successful day, and they run a trail for the kids to follow and they get a prize at the end.

A day has been arranged (30th June) at 5.30pm in the White Harte for a meeting with the traders, and Mr Wassall and also any members of the Parish Council are welcome to attend to discuss ideas to promote and publicise the day.

112. TO DISCUSS CHANGING THE POSITIONS OF CHAIRMAN AND VICE CHAIRMAN FROM 1 YEAR TO A LONGER PERIOD OF TIME

Councillor J Cutler asked members to consider extending the Committee memberships, including Chairman and Vice Chairman and the Council Chairman and Vice Chairman to 2 years as opposed to 1 as we presently have. The Clerk is unaware of any constraints on the length of time to serve on these positions, as other Parish Councils do have the same Chairman for many years. She will investigate further and report back to the next meeting.

113. OUTSTANDING MATTERS FROM THE DISTRICT / COUNTY AND COUNTY / DISTRICT COUNCILLORS TO ADDRESS THE COUNCIL ON ANY MATTERS RELEVANT TO THE PARISH

Councillor BR Edwards reported that:-

- The Police Commissioner was re-elected.
- The petition for increased signage (this is totally different to the case put to the Parish Council earlier in the year) has been submitted to the County Council by Mr Viner.
- The library is temporarily closed some lunchtimes due to there only being one member of staff on duty.
- Yellow lines cannot be located on the entrance to the Acre Carpark, as ownership of the land is unknown.
- The toilets on Kinver Edge will no longer be supported by the District Council. (This to be an agenda item for the next meeting).
- The flashing speed signs have been requested for White Hill and the Enville Road.

114. REPORT OF THE CHAIRMAN

Councillor HH Williams reported that:-

- He attended a Service at St Peters on the 29th May, there is a further service to be held on the 3rd July at 9.30.
- There is a Masterclass at Codsall on the 28th June at 10.30-12.30.
- Armed Forces day is on the 20th June at Codsall at 10.30am, Councillor N Other to attend to carry the Standard for Kinver Parish Council.
- On the 26th June he will be attending an event to mark the end of Armed Forces week at Himley Hall.
- On the 10th July is Civic Sunday for the District Council to be held at Cheslyn Hay.

115. CLERK'S REPORT

The Clerk reported on the following matters –

115.1 Vacant seat on Burial Ground Committee

Cllr Miss V Webb asked to take one of the vacant seats on Burial Ground, this was agreed.

115.2 We have received a complaint from a resident of Stourton details are below:-

“Dear Sir/Madam,

Can you please help! A number of Stourton residents have been trying to book **our** Village Hall since before Christmas but to no avail. Inquiries have been made for a Christening Party, Wedding Party, Ballroom Dance Practice Sessions and a regular Folk Music Night, all these have been refused or ignored. A neighbour of ours died recently and his funeral would have caused a large number of cars to be parked on the A458, realising how busy this road is we made an application to Margaret Rogers to use the Village Hall car park this was also refused. After monitoring the Village Hall for a number of weeks we know that there are at least 3 of nights that it is not used but we still cannot seem to make any headway. I have spoken to Mrs Lin Hingley who was very helpful and suggested that I contacted Mr. Winterflood, but unfortunately I could not get past his secretary. Two businesses are currently being run from the hall but according to the Charity Commission local residents should take priority over these but this is certainly not the case. A new sign has been erected at the entrance to the Hall but even this omits to mention the Hall is for hire, just the fact that the Peter Pan Play Group meet there. We feel that our Village Hall is not administrated with the local residents in mind and are very frustrated about this situation can you please help.

Kind Regards”

The Clerk briefly replied stating “she would bring this to member’s attention at this meeting and that the Parish Council has no jurisdiction over village halls, and can only forward the complaint to them. Members asked that the Clerk forward this complaint to the Chairman of the Village Hall and request a copy of Stourton Village Halls constitution, their last audited accounts and the date of the next AGM

115.3 Grant request from the KSCA for help in costs for felling dangerous dead trees around the perimeter of the KSCA. Cost £2700. This was referred to the Finance Meeting on the 15th June.

115.4 Publications to note

Churchill and Blakedown Parish Council agendas
The Clerk
Parish election costs breakdown

116. COMMITTEE REPORTS

116.1 Planning & Development Committee Meeting of the 18th May 2016

The minutes of the above meetings, having been circulated, were **Received**, and there were no recommendations to Council.

116.2 Burial Ground Committee Meeting of the 11th May 2016

The minutes of the above meetings, having been circulated, were **Received**, and there was one recommendation to the Council:-

all of the pathways are upgraded with new concrete edges at a total cost of £5950.

This was referred to the next Finance Committee.

116.3 Leisure and Amenities Committee Meeting of the 25th May 2016

The minutes of the above meetings, having been circulated, were **Received**, and the following recommendations were made to the council:-

- the project to improve tourism signs into Kinver on the 4 main entrances is approved by the Council and Finance for funding, then exact costs can be sought from County once that funding has been agreed.
- to have a competition for all young people in the village, with the theme of our village, with the topic “if there was a youth club what would you want to see”. The prize fund requested would be £150.

Some members expressed their concerns that there are no exact costs for the Tourism signs, and it was felt that this is an initiative that should come from the business of Kinver and perhaps a contribution from the Parish Council. It was agreed that the members of the Committee should discuss this matter further and bring it back to the Parish Council.

The matter relating to a prize for a competition was referred to the next Finance meeting. Members discussed briefly the issues surrounding running a successful youth club, and concern was expressed that there is at the moment no funding allocation for a youth club and that the money for Community projects may not be enough to sustain this per annum.

A meeting has been arranged with the PCSO's that have set up the Wombourne Youth Club and further information will be reported back. Councillor BR Edwards said the SSCVY for youth Services may be able to help also.

116.4 Personnel Committee Meeting of the 31st May 2016

The minutes of the above meetings, having been circulated, were **Received**, and the following recommendations were made to the council:-

- the Maintenance Technician's salary is changed to SCP11 from 1st June 2016 and he becomes a permanent member of staff.
- the Maintenance Supervisor salary is changed to SCP 13 from 1st June 2016

The above recommendations were agreed.

117. ACCOUNTS FOR PAYMENT

The accounts as set out as appendix 1 to these minutes were accepted.

118. REPORTS FROM MEMBERS ON OUTSIDE BODIES

Councillor JK Hall reported that he is having a conversation with the Police to discuss ideas on how to use the Community Fund and will report back when he has any further details.

119. ITEMS FOR FUTURE MEETINGS

If there are any additional items for the next agenda these need to be with the Clerk by Monday 27th June 2016.
Stourton Village Hall
Toilets on Kinver Edge

120 DATES OF THE NEXT MEETINGS

School Meeting	7 th June 2016 (4pm)
Planning and Development Committee	8 th and 22 nd June 2016
Finance and General Purposes Committee	15 th June 2016
Parish Council	6 th July 2016
Burial Ground Committee	14 th July 2016
Leisure and Amenities Committee	27 th July 2016

All meetings to start at 7.00 p.m.

Appendix 1 to the minutes of the Parish Council Meeting held on the 1st June 2016

Accounts for payment 1st June 2016

<u>Chq No</u>	<u>Ratification</u>		
100735	SCC	van lease	338.11
100740	P and S Contracts	grass cutting for April	2180.25
100741	Safe and Sound	Health and Safety for Chain Saw	92.00
100742	HH Williams	Chairman's allowance	500.00
100743	BKV School	Prizes	90.00
dd	Insurance		3021.19
		Total	6221.55

Chq No Accounts for payment

100744	JRK		103.66
100745	Kinver Edge Farm Shop	Opening and closing toilets	80.00
100746	OCL	Supplies	226.79
100747	P and S Contracts	grass cutting.	3120.37
100748	Petty Cash	May	52.94
100749	SCC	Pensions	1448.30
100750	ESPO	Supplies	57.60
100751	SLCC	Annual Subs	187.00
			5276.66

List of Monthly Direct Debits

DD	SSDC	Comber Ridge Rates	35.00
DD	SSDC	Office rates	300.00
DD	South Staffs HA	Garage Rental	36.16
DD	Utility Warehouse	95 High Street Gas and electricity	148.05
DD	Utility Warehouse	Kinver Edge Toilets	11.10
DD	Utility Warehouse	High Street Toilets	17.64
DD	Utility Warehouse	Mobile phone	31.91
DD	Salaries	June	4391.22
DD	Inland Revenue	May	966.61
DD	Postage		106.00
DD	Screwfix		83.95
		Total	6127.64
		Total Expenditure	17625.85

Receipts

Burial Fees		445.00
Toilet Income		90.00
SSDC	Toilet grant	971.35
Interest from Wbrom acc.		11.19
	Total Income	1517.54