

MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 5TH JUNE 2019 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER

PRESENT: Councillors JK Hall (Chairman), , Mrs C Allen, IG Sadler, , BR Edwards, P Wooddisse, D Light, G Sisley, S Anderson, H Rogers, Mrs M Rogers, T Talbot-Webb, E Simons, H Williams and County Councillor Mrs V Wilson* (arrived during item 117/19)

Prayers: Were led by Peter Clarke.

109/19. Apologies for Absence.

Councillors Miss V Webb (Vice-Chairman) and D Hadlington were not in attendance due to other commitments.

110/19. Declarations of Councillors' Interest.

Councillors S Anderson and E Simons declared a pecuniary interest in relation o the Kinver Edge Local Committee.

111/19. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 15th May 2019 (copy attached).

The Minutes of the meeting held on 15th May 2019, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting.

112/19. Matters arising from Previous Minutes.

Update on Phone box:-

Email received from SSDC:

Thank you for your email, I note your comments made therein and I have put these forward for consideration prior to the final notification being issued.

I am aware that the kiosk is listed and within a conservation area however, BT are not proposing to remove the actual kiosk, just the equipment from within. It is the removal of the equipment that we have been asked whether or not we object to and we have to be able to objectively justify any decision we make as a Council and look at whether the usage figures for the kiosk and demographic of the area etc. can support any decision we make but unless we can show it would cause harm to the listed structure we cannot object on the grounds of it being listed as no changes are proposed to the actual kiosk. However, I am taking advice from the Conservation Officer who in turn has discussed this matter with Historic England.

With regards

Rebecca Potter

This was noted and a decision should be made by the 20th June 2019 by the District Council / BT.

113/19. Public Participation – Standing Orders will be suspended for a maximum of 15 minutes to allow members of the public to address the Council.

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

It was noted that all meetings are recorded and any member of the public not wishing to be recorded when they speak should inform the Clerk prior to addressing the Council.

Standing orders were raised to enable members of the public to speak.

Mr David McGirr addressed the Council to express his concerns over his perception that crime has increased in Kinver dramatically in recent times and the level of policing seems to be decreasing. He has joined the Safer Neighbourhood Panel as a result of his concerns.

He noted that there are CCTV cameras in the High Street, but they are now unmanned and a proactive camera as we used to have being monitored would be much more effective in catching crimes as they are happening, such as speeding through the High Street and drug dealing / ASB in the clock shelter.

Mrs Julia Reeve also added to the issue of speeding, that drugs are openly being taken / smoked, tyres and wood being burnt in the woods by the playing fields and the litter / glass around the KSCA field is a major health and safety issue.

The Chairman thanked both Mr McGirr and Mrs Reeves for taking the time to come to the meetings and explained that these will be discussed at a future meeting of the Council, but the items raised are under the jurisdiction of the Police and District Council.

Mr John Peakman raised concerns over the damage to the cricket square at the KSCA field and the increasing litter that is around the area of the field. He suggested further litter bins may be advantageous as the volunteers that pick the litter up could use a bin that's was closer to them.

Mr John Cutler addressed the Council on the following items:-

ITEM Public Participation

For the benefit of new councillors the format and length of Public participation is not statutory but at the discretion of the Parish Council. Currently there is a time limit of 15 minutes with no reply from any councillor. Occasional on points of information or accuracy the Chairman will respond.

Changes I would like the Council to make are:

- 1) members of the Genuine debate through the Chair then the item put on the next Agenda.(if not on existing Agenda)
- 2) At the discretion of the Chairman time limit of 15 minutes be increased if very contentious items arise or there are a number of separate items brought forward for different public

ITEM APM

The last Annual Parish Meeting lasted 16 minutes. It gave "lip service" to this chance to have meaning debate/ communicate with the many active voluntary groups/societies in the village.

I would like to suggest the Parish Councils set up an ad hoc subcommittee to discuss the format of the APM. Perhaps one or two people from the groups who are normally invited to submit reports could be invited on to this sub-committee.

He also asked that the Parish Council should think of acknowledging the retirement from the Parish of a long term Councillor, it was agreed that the Clerk would prepare a letter for the Chairman to sign.

The Youth Café Volunteers / organisers received an award on Tuesday from SCYVS for the work of the group. The numbers are growing and special event evenings are very popular. The age range has not been what was expected but numbers each week are in excess of 30+ children to 51 before the half term holidays.

Standing orders were reinstated.

114/19. Police to address the Council on relevant matters and any relevant matter relating to ASB in the village and outstanding police matters of concern

The crime statistics were circulated to all members and PCSO Alexandra Rathbone ran through the details with the members.

Councillor S Anderson asked about the Community Speedwatch programme, he was informed if there are enough volunteers (normally 4-6) then a scheme can be started in Kinver It was suggested by Councillor T Talbot-Webb that a letter is sent to the schools asking for volunteers and publicising the scheme.

115/19. To discuss updating the Regulations for Comber Ridge (Clerk)

It was noted that the regulations had been looked at by the District Council and no amendments were required, after adding the additional words previously agreed re clarifying who is eligible to be interred at Comber Ridge.

116/19. To discuss being a "Proactive councillor" (Councillor D Hadlington)

This item was deferred due to Councillor D Hadlington not being in attendance.

117/19. To discuss Public Participation (former Councillor J Cutler)

The points raised by Councillor J Cutler are below:-

Members of the Genuine debate through the Chair then the item put on the next Agenda.(if not on existing Agenda).

When standing orders are raised, no formal business of the Council can take place. The majority of the items raised need to be researched for a future agenda, or other authorities need to be forwarded the details. This is why in many cases an answer is not given immediately.

To help this situation if the Parish Council produce some guidance notes on the website / Facebook to help the public understand the procedures and why they happen, but also to suggest if it's an item they would like the Council to debate to write in prior to the agenda going out so it can be an agenda item at that meeting.

The time limit of 15 minutes be increased by the members of the Council agreeing to this action being taken if very contentious items arise or there are a number of separate items brought forward for different public, it was noted that the 15 mins can be extended at any meeting by the members agreeing to the extension.

118/19. To discuss the match funding of costings for County works for Kinver Parish (County Councillor Mrs V Wilson)

Councillor Mrs V Wilson asked members if they can make a final decision on looking at part match funding works to Kinver. The areas of need have been identified, as A458 water flooding down the hill and the High Street drains. There was a further item of the flooding at the Stewpony Traffic Lights but due to the level of funding this requires this would be too costly to be included.

Members discussed the matter at great length, but felt that at this time they could not financially support part match funding the works. Therefore it was proposed by Councillor S Anderson and seconded by Councillor IG Sadler not to support funding this initiative. On a vote this was carried with 4 for, 3 against and 7 abstentions.

119/19. To discuss becoming a Green Village (Councillor Mrs C Allen)

Members discussed the item in relation to what a Green Village is and it was agreed to refer this matter to the Leisure and Amenities and Committee for further discussions.

120/19. To discuss purchasing a further Speed Indication Device (Deferred from Previous Council)

This matter was deferred until a later meeting, when the Parish Council have had the opportunity to utilise the 2 signs that have already been purchased, this will happen when a new members of staff is recruited. Therefore it was agreed to defer this item until the October meeting.

121/19. To fill Casual Vacancies on Committees (nominations attached)

The following nominations were received to fill the vacancies on Committees:-

T Talbot-Webb – L & A;
 I Sadler – Finance;
 P Wooddisse – Planning, L & A and Finance;
 S Anderson – Planning, Finance and L&A

Therefore the Committee memberships are detailed below:-

	Chairman of Council	Julian Hall
	Vice Chairman of Council	Virginia Webb
PLANNING	Chairman	Christine Allen
	Vice Chairman	Julian Hall (Ex-Officio)
	Committee	Margaret Rogers Harry Rogers Geoff Sisley Virginia Webb Paul Wooddisse Steve Anderson

		2 vacancies
FINANCE	Chairman	Dudley Light
	Vice Chairman	Brian Edwards
	Member	Henry Williams Margaret Rogers Julian Hall (Ex-Officio) Virginia Webb Christine Allen Steve Anderson Ian Sadler Paul Wooddisse
LEISURE & AMENITIES	Chairman	Margaret Rogers
	Vice Chairman	To be appointed
	Member	Harry Rogers Christine Allen Geoff Sisley JK Hall (Ex-Officio) Paul Wooddisse Steve Anderson Timothy Talbot Webb 3 vacancies
PERSONNEL	Chairman of Parish Council Vice Chair of PC Chair of Finance Chair of L & A Chair of Planning	Julian Hall Virginia Webb Dudley Light Margaret Rogers Christine Allen

122/19. To appoint new standard bearers (Councillor H Williams)

Councillor H Williams asked for volunteers to train and be the standard bearers for Kinver Parish. It was agreed that the Clerk ask for volunteers from the Parish to undertake this role in the first instance via Facebook, if there are no volunteers from this, then the Parish Council will contact local uniformed services.

123/19. Usage of village hall car park at St Peters (Councillor Miss V Webb)

This item has been previously discussed and the Church Hall Management Committee were not in favour of allowing use of the car park for the public due to the car park being part of the hiring of the hall facility. Members agreed that this situation was unlikely to have changed and therefore agreed to take no further action on the matter.

124/19. To discuss Assets of Community Value (Councillor S Anderson)

Councillor S Anderson reported that Kinver Parish has no Community Assets registered. Any Group or individual or Council can request items are added. Most other local villages have added assets and this allows an extra layer of protection to important village items.

It was agreed that the Clerk would write to the Civic Society and the Historical Society to see if they would identify any potential assets that may need to be investigated to start the consultation process.

It was noted that the guidance for listings is geared more for built up areas rather than small villages and for small parcels of local authority land.

125/19. To receive the Minutes of the following Committee meetings and to consider adoption of any recommendations therein -

Planning and Development Committee 29th May 19

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations were made to the Parish Council:-

- the planning recommendations as set out in agenda item 5 are sent to the District Council. the

Finance and General Purposes Committee 22nd May 2019

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations were made to the Parish Council:-

- the accounts as set as Appendix 1 to these minutes be accepted.
- £250 grant is given to the National Trust for leaflets
- The Parish Council return to using the existing Co-Operative Bank Account

Personnel Committee Meeting held on the 17th May 2019

The minutes of the above meeting, having been circulated, were **Received**, there were no Recommendations made to the Parish Council. It was noted that 4 candidates are being interviewed on the 11th June.

126/19. County / District Councillors to address the Council on any matters relevant to the Parish

County Councillor Mrs V Wilson reported that she had given the KSCA £2500 of her People Helping People Community fund.

Councillor BR Edwards reported that all of the proposals mentioned at the last meeting had been agreed. At the present time at District there is training taking place for the new Councillors.

County Councillor Mrs V Wilson left at this point.

127/19. Report of the Chairman

The Chairman reported that he had attended a drive around Kinver Edge with the National Trust with Councillor P Wooddisse had arranged this from his role as part of the Community Library (not as Parish Councillors).

Amended proposals are due to be publicised shortly.

128/19. Report from the Clerk.

No report was presented.

129/19. Reports from Members on Outside Bodies.

None were reported.

130/19. Accounts for Payment.

The accounts presented to the members are attached as appendix 1 to these minutes.

131/19. Items for future Meetings

To discuss the format of the Annual Parish Meeting (Former Councillor J Cutler), Matters raised by the Public in public participation (i.e litter, speeding, CCTV, Police presence, ASB), discuss additional SID in October.

132/19. Dates of Next Meetings –

Leisure and Amenities Committee
Planning and Development Committee
Parish Council
Finance and General Purposes Committee

12th June 2019
26th June 2019
3rd July 2019
17th July 2019

Appendix 1 to the minutes of the Parish Council held on the 5th June 2019

Accounts for payment 5th June 2019

<u>Chg No</u>	<u>Ratification</u>	Total	0.00
<u>Chg No</u>	<u>Accounts for payment</u>		
101240	Kinver Edge Farm Shop Chairman's	June	120.00
101241	Allowance	2019-20	500.00
SO	Barclays Bank	Charges for May	24.02
SO	Indeed	Job Advert	15.15
SO	Inland Revenue	May 19	1029.83
SO	J R K	Supplies	109.56
SO	SCC	Pensions	1517.90
SO	Viking Direct	Postage and stationary	145.09
			3461.55

List of Monthly Direct Debits

DD	SSDC	CR Rates May	47.00
DD	Utility Warehouse	Garage electricity	15.93
DD	Utility Warehouse	95 High Street Gas and electricity and mobile phone	184.34
DD	Utility Warehouse	Kinver Edge Toilets	10.57
DD	Utility Warehouse	High Street Toilets	31.81
DD	Screwfix	Supplies due for payment 30/6/2019	63.93
DD	Salaries	June	4183.82
		Total	4537.40
		Total Expenditure	7998.95

Receipts

	Burial Fees		2670.00
	Toilet income		70.00
	Barclays	Loyalty payment	4.66
	Pitney Bowes	Refund	129.89
	West Bromwich Building Society	Interest	29.33
		Total Income	2903.88